



LGMSD 2022/23

Luwero District

(Vote Code: 532)

Assessment	Scores
Crosscutting Minimum Conditions	66%
Education Minimum Conditions	100%
Health Minimum Conditions	100%
Water & Environment Minimum Conditions	90%
Micro-scale Irrigation Minimum Conditions	100%
Crosscutting Performance Measures	85%
Educational Performance Measures	86%
Health Performance Measures	62%
Water & Environment Performance Measures	70%
Micro-scale Irrigation Performance Measures	79%

**Crosscutting
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Service Delivery Outcomes of DDEG investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> • Evidence that infrastructure projects implemented using DDEG funding are functional and utilized as per the purpose of the project(s): • If so: Score 4 or else 0 	<p>There was evidence that infrastructure projects implemented using DDEG funding were functional and utilised as per the purpose of the projects from the following sampled projects:</p> <ol style="list-style-type: none"> 1. Construction of 5 stance lined latrine at Kasala Girls Primary school UGX 26,930,000 – completed and functional; 2. Construction of 5 stance line latrine at St Mugagga Kikungo Primary School UGX 26,930,000 – completed and functional; and 3. Construction of 5 stance line latrine at Bajjo Community Primary School UGX 26,893,380- completed and functional. 	4

N23_Service Delivery Performance

Maximum 6 points on this performance measure

The average score in the overall LLG performance assessment increased from previous assessment.

- By more than 5%, score 3
- 1 to 5% increase, score 2
- If no increase, score 0

NB: If the previous average score was 95% and above, Score 3 for any increase.

The average score in the overall LLG performance increased 8% as per the details below:

1. Bamunanika Subcounty 61% increased to 100%;
2. Bombo Town Council 67%, increased to 70%;
3. Busiika Town Council 63%, increased to 70%;
4. Butuntumula Subcounty 83% increased to 97%;
5. Kalagala Subcounty 42% increased to 61%;
6. Kamira Subcounty 64% increase to 90%;
7. Kamira Town Council 52%, increased to 58%;
8. Katikamu Subcounty 59% increased to 82%;
9. Kikyusa Town Council 80%, increased 81%;
10. Kikyusa Subcounty 52%, increased to 63%;
11. Luwero Subcounty 73% increase to 83%;
12. Luwero Town Council 53% increase to 63%;
13. Makulubita Subcounty 85% increase to 95%;
14. Ndejje Town Council 75% increase to 93%;
15. Nyimbwa Subcounty 70% increased to 73%;
16. Wobulenzi Town Council 73% increase to 74%;
17. Ziobwe Town Council 55%, increase to 57%; and
18. Ziobwe Subcounty 65%, increased to 75%.

2	<p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p>	<p>b. Evidence that the DDEG funded investment projects implemented in the previous FY were completed as per performance contract (with AWP) by end of the FY.</p> <ul style="list-style-type: none"> • If 100% the projects were completed : Score 3 • If 80-99%: Score 2 • If below 80%: 0 	<p>As per report dated 30/06/2023 the investment projects were implemented in the previous FY were completed as per the performance contract; these DDEG projects were as follows:</p> <ol style="list-style-type: none"> 1. Construction of 5 stance lined latrine at Kasala Girls Primary school UGX 26,930,000 – completed on 17/05/2023 and functional; 2. Construction of 5 stance line latrine at St Mugagga Kikungo Primary School UGX 26,930,000 – completed on 17/05/2023 and functional; 3. Construction of 5 stance line latrine at Bajjo Community Primary School UGX 26,893,380- completed on 18/05/2023 and functional; 4. Construction of 5 stance line latrine at Nnalinya Lwantale Primary school UGX 26,893,380- completed on 17/05/2023 and functional; and 5. Extension of administration block at the District Headquarters, second floor upper block phase 7 UGX 500,286,187 (DDEG UGX 56,441,000), completed on 29/04/2023 	3
3	<p>Investment Performance</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If the LG budgeted and spent all the DDEG for the previous FY on eligible projects/activities as per the DDEG grant, budget, and implementation guidelines:</p> <p>Score 2 or else score 0.</p>	<p>There was evidence that the LG budgeted and spent all the DDEG for the previous FY on eligible projects/activities as per the DDEG grant, budget, and implementation guidelines, and the projects were the following:</p> <ol style="list-style-type: none"> 1. Construction of 5 stance lined latrine at Kasala Girls Primary school UGX 26,930,000; 2. Construction of 5 stance line latrine at St Mugagga Kikungo Primary School UGX 26,930,000; 3. Construction of 5 stance line latrine at Bajjo Community Primary School UGX 26,893,380; 4. Construction of 5 stance line latrine at Nnalinya Lwantale Primary school UGX 26,893,380; and 5. Extension of administration block at the District Headquarters , second floor upper block phase 7 UGX 500,286,187 (DDEG UGX 56,441,000). 	2

Investment
Performance

Maximum 4 points on
this performance
measure

b. If the variations in the
contract price for sample of
DDEG funded infrastructure
investments for the previous FY
are within +/-20% of the LG
Engineers estimates,

score 2 or else score 0

There was evidence that the variations
in priced projects funded under DDEG
for the previous FY were within +/-20%
of the Engineers estimate. The
sampled projects were:

Education

Project 1 : Construction of a 5 Stance
Lined Latrine at Bajjo Community P/S

Contract No: LUWE882/WRKS/22-
23/00100

Contractor: Seamo Property
Consultants

Engineer's sum: UGX 27,000,000

Contract sum: UGX 26,893,380

Variation: 0.39%

Project 2: Construction of a 5 Stance
Lined Latrine at kasaala Girls P/S

Contract No: LUWE882/WRKS/22-
23/00101

Contractor: Ssebalamu Technical
Services & General Supplies Ltd

Engineer's sum: UGX 27,000,000

Contract sum:26,930,000

Variation: 0.26%

Project 3 : Construction of a 5 Stance
Lined Latrine at Nalinnya Lwantale P/S

Contract No: LUWE882/WRKS/22-
23/00100

Contractor: Seamo Property
Consultants

Engineer's sum: UGX 27,000,000

Contract sum: UGX 26,893,380

Variation: 0.39%

Performance Reporting and Performance Improvement

4	<p>Accuracy of reported information</p> <p>Maximum 4 points on this Performance Measure</p>	<p>a. Evidence that information on the positions filled in LLGs as per minimum staffing standards is accurate, score 2 or else score 0</p>	<p>There was evidence that the information on the positions filled in LLGs as per minimum staffing standards is accurate,</p> <p>The minimum filled positions in the LLGs should be 8 staff;</p> <p>The sub county chief / Town Clerk</p> <p>Assistant secretary</p> <p>The CDO, assistant CDO.</p> <p>The SAA/ Treasurer</p> <p>A driver and stores assistant</p> <p>Bamunanika SC</p> <p>The LLG had 11 staff as per the staff list dated 18/10/2023.</p> <p>Bombo TC</p> <p>The TC had 33 staff as per the staff list dated 24.03.2023.</p> <p>Luwero SC.</p> <p>The LLG had 17 staff as per the staff list dated 28.04.2023</p>	2
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4	<p>Accuracy of reported information</p> <p>Maximum 4 points on this Performance Measure</p>	<p>b. Evidence that infrastructure constructed using the DDEG is in place as per reports produced by the LG:</p> <ul style="list-style-type: none"> • If 100 % in place: Score 2, else score 0. <p>Note: if there are no reports produced to review: Score 0</p>	<p>There was evidence as per report dated 30/06/2023, physical progress report for DDEG project for the Financial year 2022/2023 as follows:</p> <ol style="list-style-type: none"> 1. Construction of 5 stance lined pit latrine at Kasala girls, completed , functional and commissioned; 2. Construction of 5 stance line latrine at St Mugaga Kikungo Primary School completed and functional; 3. Construction of 5 stance line latrine at Bajjo Community Primary School, completed and functional; and 4. Construction of 5 stance line latrine at Nalinya Lwantale Primary school completed and functional. 	2
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5	N23_Reporting and Performance Improvement Maximum 8 points on this Performance Measure	a. Evidence that the LG conducted a credible assessment of LLGs as verified during the National Local Government Performance Assessment Exercise; If there is no difference in the assessment results of the LG and national assessment in all LLGs score 4 or else 0 NB: The Source is the OPAMS Data Generated by OPM.	The result of the LLG assessment were as extracted from records generated from OPAMS data show that the assessment was credible as follows: Bamunanika 61% ,IVA 76% deviation +15% not credible; Luwero Sub county 83%, IVA 84% deviation of +1% credible; Mukalubita Sub county 85%, IVA 86% deviation of +1 credible; and Bombo Town council 67%, IVA 86% deviation of +19% not credible. The variation was above 10%	0
5	N23_Reporting and Performance Improvement Maximum 8 points on this Performance Measure	b. The District/ Municipality has developed performance improvement plans for at least 30% of the lowest performing LLGs for the current FY, based on the previous assessment results. Score: 2 or else score 0	There was no evidence that the LG had developed performance improvement plans for at least 30% of the lowest performing LLGs for the current FY, based on the previous assessment results.	0
5	N23_Reporting and Performance Improvement Maximum 8 points on this Performance Measure	c. The District/ Municipality has implemented the PIP for the 30 % lowest performing LLGs in the previous FY: Score 2 or else score 0	There was no evidence that the District/ Municipality had implemented the PIP for the 30 % lowest performing LLGs in the previous FY	0

Human Resource Management and Development

6	Budgeting for and actual recruitment and deployment of staff Maximum 2 points on this Performance Measure	a. Evidence that the LG has consolidated and submitted the staffing requirements for the coming FY to the MoPS by September 30th of the current FY, with copy to the respective MDAs and MoFPED. Score 2 or else score 0	There was evidence that the DLG submitted its staffing requirements for 2024/ 2025, on 29.09.2023. to the Ministry of Public service. Letter dated 29.09.2023. Ref CR/167/2. Detailed as follows Administrative Unit/ Department 17 positions Urban councils 43 positions PHC 8 Positions and, Primary teaching Service (Education department) 28 positions.	2
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7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality has conducted a tracking and analysis of staff attendance (as guided by Ministry of Public Service CSI):</p> <p>Score 2 or else score 0</p>	<p>There was no evidence that the LG had conducted a tracking and analysis of staff attendance (as guided by Ministry of Public Service CSI):</p>	0
7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>i. Evidence that the LG has conducted an appraisal with the following features:</p> <p>HODs have been appraised as per guidelines issued by MoPS during the previous</p> <p>FY: Score 1 or else 0</p>	<p>There was evidence that the LG had conducted an appraisal with the following features:</p> <p>HODs have been appraised as per guidelines issued by MoPS during the previous</p> <p>FY:</p> <p>Chief Finance officer; Mr Barasa Patrick, Min no 43/2019(1)</p> <p>Performance report was signed by Asaba Innocent Birekeyaho on 28.06.2023.</p> <p>District planner, Mr. Luzze Charles, appointment dated 12th January, 2017. Min 59/2016(D)(1).</p> <p>Performance Report signed on 25.06.2023. by Asaba Innocent Birekeyaho</p> <p>District Natural Resources officer; Ms. Gateese Teopista, Appointment letter dated 28.06.2017. Min 155/2017(a)(2).</p> <p>Appraised by Asaba Innocent Birekeyaho on 30.06.2023</p> <p>District Production and marketing officer, Dr. Kidida Makubuya Andrew. Appointment date 11th April 2017, Min. no 70/2017(a)(1).</p> <p>Performance Appraisal signed by Asaba Innocent Birekeyaho on 30.06.2023</p> <p>District Community Development Officer Ms Katasi Florence appointment letter dated 13th September 2005, Min no 147/2005(d)(385)</p> <p>Appraisal signed on 27.06.2023.</p>	1

7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>ii. (in addition to “a” above) has also implemented administrative rewards and sanctions on time as provided for in the guidelines:</p> <p>Score 1 or else 0</p>	<p>There was evidence that administrative sanctions and rewards and Sanctions were implemented as per the guidelines;</p> <p>Minutes of the rewards and sanction committee held on 20th April 2023 in the District council hall.</p> <p>Minutes of the rewards and sanction committee held on 27th February 2023 in the District council Hall.</p> <p>Reinstatement in service with reprimand as per DSC min no 24/2023(39)</p> <p>Reinstatement in service with reprimand as per DSC min no 24/2023(38)</p> <p>Termination of appointment DSC min no 68/2023(4)</p> <p>Warning against Absence from duty without permission Ref rewards and sanctions committee Minute No RSC/04/02/2023</p> <p>Caution for proceeding to retirement leave before authorization letter dated 19th April 2023.</p>	1
7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>iii. Has established a Consultative Committee (CC) for staff grievance redress which is functional.</p> <p>Score 1 or else 0</p>	<p>The LG had established a functional consultative committee as per the correspondence dated 28th June 2022.</p> <p>The committee sat as per the minutes of;</p> <p>Minute of District consultative committee meeting held on 5th June 2023, at the district council hall</p> <p>Minute of District consultative committee meeting held on 19th January 2023, at the district council hall</p>	1
8	<p>Payroll management</p> <p>Maximum 1 point on this Performance Measure or else score 0</p>	<p>a. Evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment:</p> <p>Score 1.</p>	<p>The LG did not recruit the previous FY</p>	1

9	<p>Pension Payroll management</p> <p>Maximum 1 point on this Performance Measure or else score 0</p>	<p>a. Evidence that 100% of staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement:</p> <p>Score 1.</p>	<p>Not all the staff that retired were able to access the pension pay roll in two months</p> <p>Fatuma Birungi retired on 1/8/2023 accessed payment on 30/08/2023</p> <p>Nakamya Teddy retired 1/8/2023, accessed payment on 30/8/2023</p> <p>Nalukenge Margaret retired 16/09/2023 accessed payment on 4/10/2023</p> <p>Kazibwe Fred retired 31/07/2023 accessed his payment 04/10/2023</p> <p>Makanga Moses retired on 31/07/2023 accessed payment 4/10/2023</p> <p>Kalule Eriasafu retired on 6/4/2023 accessed payment On 15th June 2023</p> <p>Nakisozi Florence retired 24/4/2023 accessed 4/0ct 23</p> <p>Godfrey Mukiibi retired on 15th February 2023 accessed on 8th June 2023</p> <p>Nankya Rebecca retired 31 July 2023 accessed 4th oct 2023</p> <p>Nanziri Harriet retired on 31 July 2023 accessed 4th oct 2023</p> <p>Najjingo betty retired 31/07/2023 accessed 4th October 2023</p> <p>Samanya Jackson retired 6/6/2023 accessed 4th oct 2023</p> <p>Nakayemba Margaret 13/03/2023 accessed 28th June 2023</p>	0
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Management, Monitoring and Supervision of Services.

10	<p>N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery</p> <p>Maximum 6 points on this Performance Measure</p>	<p>a. If direct transfers (DDEG) to LLGs were executed in accordance with the requirements of the budget in previous FY:</p> <p>Score 2 or else score 0</p>	<p>There was evidence that the LG transferred DDEG funds to the LLG in accordance to the requirements as follows:</p> <p>The LG received only two quarters that was second and third quarter. The communication was as follows:</p> <p>Quarter 2: Release date was 7/10/2022 CAO communicated on 10/10/2022 and invoiced on 18/10/2022, communicated within 3 days for the 10 Sub counties and 8 town councils below:</p> <p>Bamunanika UGX 9,972,792;</p> <p>Buntuntumula UGX 11,682,539;</p> <p>Kalagala UGX7,868,488;</p> <p>Kimira UGX 5,961,463;</p>	2
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Katikamu UGX13,808,762;
Kikyusa UGX6,662,898;
Luwero UGX 13,655,323;
Makulubita UGX11,046,864;
Nyimbwa UGX9,249,438; and
Zirobwe UGX 6,509,459.

Total UGX96,418,025

Town Councils

Bombo UGX10,683,982;
Luwero UGX 13,511,979;
Wobulenzi UGX 11,114,329;
Busiika UGX 1,185,601;
Kamira UGX1,185,601;
Kakyusa UGX 1,185,601;
Ndejje UGX1,185,601; and
Zirobwe UGX1,185,601.

Total UGX 123,714,883

Quarter 3: Release date was 5/01/2023
CAO communicated on 13/01/2023 and
invoiced on 20/01/2023, within 5 days
for the 10 sub counties and 8 town
councils as below:

Bamunanika UGX 19,945,584;
Buntuntumula UGX 23,365,077;
Kalagala UGX 15,736,977;
Kimira UGX 11,922,926;
Katikamu UGX27,617,525;
Kikyusa UGX13,325,795;
Luwero UGX27,410,647;
Makulubita UGX22,093,727;
Nyimbwa UGX18,498,875; and
Zirobwe UGX13,018,917.

Total UGX192,836,051

Town Councils

Bombo UGX21,367,963;
Luwero UGX 27,023,957;
Wobulenzi UGX22,228,658;
Busiika UGX2,371,202;
Kamira UGX2,371,202;

Kakyusa UGX 2,371,202;
 Ndejje UGX2,371,202; and
 Ziobwe UGX2,371,202.
 Total UGX164,953,178

10 N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery
 Maximum 6 points on this Performance Measure
 b. If the LG did timely warranting/ verification of direct DDEG transfers to LLGs for the last FY, in accordance to the requirements of the budget:Note: Timely warranting for a LG means: 5 working days from the date of upload of releases by MoFPED).
 Score: 2 or else score 0
 Luwero LG did not make warrant of direct DDEG to the LLG in accordance to the requirements as follows:
 Quarter 1 cash limit was released on 28/07/2022, warranted on 9/08/2022, 9days;
 Quarter 2 Cash limit was released on 7/10/2022 warranted 18/10/2022, 8days;
 Quarter 3. Cash was released 5/01/2023, warrant 30/01/2023, 20days; and
 Quarter 4, cash release 17/04/2023, warrant was 9/05/2023, 15days.

10 N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery
 Maximum 6 points on this Performance Measure
 c. If the LG invoiced and communicated all DDEG transfers for the previous FY to LLGs within 5 working days from the date of receipt of the funds release in each quarter:
 Score 2 or else score 0
 There was evidence that the LG invoiced and communicated all DDEG transfers for the previous FY to LLGs within 5 working days from the date of receipt of the funds release.
 The LG received only two quarters that was second and third quarter. The communication was as follows:
 Quarter 2: Release date was 7/10/2022 CAO communicated on 10/10/2022 and invoiced on 18/10/2022, communicated within 3 days for the 10 Sub counties and 8 town councils below:
 Bamunanika UGX 9,972,792;
 Buntuntumula UGX 11,682,539;
 Kalagala UGX7,868,488;
 Kimira UGX 5,961,463;
 Katikamu UGX13,808,762;
 Kikyusa UGX6,662,898;
 Luwero UGX 13,655,323;
 Makulubita UGX11,046,864;
 Nyimbwa UGX9,249,438; and
 Ziobwe UGX 6,509,459.
 Total UGX96,418,025

Town Councils

Bombo UGX10,683,982;
Luwero UGX 13,511,979;
Wobulenzi UGX 11,114,329;
Busiika UGX 1,185,601;
Kamira UGX1,185,601;
Kakyusa UGX 1,185,601;
Ndejje UGX1,185,601; and
Zirobwe UGX1,185,601.
Total UGX 41,238,294

Quarter 3: Release date was 5/01/2023
CAO communicated on 13/01/2023 and
invoiced on 20/01/2023, within 5 days
for the 10 sub counties and 8 town
councils as below:

Bamunanika UGX 19,945,584;
Buntuntumula UGX 23,365,077;
Kalagala UGX 15,736,977;
Kimira UGX 11,922,926;
Katikamu UGX27,617,525;
Kikyusa UGX13,325,795;
Luwero UGX27,410,647;
Makulubita UGX22,093,727;
Nyimbwa UGX18,498,875; and
Zirobwe UGX13,018,917.
Total UGX192,836,051

Town Councils

Bombo UGX21,367,963;
Luwero UGX 27,023,957;
Wobulenzi UGX22,228,658;
Busiika UGX2,371,202;
Kamira UGX2,371,202;
Kakyusa UGX 2,371,202;
Ndejje UGX2,371,202; and
Zirobwe UGX2,371,202.
Total UGX82,476,589

Maximum 4 points on this Performance Measure

supervised or mentored all LLGs in the District /Municipality at least once per quarter consistent with guidelines:

Score 2 or else score 0

counties and 8 town councils in the District as follows:

Quarter 1; As per report dated 25/08/2022

The LLG were trained and mentored on program based planning approach, these included, town clerks, Senior Assistant Secretaries, the CDOs, all the sub counties and the 8 town councils

Challenges: Inadequate knowledge, poor quality planning, Lutuula Health Center II, lacked latrine/ inadequate - only one

Bombo Health Center III lacked Maternity ward, with only One staff house health and Poor record keeping for Katikamu SACCOS

Quarter 2. As per report dated 7th December 2022.

Training on the SDGs, the participants included, Senior Assistant Secretaries, town Clerks, and community development officers.

Challenges; Inadequate knowledge on SDGs; Schools- Nambeere COU Primary school, Head absent , poor performance ,Irregular supply of drugs and stock out ie Kamira, HCII- they had not received the cycle for November, Lack of land title in all the Health facilities.

Quarter 3: As per the report dated 7th March 2023, mentorship on DDEG guideline, head of departments, town clerks, Senior Assistant Secretaries. District Planner facilitated the training

Some of the challenges were; Kalwe Church of Uganda Primary School had no classroom; pupils study under tree, others in the church; Pupil desk ratio for most schools 5 to 1 desk

Water- borehole drilled broken down just after it had been handed over;

Quarter 4; As per report dated 5/4/2023

Training on local economic development, town clerks, Senior Assistant secretaries and CDOs, all the sub-counties and town councils were trained

Some of the challenges were: all the newly constructed classes and latrine not being used, it was later commissioned

Roads, maintenance lacked offshoots, the contractors not taking care of environmental issues.

11	<p>Routine oversight and monitoring</p> <p>Maximum 4 points on this Performance Measure</p>	<p>b. Evidence that the results/reports of support supervision and monitoring visits were discussed in the TPC, used by the District/ Municipality to make recommendations for corrective actions and followed-up:</p> <p>Score 2 or else score 0</p>	<p>There was evidence that the results/reports of support supervision and monitoring visits were discussed in the TPC, used by the District to make recommendations for corrective actions and followed-up as follows:</p> <p>Quarter 1; TPC held meeting on 31/10/2022: Min8/DTPC/OCT/2022/23</p> <p>The report was discussed with the following recommendation:</p> <ol style="list-style-type: none"> 1. Lutuula Health Center III to be considered for provision of pit latrine; 2. Provision for maternity ward to Bombo Health center III; 3. Training for Myonga SACCOs by the District Commercial Officer; and 4. Latrine for Nsawo Health III to be constructed; <p>Quarter 2: Meeting held on 30/01/2023 under Min5/DTPC/JAN/2022/23</p> <p>Recommendations were made as follows:</p> <ol style="list-style-type: none"> 1. Processing of land title for facilities and other public land; 2. National Medical stores to meet its obligation of supplying drugs in a timely manner; and 3. DEO and DHO, to improve on the supervision of their facilities. <p>Quarter 3: Meeting was held on 11/05/2023. Under Min4 DTPC/MAY/2022/23</p> <p>Recommendations: Need to avail furniture for schools for the newly constructed.</p> <p>Quarter 4: Meeting held on 20/06/2023 Min8/DTPC/JUN/2022/23</p> <p>The recommendations.</p> <ol style="list-style-type: none"> 1. District Engineer to demolish old pit latrine 2. Repair of floor in schools where desks were distributed.
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Planning and budgeting for investments is conducted effectively

Maximum 12 points on this Performance Measure

a. Evidence that the District/Municipality maintains an up-dated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual:

Score 2 or else score 0

Note: the assets covered must include, but not limited to: land, buildings, vehicles and infrastructure. If those core assets are missing score 0

There was evidence that the LG updated the asset register on 30/06/2023, containing details of all assets as per the format in accounting manual.

The following were the assets;

1. Transport equipment UGX 1,187,127,299;
 2. Residential Building UGX 397,635,866;
 3. Nonresidential UGX 14, 619,631,251;
 4. Other structures UGX 1,689,818,714;
 5. ICT Equipment UGX 477,458,470;
 6. Land UGX 46,305,700;
 7. Furniture and Fitting UGX 96,083,612;
 8. Office Equipment UGX 413,041,426;
 9. Medical equipment/laboratory and research UGX 50,380, 250
- Total asset is 23, 222,433,595

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Planning and budgeting for investments is conducted effectively

Maximum 12 points on this Performance Measure

b. Evidence that the District/Municipality has used the Board of Survey Report of the previous FY to make Assets Management decisions including procurement of new assets, maintenance of existing assets and disposal of assets:

Score 1 or else 0

There was evidence that the District used the Board of Survey Report of the previous FY to make Assets Management decisions including procurement of new assets, maintenance of existing assets and disposal of assets as follows:

Board of survey was reported on 31/08/2022

The following were the recommendations.

1. Supervision of secondary service with particular emphases to attendance of duty and co-curriculum;
2. Engraving all the assets; and
3. Disposal of old assets.
4. Donating the old vehicles to Public institute, Bamunanika Technical Institute
5. Appointment of the committee to value assets without values
6. Reloating newly created local government, the 5 created lower local government.
7. Registration of District land, title of district headquarter secured, hospital secured

Page 3- 4 of the board of survey report

Planning and budgeting for investments is conducted effectively

Maximum 12 points on this Performance Measure

c. Evidence that District/Municipality has a functional physical planning committee in place which has submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD. If so Score 2. Otherwise Score 0.

There was evidence that District had a functional physical planning committee in place and submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD.

The committee was established on 9/08/2022 composed of the following members:

1. All 8 town clerks;
2. District Engineers;
3. District Environmental Officer;
4. Natural Resources Officer;
5. District Health Officer;
6. District Education Officer;
7. District Community Development Officer;
8. Physical Planner;
9. District Agriculture Officer;
10. CAO- Chairperson; and
11. District Surveyor.

The 4 sets of reports were submitted as follows:

Quarter 1 Submitted on 18/08/2022;

Quarter 2 Submitted on 14/12/2022;

Quarter 3 Submitted on 20/03/2023;
and

Quarter 4 Submitted on 01/06/2023.

Planning and budgeting for investments is conducted effectively

Maximum 12 points on this Performance Measure

d. For DDEG financed projects; Evidence that the District/Municipality has conducted a desk appraisal for all projects in the budget - to establish whether the prioritized investments are: (i) derived from the third LG Development Plan (LGDP III); (ii) eligible for expenditure as per sector guidelines and funding source (e.g. DDEG). If desk appraisal is conducted and if all projects are derived from the LGDP:

Score 2 or else score 0

There was evidence that the District conducted a desk appraisal for all projects in the budget and prioritised investments were: (i) derived from the third LG Development Plan; (ii) eligible for expenditure as per sector guidelines and funding source as follows:

Desk appraisal was done on 22/11/2022 for the following projects:

1. Construction of 2 classroom block at Kabunguma Primary school;
2. Nakabululu Primary School;
3. Construction of 6 pit latrines;
4. Construction of 2 classroom block at Wakatai Primary School;
5. Kalule RC Primary School;
6. Sempa Church of Uganda Primary School;
7. Construction of maternity Ward at Bombo Health Center III;
8. Construction of Maternity Ward at Kikoma Health Center III;
9. Construction of 5 stance lined latrine at Ntuula Health Center III;
10. Renovation of Maternity Ward at Luwero Hospital;
11. Construction of Public toilet at Luwero Hospital;
12. Extension of the District Administration Block;
13. Drilling of 8 Drilling of 8 boreholes at Kireku, Kayonza Kakizi-Lugagala, Wabuntungulu , Kazira, Kisula, Buligwa-Maridadi, Mukidama;
14. Construction of Seed Secondary school.

Planning and budgeting for investments is conducted effectively

Maximum 12 points on this Performance Measure

For DDEG financed projects:

e. Evidence that LG conducted field appraisal to check for (i) technical feasibility, (ii) Environmental and social acceptability and (iii) customized design for investment projects of the previous FY:

Score 2 or else score 0

There was evidence that the LG carried field appraisal for the previous FY as follows:

1. Construction of 5 stance lined pit latrine at Kasala girls Primary school field appraised on 11/01/2022
2. Construction of 5 stance line latrine at Nalingya Lwantale field appraised on 11/01/2022
3. Construction of 5 stance pit latrine at Bajjo field appraised on 11/01/2022

Planning and budgeting for investments is conducted effectively

Maximum 12 points on this Performance Measure

f. Evidence that project profiles with costing have been developed and discussed by TPC for all investments in the AWP for the current FY, as per LG Planning guideline and DDEG guidelines:

Score 1 or else score 0.

There was evidence that project profiles with costing were developed and discussed by TPC for all investments in the AWP for the current FY as per LG Planning guideline and DDEG guidelines as follows:

The TPC held meeting on 16/12/2022
Min 5/DTPC/DEC/2022/23

And discussed the following project profiles with costing found from page 88- 153 of the Development Plan.

1. Construction of 2 classroom block at Kabunguma Primary school UGX 79,000,000;

2. Nakabululu Primary School UGX 79,000,000;

3. Construction of 6 pit latrines UGX 180,000,000;

4. Wakatai Primary School UGX 79,000,000;

5. Kalule RC Primary School UGX 79,000,000;

6. Sempa Church of Uganda Primary School UXG 79,000,000;

7. Construction of maternity Ward at Bombo Health Center III UGX 85,000,000;

8. Construction of Maternity Ward at Kikoma Health Center III UGX 85,000,000;

9. Construction of 5 stance lined latrine at Ntuula Health Center III UGX 28,000,000;

10. Renovation of Maternity Ward at Luwero Hospital UGX 47,500,000;

11. Construction of Public toilet at Luwero Hospital UGX 26,000,000;

12. Extension of the District Administration Block UGX 300,000,000;

13. Drilling of 8 boreholes UGX 256,000,000; and

14. Construction of Seed Secondary school UGX 2,077,998,990.

Planning and budgeting for investments is conducted effectively

Maximum 12 points on this Performance Measure

g. Evidence that the LG has screened for environmental and social risks/impact and put mitigation measures where required before being approved for construction using checklists:

Score 2 or else score 0

There was evidence that Luwero district LG conducts support supervision and monitoring to ascertain compliance with ESMPs; and provide monthly reports for the previous FY 2022/2023 as exemplified by the Environment, Climate Change and Social Safeguard compliance reports for the following projects. The reports were endorsed by the SEO.

1. Completion of the existing structure at Bamunanika Technical Institute, dated 28/2/2023, endorsed on 20/6/2023 by the CAO;

2. Construction of Kamira subcounty headquarters at Kamira sub-county:- Fourth quarter multi sectoral monitoring report for FY 2022/2023, endorsed by the district Planner;

3. Construction of offices for Kamira Town Council:- Fourth quarter multi sectoral monitoring report for FY 2022/2023, endorsed by the district Planner;

4. Maintenance of Kimwanyi - Nakulabye - Masunkwe road, Bamunanika sub-county:- Fourth quarter multi sectoral monitoring report for FY 2022/2023, endorsed by the district Planner; and

5. Construction of a 4-stance VIP Pit latrine at Luwero sub-county headquarters;- Fourth quarter multi sectoral monitoring report for FY 2022/2023, endorsed by the district Planner.

13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>a. Evidence that all infrastructure projects for the current FY to be implemented using the DDEG were incorporated in the LG approved procurement plan</p> <p>Score 1 or else score 0</p>	<p>There was evidence that all infrastructure projects under DDEG for the current FY were incorporated in the approved procurement plan as sampled below;</p> <p>Education - Page 5</p> <p>Construction of a 5 Stance Lined Latrine at Luwuube SDA P/S - Item 89</p> <p>Construction of a 5 Stance Lined Latrine at Nakikoota P/S - Item 90</p> <p>Construction of a 5 Stance Lined Latrine at Luweero Boys P/S - Item 92</p> <p>Health - Page 1</p> <p>Construction of maternity ward at Bombo HC III - Item 2</p> <p>Construction of maternity ward at Kikoma HC III - Item 5</p> <p>Construction of pit latrine at Lutuula HCII - Item 10</p>	1
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>b. Evidence that all infrastructure projects to be implemented in the current FY using DDEG were approved by the Contracts Committee before commencement of construction: Score 1 or else score 0</p>	<p>The DDEG infrastructure projects for the current FY had not yet been approved by the contracts committee and the projects had not yet taken off.</p>	1
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>c. Evidence that the LG has properly established the Project Implementation team as specified in the sector guidelines:</p> <p>Score 1 or else 0</p>	<p>The LG established the Project Implementation Team (PIT) for DDEG projects for the previous FY on 10/01/2023 and it included the following; District Education Officer - Kiyemba Enoch, Community Development Officer - Katasi Florence, District Labour Officer - Were Babra Sarah, Senior Environment Officer - Kayonga Scovia and the District Engineer - Kalenzi Robert</p>	1

13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>d. Evidence that all infrastructure projects implemented using DDEG followed the standard technical designs provided by the LG Engineer:</p> <p>Score 1 or else score 0</p>	<p>All the projects implemented under DDEG funds followed the technical designs by the LG Engineer and there were no visible defects in the sampled project facilities i.e. no surface cracks, no peeling of paint, no floor cracks, the doors and hinges were in good condition.</p> <p>External dimensions were sampled for sites below and measured as follows:</p> <p>Construction of a 5 Stance Lined Latrine at Bajjo Community P/S - 6.6m x 3.04m</p> <p>Construction of a 5 Stance Lined Latrine at Kasaala Girls P/S - 6.74m x 2.97m</p> <p>Construction of a 5 Stance Lined Latrine at St. Muggaga Kikungo P/S - 7.25m x 3.05m</p>	1
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>e. Evidence that the LG has provided supervision by the relevant technical officers of each infrastructure project prior to verification and certification of works in previous FY. Score 2 or else score 0</p>	<p>There was evidence that the LG provided supervision by the relevant technical officers for DDEG projects according to the supervision report dated 17/04/2023 for all the projects.</p> <p>One supervision report was done for all the projects and meeting was held on 08/02/2023</p>	2
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>f. The LG has verified works (certified) and initiated payments of contractors within specified timeframes as per contract (within 2 months if no agreement):</p> <p>Score 1 or else score 0</p>	<p>There was evidence that the LG verified works and initiated payments of contractors within specified time frame as sampled below:</p> <p>Education:</p> <p>Construction of a 5 Stance Lined Latrine at Bajjo Community P/S (LUWE882/WRKS/22-23/00100)</p> <p>Contractor: Seamo Property Consultants</p> <p>Requisition Amount: UGX 53,786,760</p> <p>Requisition Date: 18/04/2023</p> <p>Environment Officer Sign: 02/05/2023</p> <p>CDO sign: 02/05/2023</p> <p>DEng sign: 25/04/2023</p> <p>CFO sign:08/05/2023</p> <p>CAO sign:05/05/2023</p> <p>Amount Paid: UGX 24,282,625</p> <p>Payment Date: 17/05/2023</p>	1

Voucher No. 5293792

EFT No. 5293792

This lies within the required 2 months period for payment;

WATER:

Project 1: Siting,drilling and hand pump installations of 5 boreholes Lot I (LUWE532/WRKS/22-23/00092)

Contractor: Galaxy Agro Tech (U) Ltd

Requisition Amount: UGX 159,636,300

Requisition Date: 21/03/2023

Environment Officer Sign: 04/04/2023

CDO sign: 04/04/2023

DWO sign: 04/04/2023

CFO sign:03/05/2023

CAO sign: 05/04/2023

Amount Paid: UGX 151,019,719

Payment Date: 03/05/2023

Voucher No. 5133377

EFT No. 5133377

This lies within the required 2 months period for payment;

Procurement, contract management/execution g. The LG has a complete procurement file in place for each contract with all records as required by the PPDA Law:
 Maximum 8 points on this Performance Measure
 Score 1 or else 0

There was evidence of a complete procurement file in place for all the awarded contracts sampled as follows:

Project 1

File Name: Construction of a Seed Secondary School at St. John's SSS Nalongo

Contract No: MoES-LUW/UGIFT/WRKS/22-23/00001

Contract signed: 15/08/2023

Evaluation report: 31/05/2023

Contracts Committee Meeting date: 31/05/2023

Min No: MIN 078/LDLGCC/22-23

Project 2

File Name: Siting, Drilling and hand pump installation of 5 Boreholes - Lot 1

Contract No: LUWE882/WKS/22-23/00092

Contract signed: 16/01/2023

Evaluation report: 05/12/2022

Contracts Committee Meeting date: 12/12/2022

Min No: MIN 058/LDLGCC/22-23

Project 3

File Name: Construction of microscale irrigation demonstration at Bukalasa agricultural collage and Luwuube seed secondary school.

Contract No: LUWE882/WKS/22-23/00158

Contract signed: 24/05/2023

Evaluation report: 09/05/2023

Contracts Committee Meeting date: 10/05/2023

Min No: MIN 072/LDLGCC/22-23

14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>a. Evidence that the District/Municipality has i) designated a person to coordinate response to feedback (grievance /complaints) and ii) established a centralized Grievance Redress Committee (GRC), with optional co-option of relevant departmental heads/staff as relevant.</p> <p>Score: 2 or else score 0</p>	<p>There was evidence that Luwero district LG had designated the Senior Assistant Secretary as the Chairperson of the GRC as the person to coordinate response to feedback on grievances/complaints as exemplified by a letter prepared by the CAO, dated 29/6/2022 and received by the Senior Assistant Secretary on 5/7/2022..</p> <p>Evidence that Luwero district LG had established a centralized Grievance Redress Committee (GRC) was exemplified by letters of appointment dated 29/6/2022, prepared by the CAO and addressed to each of the 11 committee members.</p>	2
14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>b. The LG has specified a system for recording, investigating and responding to grievances, which includes a centralized complaints log with clear information and reference for onward action (a defined complaints referral path), and public display of information at district/municipal offices.</p> <p>If so: Score 2 or else 0</p>	<p>There was evidence that Luwero district LG had specified a system for recording, investigating and responding to grievances and had a defined complaints referral path and public display of information at LG offices as exemplified by the following.</p> <ol style="list-style-type: none"> 1.The Grievance Redress Complaints log was available; and 2. The Grievance Redress Mechanism dated 6/7/2022 was displayed on LG noticeboards. 	2
14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>c. District/Municipality has publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress.</p> <p>If so: Score 1 or else 0</p>	<p>There was evidence that Luwero district LG had publicized the grievance redress mechanisms so that aggrieved parties would know where to report and get redress as exemplified by the notice displayed at the LG notice board, dated 4/7/2022 and addressed to all heads of departments and staff of Luwero district. The notice of Grievance Consultative Committee was prepared and signed by the Chairperson, GCC.</p>	1

15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>a. Evidence that Environment, Social and Climate change interventions have been integrated into LG Development Plans, annual work plans and budgets complied with: Score 1 or else score 0</p>	<p>There was evidence that the LG integrated environment and Climate change into the 3rd LG development plans, annual work plans and budget as follows:</p> <ol style="list-style-type: none"> 1. Construction of 2 classroom block at Lutete mixed primary school UGX 79,000,000 page 52 of the budget <p>Environment and mitigation cost was UGX 8,900,000 page 8 budget;</p> <ol style="list-style-type: none"> 2. Construction of pit latrine at Ntuula Health Center II UGX 27,000,000, page 45 of the budget environment cost UGX 3,200,000 page 6; and 3. Expansion of staff at Nyimba Health Center IV at UGX 49,396,000 page 46 of the budget <p>Environment cost is UGX 1,700,000.</p>	1
15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>b. Evidence that LGs have disseminated to LLGs the enhanced DDEG guidelines (strengthened to include environment, climate change mitigation (green infrastructures, waste management equipment and infrastructures) and adaptation and social risk management</p> <p>score 1 or else 0</p>	<p>There was evidence that the LG disseminated the DDEG guideline on 7/03/2023. Those available were heads of departments, town clerks and the Senior Assistant Secretaries</p>	1

15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>(For investments financed from the DDEG other than health, education, water, and irrigation):</p> <p>c. Evidence that the LG incorporated costed Environment and Social Management Plans (ESMPs) into designs, BoQs, bidding and contractual documents for DDEG infrastructure projects of the previous FY, where necessary:</p> <p>score 3 or else score 0</p>	<p>There was evidence that Luwero district LG incorporated costed Environment and Social Management Plans (ESMPs) into designs, BoQs, bidding and contractual documents for DDEG infrastructure projects of the previous FY (2022-2023) as exemplified by the following projects.</p> <ol style="list-style-type: none"> 1.The ESMP for extension of Administration block at the district headquarters, Phase VII, dated 25/10/2022, endorsed by the SEO was reflected in the BOQs page 16, Item I: Use of personal protective gear, solid waste management, minimisation of dust pollution; 2.The ESMP for the construction of 100 bed ward at Luwero hospital phase X, contact no. LUWE882/WRKS/22-23/00102, dated 14/9/2022, signed by the DEO was reflected in the BOQs, page 5, Item U: Use of personal protective gear, solid waste management, minimisation of dust pollution; and <p>The ESMP for the construction of a 5-stance pit latrine at Bajjo community Primary School at Bajjo Lumansi village, Bajjo parish in Nyimbwa sub-county, dated 20/12/2022 signed by the SEO was reflected in the BOQs, Item D, page 2: Remove and deposit all surplus excavated materials.</p>
15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>d. Examples of projects with costing of the additional impact from climate change.</p> <p>Score 3 or else score 0</p>	<p>There was evidence that Luwero district LG had infrastructure projects with costing of the additional impact from climate change for the FY 2022-2023 as the costing of additional climate change impacts as exemplified by the following projects.</p> <ol style="list-style-type: none"> 1.The construction of a 5-stance pit latrine at Bajjo community Primary School at Bajjo Lumansi village, Bajjo parish in Nyimbwa sub-county, dated 10/1/2024, the BOQs, element 11, page 1 of 15: Lightening Protection, valued at UGX 2,250,000/=, and 2.The construction of a 2 classroom block at Nalinya-Lwantale P/S, dated 10/1/2023, the BOQs, element 11: Lightening Protection, valued at UGX 1,320,000/=.

15

Safeguards for service delivery of investments effectively handled.

Maximum 11 points on this performance measure

e. Evidence that all DDEG projects are implemented on land where the LG has proof of ownership, access, and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances:

Score 1 or else score 0

There was evidence that all DDEG projects in Luwero district LG were implemented on land where the LG had proof of ownership, access, and availability as exemplified by the following Certificates of Titles.

1. Certificate of Titles for Luwero district administration block, Bulemezi county in Luwero district, Freehold Registered land, Block (road) 652, Plot 864, measuring 2.10707 hectares, endorsed by the Registrar of Titles on 13/3/2015; and

2. A land agreement where St. Philipoh Bajjo CoU on 24/1/2023 offered 2 acres of land to Bajjo Community P/S in Bajjo Lumansi, Nyambwa sub-county, in presence of 13 witnesses. The agreement and was endorsed by the Chairman of the St Philipoh Bajjo CoU Management Committee.

Safeguards for service delivery of investments effectively handled.

Maximum 11 points on this performance measure

f. Evidence that environmental officer and CDO conducts support supervision and monitoring to ascertain compliance with ESMPs; and provide monthly reports:

Score 1 or else score 0

There was evidence that Luwero district LG conducts support supervision and monitoring to ascertain compliance with ESMPs; and provide monthly reports for the previous FY 2022/2023 as exemplified by the Environment, Climate Change and Social Safeguard compliance reports for the following projects. The reports were endorsed by the SEO. These reports were however not signed by the Community development Officer

1. Completion of the existing structure at Bamunanika Technical Institute, dated 28/2/2023, endorsed on 20/6/2023 by the CAO;

2. Construction of Kamira sub-county headquarters at Kamira sub-county:- Fourth quarter multi sectoral monitoring report for FY 2022/2023, endorsed by the district Planner;

3. Construction of offices for Kamira Town Council:- Fourth quarter multi sectoral monitoring report for FY 2022/2023, endorsed by the district Planner;

4. Maintenance of Kimwanyi - Nakulabye - Masunkwe road, Bamunanika sub-county:- Fourth quarter multi sectoral monitoring report for FY 2022/2023, endorsed by the district Planner; and

Construction of a 4-stance VIP Pit latrine at Luwero sub-county headquarters;- Fourth quarter multi sectoral monitoring report for FY 2022/2023, endorsed by the district Planner.

15

Safeguards for service delivery of investments effectively handled.

Maximum 11 points on this performance measure

g. Evidence that E&S compliance Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractors' invoices/certificates at interim and final stages of projects:

Score 1 or else score 0

There was evidence that the E & S compliance certification forms at Luwero district LG are completed and signed by the SEO and DCDO prior to payments of contractors' invoices/certificates at interim and final stages of projects as exemplified by the E & S compliance certification reports for the the following projects.

1. Construction of a 2 classroom block at Ntinda P/S at Ntinda Buligwe LC 1, Kagogo parish in Makurubita sub-couty, endorsed on 2/5/2023;

2. Renovation of a 2-classroom block at Buzibwera, Wabusaana parish in Kikyusa sub-county, endorsed on 2/5/2023; and

3. Renovation of a 2 classroom block at Katikamu Sebamala P/S, Katikamu ward in Wobulenzi Town Council, endorsed on 16/06/2023.

Financial management

LG makes monthly
Bank reconciliations

Maximum 2 points on
this Performance
Measure

a. Evidence that the LG makes
monthly bank reconciliations
and are up to-date at the point
of time of the assessment:

Score 2 or else score 0

There was evidence that the LG made
monthly bank reconciliations as
follows:

Account Name: Luwero District General
Collection

Bank name: Stanbic

Account NO 9030005822709

Date of reconciliation

July , 9/08/2023

August, 5/09/2023

Sept , 5/10/2023;

Account Name: Luwero District UWEP
Recovery

Bank name: Stanbic

Account NO 9030012808347

Date of reconciliation

July, 9/08/2023

August, 31/08/2023

Sept , 5/10/2023; and

Account Name: Luwero LG YLP
recovery

Bank name: Stanbic

Account NO 9030010067005

Date of reconciliation

July, 9/08/2023

August, 5/09/2023

Sept , 5/10/2023.

LG executes the Internal Audit function in accordance with the LGA Section 90

Maximum 4 points on this performance measure

a. Evidence that LG has produced all quarterly internal audit (IA) reports for the previous FY.

Score 2 or else score 0

There was evidence that the LG produced all the quarterly internal audit reports for the previous FY as follows:

Quarter 1. Report was prepared on 15/11/2022, and some of the issues raised were:

The issue of unaccounted for funds of UGX 168,226,698;

Poor procedure of land acquisition at Kikyusa town council.

Quarter 2: Prepared on 16/02/2023 and some of the issues raised were:

Under payment in the payroll, others not paid;

Not paying the statutory obligation;

Absence of land title of the Health facilities;

Low revenue collection due IRS introduction; and

Unaccounted for funds.

Quarter 3: Report was prepared on 12/05/2023 and some of the issues raised were:

Schools, staff absenteeism, abscondment; unaccounted for funds UPE, USE

Big enrollment with few teachers;

Secondary school, poor book keeping, no books of accounts;

Capacity gap for the bursars;

Revenue sharing ratio; partial shared from the LLG

Quarter 4: Reported on 31/07/2023 and some of the issues raised were:

Mischarges- finance and planning

Using funds at source in school in all government aided schools

Unaccounted for fund of UGX 83,097,061

LG executes the Internal Audit function in accordance with the LGA Section 90

Maximum 4 points on this performance measure

b. Evidence that the LG has provided information to the Council/ chairperson and the LG PAC on the status of implementation of internal audit findings for the previous FY i.e. information on follow up on audit queries from all quarterly audit reports.

Score 1 or else score 0

There was evidence that the LG provided information to the council and the LG PAC on the status of the implementation of internal audit findings for the previous FY as follows:

Quarter 1. Reported on 15/11/2022;

Quarter 2. Reported on 23/02/2023;

Quarter 3: Reported on 19/05/2023; and

Quarter 4: Reported on 10/08/2023.

LG executes the Internal Audit function in accordance with the LGA Section 90

Maximum 4 points on this performance measure

c. Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and that LG PAC has reviewed them and followed-up:

Score 1 or else score 0

There was evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and that LG PAC reviewed them and followed-up as follows:

Quarter 1 meeting was held on 23/03/2023, Min3/LWR LGPAC/3/2022/2023. The issues were in Luwero town council in areas of low revenue, Health department had issues of incomplete works at Katunugo, Bakalasa and Bbowa and unaccounted for funds worth UGX 144,223,012, Community service department had unaccounted funds worth UGX 1,740,000

Quarter 2 and 3, meeting was held from 17- 19 /10/203

Min 3/LWR LGPAC/10/2022/2023. The respondents were interviewed eg Kamira town council,

Bombo town council

There were recommendation to punish those who were invited for the audit query and never attended, these included, Kaliba Ismail Head Teacher Kaswa Quoran School

Mr Sekalember Ismail Head teacher Kalagala Islamic; and

Quarter 4 meeting was held from 7- 14th July 2023

Min 3/LWR LGPAC/7/2022/2023

Health department, staff with missing documents in personal files and those with expired operational licenses

Kikoma Health Center III

Wabusana Health III

Makulubita Health center III

Bbowa Health Center III

Kyalugondo Health center III

There was also issues of funds unaccounted for by different departments

The issue of local revenue sharing at the LLG.

18	<p>LG has collected local revenues as per budget (collection ratio)</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realization) is within +/- 10 %: then score 2 or else score 0.</p>	<p>The LG planned for UGX 2,996,132,244 as per annual financial statement for the previous FY page 15 and actual revenue was UGX 2,850,218,483. Revenue realization was 95%</p> <p>That was -5% that is within the range of +/- 10%</p>	2
19	<p>The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)</p> <p>Maximum 2 points on this Performance Measure.</p>	<p>a. If increase in OSR (excluding one/off, e.g. sale of assets, but including arrears collected in the year) from previous FY but one to previous FY</p> <ul style="list-style-type: none"> • If more than 10 %: score 2. • If the increase is from 5% -10 %: score 1. • If the increase is less than 5 %: score 0. 	<p>The LG government OSR increased by 33.1% as follows:</p> <p>The LG in FY 2022/2023 budgeted Ugx 2,996,132,244.</p> <p>Actual realized was UGX2,850,218,483 page 15-Annual financial statement</p> <p>FY 2021/2022 Actual UGX2,140,174,092-page 14 Annual financial statement 2021/2022The revenue Increased by UGX 710,044,391</p> <p>$710,044,391/2140174092=33.1\%$ Increase.</p> <p>OSR increased by 33.1%.</p>	2

Local revenue administration, allocation, and transparency

Maximum 2 points on this performance measure.

a. If the LG remitted the mandatory LLG share of local revenues during the previous FY: score 2 or else score 0

There was evidence that HLG remitted the mandatory LLG share of local revenues (Districts remit 65% to LLGs while MCs remit 50% to Divisions) as follows:

Revenue to be shared by the Sub counties UGX 673,570,237 X65%

Transferred UGX 437,820,654 to the LLG as follows:

Sub counties (10)

1. Bamunanika UGX 36,000,000
2. Butuntumula UGX 60,214,654
3. Kalagala UGX 47,240,000
4. Kamira UGX 15,000,000
5. Katikamu UGX 53,155,000
6. Kikyusa UGX 21,540,000
7. Luwero UGX 58,400,000
8. Makulubita UGX 54,751,000
9. Nyimbwa UGX 50,220,000
10. Ziobwe UGX 41,300,000

Total UGX 437,820,654

Town Council shared UGX 1,541,173,346 as follows:

1. Bombo UGX 345,812,029
2. Luwero UGX 519,995,994
3. Wobulenzi UGX 401,963,524
4. Busiika UGX 107,929,000
5. Kamira UGX 22,897,799
6. Kikyusa UGX 55,700,000
7. Ndege UGX 33,075,000
8. Ziobwe UGX 53,800,000

Total UGX 1,541,173,346

Transparency and Accountability

21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>a. Evidence that the procurement plan and awarded contracts and all amounts are published: Score 2 or else score 0</p>	<p>There was evidence that all the awarded contracts were published as follows;</p> <p>Siting,drilling and hand pump installations of 5 boreholes Lot I was published in New Vision on 11/11/2022</p> <p>Siting,drilling and hand pump installations of 3 boreholes Lot II was published in New Vision on 11/11/2022</p> <p>Borehole rehabilitation of Boreholes at Kasenene village, Ngogolo, Nakikonge and Kyevunze villages was published in New Vision on 11/11/2022</p> <p>Construction of microscale irrigation demonstration at Bukalasa agricultural collage and Luwuube seed secondary school was published in New Vision on 3/04/2023</p>	2
21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>b. Evidence that the LG performance assessment results and implications are published e.g. on the budget website for the previous year: Score 2 or else score 0</p>	<p>There was evidence that the LG performance assessment results and implications were published as follows:</p> <p>The LG published the assessment result on the noticeboard on 15/08/2023 and also on their website</p> <p>Cross cutting 59%</p> <p>Education 75%</p> <p>Health 61%</p> <p>Water 44%</p> <p>Microscale irrigation 85%</p>	2
21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>c. Evidence that the LG during the previous FY conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc.) with the public to provide feed-back on status of activity implementation: Score 1 or else score 0</p>	<p>There was evidence that the LG conducted radio talk show and discussed the projects.</p> <p>Annual performance in terms what was planned against implemented</p> <p>Revenue mobilization</p> <p>Different government programs offered</p> <p>The dates of radio talk show done once a month – first Wednesday of the month on CBS 88.8 at 2.30 pm</p>	1

21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>d. Evidence that the LG has made publicly available information on i) tax rates, ii) collection procedures, and iii) procedures for appeal: If all i, ii, iii complied with: Score 1 or else score 0</p>	<p>There was evidence on the board dated 7/07/2023 on Local government tax collection procedures using IRAS and Appeal Mechanism for the FY 2023/24 Appeal</p> <p>Tax appeal committee composed of subcounty chief the chairperson, CDO secretary, and 4 heads of department at the sub county level</p> <p>There was evidence of Luwero District Charging policy for FY 2023/2024 dated 7/07/2023</p>	1
22	<p>Reporting to IGG</p> <p>Maximum 1 point on this Performance Measure</p>	<p>a. LG has prepared a report on the status of implementation of the IGG recommendations which will include a list of cases of alleged fraud and corruption and their status incl. administrative and action taken/being taken, and the report has been presented and discussed in the council and other fora. Score 1 or else score 0</p>	<p>The IGG raised the following issues;</p> <ol style="list-style-type: none"> 1. There was issue of non-payment of salaries to teachers in Luwero District. Teachers received pay slips without actual payment of salaries in the months of February and June 2023 2. There was also the issue of District failing to submit declaration forms required by law of their incomes, assets and liabilities. <p>These reports were not discussed in council by the local government</p>	0

**Educational
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p>	<p>a) The LG PLE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> • If improvement by more than 5% score 4 • Between 1 and 5% score 2 • No improvement score 0 	<p>Results from UNEB indicate that Luwero LG PLE pass rate for 2020 and 2022 improved by 4% as shown below:</p> <p>2020: Div. one was 1,571; Div. two was 7,548, and Div. three was 2,569. The total number of passes, therefore, was 11,686 while the total number of registered candidates was 15,260 and the number of pupils that missed exams was 243 thus the total number of pupils that sat the exam was 14,805. Therefore, the calculated percentage for 2020 was; $11,686 / 14,805 \times 100 = 79\%$.</p> <p>2022: Div. one was 2,492, Div two was 7,834, and Div. three was 2,703. The total pass, therefore, was 13,029 while the total number of registered candidates that sat exams was 16,034 and the number of pupils that missed exams was 328 while the total number of pupils that sat the exams was 15,706.</p> <p>The calculated percentage for 2022 was, therefore, $13,029 / 15,706 \times 100 = 83\%$.</p> <p>Therefore, $83\% - 79\% = 4\%$ percentage improvement.</p>	2
1	<p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p>	<p>b) The LG UCE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> • If improvement by more than 5% score 3 • Between 1 and 5% score 2 • No improvement score 0 	<p>Results from UNEB indicate that Luwero LG UCE pass rate for 2020 and 2022 improved by 14% as shown below:</p> <p>2020: Div. one was 203; Div. two was 440, and Div. three was 447. The total pass, therefore, was 1,090, there was no candidate (00) that missed the exam, while the total number of registered candidates that sat exams was 1,829. Therefore, the calculated percentage for 2020 was; $1,090 / 1,829 \times 100 = 60\%$.</p> <p>2022: Div. one was 279, Div two was 925, and Div. three was 962. The total pass, therefore, was 2,166, 21 candidates missed the exams while the total number of candidates that sat exams was 2,948.</p> <p>The calculated percentage for 2022 was, therefore, $2,166 / 2,948 \times 100 = 74\%$.</p> <p>Therefore, $74\% - 60\% = 14\%$ percentage improvement.</p>	3

N23_Service Delivery Performance: Increase in the average score in the education LLG performance assessment.

Maximum 2 points

a) Average score in the education LLG performance has improved between the previous year but one and the previous year

- By more than 5%, score 2
- Between 1 and 5%, score 1
- No Improvement, score 0

NB: If the previous average score was 95% and above, Score 2 for any increase.

There was an increase from 53-62% = 9% increase as follows:

1. Bamunanika S/C 100 % decrease to 70%;
2. Bombo T/C 70% decrease to 50%;
3. Busiika T/C 70% to 70%;
4. Butunutumula S/C 50% increased 100%;
5. Kalagala S/C 30% increase to 50%;
6. Kamira S/C 100% decrease to 70%;
7. Kamira T/C 50% decrease to 40%;
8. Katikamu S/C 70% decrease to 50%;
9. Kikyusa T/C 0% increase to 100%;
10. Kikyusa S/C 70% increase to 30%;
11. Luwero S/C 100% decrease to 70%;
12. Luwero T/C 40% decrease to 30%;
13. Makulubita S/c 60% increase to 100%;
14. Ndejje T/C 60% decrease to 100%;
15. Nyimbwa S/C 40% increase to 50%;
16. Wobulenzi T/C 30 increase to 70%;
17. Ziobwe T/C 0% increase to 40%; and
18. Ziobwe S/C 30% increase to, 40%.

FY 2021/202 970/18 = 53%.

FY 2022/2023 1130/18 = 62%.

Investment Performance: The LG has managed education projects as per guidelines

Maximum 8 points on this performance measure

a) If the education development grant has been used on eligible activities as defined in the sector guidelines: score 2; Else score 0

From the budget performance report page 56 under vote 060, it was evident that the LG received a sum of **693,980,364 UGX** development grant which was on eligible activities as defined in the sector guidelines as shown below:

1. Construction of a 2-classroom block at **Luteete mixed P/s** in Bamunanika sub county valued at **75,019,204 UGX**
2. Construction of a 2-classroom block at **KKalwe P/s** in Bamunanika sub county valued at **75,019,204UGX**
3. Construction of a 2-classroom block at **Ntinda P/s** in Makulubita sub-county valued at 74,723,225.
4. Construction of a 2-classroom block at **Nalinya Lwantale P/s** in Ndejje town council valued at **75,019,204 UGX**
5. Construction of a 2-classroom block at **Namayamba P/s** in Nyimbwa sub-county valued at **74,700,039.UGX**
6. Construction of lined latrines 5 stances at Bajjo Community School in Nyimbwa sub-county and at Nalinya Lwantale P/S in Ndejje Town council. They were all valued at **53,786,760 UGX.**
7. Construction of lined latrines 5 stances at Kasala Girls P/S in Butuntumula sub-county and at St Mugagga Kikungo P/S in Luwero sub-county. They were all valued at **53,786,760 UGX.**
8. Renovation of a two-classroom block at Wattuba UMEA P/S in Kamira sub-county.
9. Renovation of a two-classroom block at Buzzibwera P/S valued at **46,125,020 UGX**
10. Completion of teachers' house at Makonkonyigo P/S in Kamira sub-county valued at **69,881,618UGX**
11. Renovation of a multi-purpose block at Katikamu Sebamala P/S valued at **49,710,450 UGX**

Investment Performance: The LG has managed education projects as per guidelines

Maximum 8 points on this performance measure

b) If the DEO, Environment Officer and CDO certified works on Education construction projects implemented in the previous FY before the LG made payments to the contractors score 2 or else score 0

There was evidence that LG made payments for sector infrastructure and executed as per contract as follows:

Name of project: Renovation of 2 classroom block at Buzibuweera Primary school

Project NO: LUWE882/WRKS/22-23/00131

Contract Sum: UGX 46,125,020

Requisition was on 26/04/2023

Signed by the DEO on 27/04/2023

District Engineer signed on 27/04/2023

CAO signed on 27/04/2023

Environment/CDO Officer signed 27/04/2023

Payment was on 17/05/2023

Amount paid was UGX 43,818,769; EFT
4590566

Name of project Construction of 2 classroom
block at Kkalwe Primary School

Project NO: LUWE882/WRKS/22-23/00098

Contract Sum: UGX 75,019,214

Requisition was on 9/04/2023

Signed by the DEO on 9/04/2023

District Engineer signed on 9/04/2023

CAO signed on 24/04/2023

Environment/CDO Officer signed 24/04/2023

Payment was on 29/04/2023

Amount paid was UGX 67,644,435;
EFT43153419 and

Name of project: Construction of 5 stance
lined latrine at Bajjo Community primary
School and Nalinya Primary school

Project NO: LUWE882/WRKS/22-23/00101

Contract Sum: UGX 26,929,979

Requisition was on 18/04/2023

Signed by the DEO on 7/05/2023

District Engineer signed on 7/05/2023

CAO signed on 07/05/2023

Environment/CDO Officer signed 02/05/2023

Payment was on 17/05/2023

Amount paid was UGX 24,282,628
EFT5293792

3	Investment Performance: The LG has managed education projects as per guidelines	c) If the variations in the contract price are within +/-20% of the MoWT estimates score 2 or else score 0	There was evidence that the variations in priced projects under MoWT for the previous FY were within +/-20% of the Engineers estimate.	2
	Maximum 8 points on this performance measure		<p>The projects were:</p> <p>Construction of a Seed Secondary School at St. John's SSS Nalongo</p> <p>Contract No: MoES-LUW/UGIFT/WRKS/22-23/00001</p> <p>Contractor: Danrite Investiments Ltd</p> <p>Contract Sum: UGX 1,945,751,088</p> <p>Engineer's Sum: UGX 2,050,000,000</p> <p>Variation: 5.09%</p>	
3	Investment Performance: The LG has managed education projects as per guidelines	d) Evidence that education projects (Seed Secondary Schools) were completed as per the work plan in the previous FY	There was no seed secondary school implemented in the previous FY	2
	Maximum 8 points on this performance measure	<ul style="list-style-type: none"> • If 100% score 2 • Between 80 - 99% score 1 • Below 80% score 0 		
4	Achievement of standards: The LG has met prescribed school staffing and infrastructure standards	a) Evidence that the LG has recruited primary school teachers as per the prescribed MoES staffing guidelines	There was evidence from the Human resource office, staffing structure, and teacher staff list for all 230 schools that the LG had 2441 (92%) recruited primary school teachers out of 2647 approved ceiling teachers as per the prescribed MoES staffing guidelines. Each of the 230 schools with seven classes had a minimum of seven and a head teacher.	2
	Maximum 6 points on this performance measure	<ul style="list-style-type: none"> • If 100%: score 3 • If 80 - 99%: score 2 • If 70 - 79% score: 1 • Below 70% score 0 		

Achievement of standards: The LG has met prescribed school staffing and infrastructure standards

Maximum 6 points on this performance measure

b) Percent of schools in LG that meet basic requirements and minimum standards set out in the DES guidelines,

- If above 70% and above score: 3
- If between 60 - 69%, score: 2
- If between 50 - 59%, score: 1
- Below 50 score: 0

From the list of registered UPE and USE schools; and the consolidated Schools asset Register for both UPE and USE schools from the previous two FYs, it was evident that 154 (62%) schools out of 230 UPE and 19 USE meet the prescribed minimum standards of: classrooms 1:53 UPE and 1:60 USE, toilets 1:40, desks 1:3, accommodation for 4 teachers and one changing room.

Some of the schools that do not meet the basic minimum requirements included:

1. Kamira C/U in Kamira town council with an enrollment of 303 pupils with only six classrooms where two of them were even deroofed by the wind.
2. Kalwe P/s in Bamunanika with an enrollment of 484 pupils has only three classrooms.
3. Nakabululu P/s in Zirobwe sub-county with an enrollment of 369 has 4 classrooms.

Performance Reporting and Performance Improvement

Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.

Maximum 4 points on this performance measure

a) Evidence that the LG has accurately reported on teachers and where they are deployed.

- If the accuracy of information is 100% score 2
- Else score: 0

The LG had accurately reported on teachers and where they are deployed, the sampled schools had the same teachers as those on the deployment list as shown below: Luwuube SDA in Katikamu sub-county P/S had 10 teachers; Nkonkonjeru Islamic in Bombo town council P/S 16 teachers while Nalinya Lwantale in Ndejje sub-county had 23 teachers as shown below:

Nkokonjeru Islamic Primary School:

Naggayi Asmaa Kakande- Headteacher, Jimia Muhamad, Namukasa Mary Ruth, Dejjju Naima, Abdul Sadic, Nyombi Sebian, Nalule Hanifah, Serunjogi Oliver, Kalema John, Nyanzi Rashid, Najjembe Joyce, Kaspher Musa, Bulya Naume, Lugoloobi Umar, Kawooya Afan and Businge Mwajuma.

Luwuube SDA

Ssonko James Headteacher, Tendo Everlyn, Kiyengo Deo, Nakubulwa Alice, Kakooza Joseph, Birabwa Harriet, Nakaweesa Betty, Mwanguwanga Evelyne, Nadunga Margret and Namatovu Dorothy.

Nalinya Lwantale

Nansamba Beatrice – Headteacher, Nakabugo Aidah, Kiirya Emmanuel, Kakooza Samuel, Kansiime Moses, Sewandagi Faruk, Namukose Mary, Kanya Lina, Nanfuka Robinah, Masasi Bosco, Nabukeera Harriet, Namaweje Getrude, Kasumba John, Namale Edith, Katono Florence, Ayela Ambrose, Namutebi Betty, Namazzi Jesca, Nalwoga Enid, Boonabaana Judith, Mukama Stephen, Nakasi Florence and Matagala Charles.

Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.

Maximum 4 points on this performance measure

b) Evidence that LG has a school asset register accurately reporting on the infrastructure in all registered primary schools.

- If the accuracy of information is 100% score 2
- Else score: 0

From the LG education office and from the sampled schools; it was evident that LG had a consolidated schools' asset register accurately reporting on the infrastructure in all registered primary schools as shown below: Luwuube SDA did not have any teachers' house; 103 desks; 06 toilet stances and 8 classrooms. Nkokonjeru Islamic P/S did not have any teachers' house; 07 classrooms; 74 desks and 10 toilet stances; Nalinnya Lwantale P/S had 03 teachers' houses; 18 classrooms; 252 desks; 14 toilet stances.

6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>a) The LG has ensured that all registered primary schools have complied with MoES annual budgeting and reporting guidelines and that they have submitted reports (signed by the head teacher and chair of the SMC) to the DEO by January 30. Reports should include among others, i) highlights of school performance, ii) a reconciled cash flow statement, iii) an annual budget and expenditure report, and iv) an asset register:</p> <ul style="list-style-type: none"> • If 100% school submission to LG, score: 4 • Between 80 - 99% score: 2 • Below 80% score 0 	<p>All the sampled schools which were Luwuube SDA , Nkonkonjeru Islamic P/S and Nalinya Lwantale P/S all had complied with MoES annual budgeting and reporting guidelines, and had submitted reports (signed by the head teacher and chair of the SMC) to the DEO before January 30 deadline. The reports included among others, i) highlights of school performance, ii) a reconciled cash flow statement, iii) an annual budget and expenditure report, and iv) an asset register. The reports were submitted as follows: Luwuube SDA submitted on 11/12/2022,Nalinya Lwantale submitted on 27/12/2022 while Nkonkonjeru Islamic submitted on 09/12/2022.</p>	4
6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>b) UPE schools supported to prepare and implement SIPs in line with inspection recommendations:</p> <ul style="list-style-type: none"> • If 50% score: 4 • Between 30- 49% score: 2 • Below 30% score 0 	<p>There was evidence from the inspection report of 05/09/2022 under minute number 05/ED/09/2022 to show that some schools were recommended to develop a school improvement plan, the schools were: Kiziba C/U, Wobulenzi public, Luwuube SDA, St Augustine mabuye P/s and Ndejje junior p/s. From all the three sampled schools which were; Nalinya Lwantale, Luwuube SDA P/S and Nkokonjeru Islamic, it was evident that these schools supported to prepare and implement SIPs in line with inspection recommendations:</p>	4
6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>c) If the LG has collected and compiled EMIS return forms for all registered schools from the previous FY year:</p> <ul style="list-style-type: none"> • If 100% score: 4: • Between 90 - 99% score 2 • Below 90% score 0 	<p>The LG has collected and compiled OTIMS return forms for all registered schools from the previous FY year with an enrolment of 128,379 pupils in the 230 UPE schools.</p>	4

Human Resource Management and Development

7	Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision	a) Evidence that the LG has budgeted for a head teacher and a minimum of 7 teachers per school or a minimum of one teacher per class for schools with less than P.7 for the current FY:	The LG had budgeted 18,091,618,032 UGX to cater for a head teacher and a minimum of 7 teachers per school or a minimum of one teacher per class for schools with less than P.7 for the current FY (2023-2024) .Under vote 882,the total number of teachers budgeted for in the 230 UPE schools are 2,441 .	4
	Maximum 8 points on this performance measure	Score 4 or else, score: 0		
7	Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision	b) Evidence that the LG has deployed teachers as per sector guidelines in the current FY,	From the teacher deployment list, it was evident that the LG has deployed 2,441 teachers in 230 schools as per sector guidelines in the current FY. This was further confirmed from the sampled schools as shown below:	3
	Maximum 8 points on this performance measure	Score 3 else score: 0	Nkokonjeru Islamic Primary School has 16 teachers and these are;	
			Naggayi Asmaa Kakande- Headteacher , Jimia Muhamad, Namukasa Mary Ruth, Dejju Naima, Abdul Sadic, Nyombi Sebian, Nalule Hanifah, Serunjogi Oliver, Kalema John, Nyanzi Rashid, Najjembe Joyce, Kaspher Musa, Bulya Naume, Lugolobi Umar, Kawooya Afan and Businge Mwajuma.	
			Luwuube SDA has 10 teachers and these are;	
			Ssonko James - Headteacher , Tendo Everlyn, Kiyengo Deo, Nakubulwa Alice, Kakooza Joseph, Birabwa Harriet, Nakaweesa Betty, Mwanguwanga Evelyne, Nadunga Margret and Namatovu Dorothy.	
			Nalinya Lwantale has 23 teachers and these are.	
			Nansamba Beatrice - Headteacher , Nakabugo Aidah, Kiirya Emmanuel, Kakooza Samuel, Kansiime Moses, Sewandagi Faruk, Namukose Mary, Kamya Lina, Nanfuka Robinah, Masasi Bosco, Nabukeera Harriet, Namaweje Getrude, Kasumba John, Namale Edith, Katono Florence, Ayela Ambrose, Namutebi Betty, Namazzi Jesca, Nalwoga Enid, Boonabaana Judith, Mukama Stephen, Nakasi Florence and Matagala Charles.	

7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p>	<p>c) If teacher deployment data has been disseminated or publicized on LG and or school notice board, score: 1 else, score: 0</p>	<p>From the LG departmental notice board and notice boards of respective sampled schools, it was evident that teacher deployment data has been disseminated or publicized for example Nkonkonjeru Islamic had 16 teachers, Nalinya Lwantale had 23 teachers and Luwuube SDA had 10 teachers.</p>	1
	<p>Maximum 8 points on this performance measure</p>			
8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p>	<p>a) If all primary school head teachers have been appraised with evidence of appraisal reports submitted to HRM with copt to DEO/MEO Score: 2 or else, score: 0</p>	<p>There was evidence that all primary school head teachers had been appraised with evidence of appraisal reports submitted to HRM with copt to DEO/MEO</p> <p>Lule Nathan, Kiribedda Ps, Appraised by Nabwegamu Ester on 30.11.2022</p> <p>Mubiru Deogratuis St Kizito Wluleeta ps. Appraised by Nabwegamu Esther on 30.11.2022</p> <p>Nakkungu Forence, St Peters Semyungu . Appraised by Nabwegamu Ester on 30.11.22</p> <p>Ebietu Cosmas Bulamba PS, appraised by Nabwegamu Ester on 28.11.22</p> <p>Akello Joan Bbowa CU PS appraised by Nabwegamu Ester on 25.11.22</p> <p>Makayi Freddie Bugayo PS appraised by Nabwegamu Esther on 29.11.22</p> <p>Nantongo Resty, Ntinda PS appraised by Nabwegamu Ester on 30.11.22</p> <p>Mukasa Danze Nakikonge PS appraised by Nabwegamu Esther on 25.11.22</p> <p>Nakibombo Florence Kanayanda PS appraised by Nabwegamu Ester on 30.11.22</p> <p>Nakigudde Tatuyati Lukole Umea ps appraised by Mr. Kisubi Esau on 28.12.22</p>	2
	<p>Maximum 8 points on this performance measure</p>			

Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.

Maximum 8 points on this performance measure

b) If all secondary school head teachers have been appraised by D/CAO (or Chair BoG) with evidence of appraisal reports submitted to HRM

Score: 2 or else, score: 0

There was evidence that all secondary school head teachers had been appraised by D/CAO (or Chair BoG) with evidence of appraisal reports submitted to HRM;

Nabachwa Mary Gorretti St. Andrew Kaggwa ss Kasaala appraised by Yiga Martin on 20/12/2022

Lubega Mathias Luteete ss Bamunanika appraised by Yiga Martin on 30.12.2022

Watuulo Nerimma Lydia Lwantale ss. Ndejje TC appraised by Yiga Martin on 30.12.2022

Ssenyonjo Haruna Lukole SS. Nyimbwa SC appraised by Yiga Martin PAUL ON 17.12.2022

Biaso Ntamu Bombo SS appraised by Yiga Martin on 15.12.22

Wagaba Mike Kakoola High School appraised by Yiga Martin no 17.12.22

Nansamba Justine Kalasa College appraised by Yiga Martin Paul on 10.12.22

Muwonge Emma, Mazzi Vocational appraised by Mr. Yiga Martin Paul on 30.12.22

Nerima Paula, Luweero Seed school appraised by Mr. Yiga Martin on 10.12.22

Lutwama Godfrey Mpigi sec sch. Appraised by Mr. Yiga Martin on 10.12.22

Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.

Maximum 8 points on this performance measure

c) If all staff in the LG Education department have been appraised against their performance plans

score: 2. Else, score: 0

There was evidence that all staff in the LG Education department had been appraised against their performance plans;

Mr. Kiyemba Enoch, Senior Education Officer appraised by Ms. Bbosa Florence on 27.06.2023

Kibudde Irene, education officer specialized needs, appraised by Bbosa Florence on 22.06.23, and

Namukasa Samali, Sports officer appraised by Bbosa Florence on 22.06.23

8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p>	<p>d) The LG has prepared a training plan to address identified staff capacity gaps at the school and LG level,</p> <p>score: 2 Else, score: 0</p>	<p>It was evident that on 28/06/2022 the LG prepared a training plan to address identified staff capacity gaps at the school and LG level. The training areas included ICT, financial management and reporting, computer skills, training in games like woodball.</p>	2
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Management, Monitoring and Supervision of Services.

9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>a) The LG has confirmed in writing the list of schools, their enrolment, and budget allocation in the Programme Budgeting System (PBS) by December 15th annually.</p> <p>If 100% compliance, score:2 or else, score: 0</p>	<p>It was evident that on 9/12/2022 the LG had confirmed in writing the list of schools, their enrolment, and budget allocation in the Programme Budgeting System (PBS) by communicating corrections and revision of the school list and enrolment of 128,379 pupils in 230 schools before the 15th December annual deadline.</p>	2
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9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>b) Evidence that the LG made allocations to inspection and monitoring functions in line with the sector guidelines.</p> <p>If 100% compliance, score:2 else, score: 0</p>	<p>In line with The FY2021/22 education Management Services guidelines: Output 078401: Fixed rate 4.5 million plus 100,000 per school per year. School inspection: Output 078402: Fixed rate 4 million plus 112,000 per school per year the LG was expected to get 81,280,000 for inspection and 27,500,000/=The LG annual sector work plan for the financial year 2022/2023, indicate that the LG education department received a total of 84,107,500 UGX and 28,750,000 for inspection and monitoring functions respectively to monitoring the teaching-learning process, sensitization of schools about standard operating procedures and enhancing the functionality of school management committees.</p>	2
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9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>c) Evidence that LG submitted warrants for school's capitation within 5 days for the last 3 quarters</p> <p>If 100% compliance, score: 2 else score: 0</p>	<p>Luwero LG did not submit warrants for school's capitation within 5 working days as follows:</p> <p>Quarter 1 release UGX 2,024,310,748 (current FY)</p> <p>Quarter 3 Release was on 5/01/2023 of UGX 738,720,897, warranted on 30/01/2023, 20days</p> <p>Quarter 4 Release was on 17/04/2023 of UGX 738,720,897, warranted on 9/05/2023, 15days</p>	0
9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>d) Evidence that the LG has invoiced and the DEO/ MEO has communicated/ publicized capitation releases to schools within three working days of release from MoFPED.</p> <p>If 100% compliance, score: 2 else, score: 0</p>	<p>There was no evidence at the time of the assessment that the LG had invoiced and the DEO/ MEO has communicated/ publicized capitation releases to schools within three working days of release from MoFPED</p>	0
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>a) Evidence that the LG Education department has prepared an inspection plan and meetings conducted to plan for school inspections.</p> <ul style="list-style-type: none"> • If 100% compliance, score: 2, else score: 0 	<p>There was evidence from the DIS that on 28/7/2022 the LG Education department prepared an inspection plan and preparatory meetings were conducted to plan for school inspections. The key activities in the inspection plan included; conducting routine inspections aimed at improving the teaching-learning process and checking on the functionality of school management committees.</p>	2
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>b) Percent of registered UPE schools that have been inspected and monitored, and findings compiled in the DEO/MEO's monitoring report:</p> <ul style="list-style-type: none"> • If 100% score: 2 • Between 80 - 99% score 1 • Below 80%: score 0 	<p>On average 91% of all the 230 registered UPE schools had been inspected and monitored at least once at least once per term and reports were produced as follows:</p> <p>Inspection:</p> <p>Term111(2022): 230 out of 230 (100%). Term 1(2023):110 out of 230 (48%) were inspected while in Term 11(2023): 230 out of 230 (100%).</p> <p>Monitoring:(NB: The DEO is expected to inspect at least 10% of the total 230 which is 23 schools) Term111 (2022): 23 out of 23 (100%). Term 1(2023):23 out of 23 (100%) were inspected while in Term 11(2023): 23 out of 23 (100%)</p>	1

10	Routine oversight and monitoring <i>Maximum 10 points on this performance measure</i>	c) Evidence that inspection reports have been discussed and used to recommend corrective actions, and that those actions have subsequently been followed-up, Score: 2 or else, score: 0	From the departmental meeting held on 25/04/2023 under minute number 03/ED/04/23, it was evidence that inspection reports had been discussed and used to recommend corrective actions and that those actions have subsequently been followed up from the sampled schools there was evidence to show that the DIS made a follow-up on the inspection recommendations, especially the need for schools to develop school improvement plans.	2
10	Routine oversight and monitoring <i>Maximum 10 points on this performance measure</i>	d) Evidence that the DIS and DEO have presented findings from inspection and monitoring results to respective schools and submitted these reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES): Score 2 or else score: 0	From the letter of acknowledgment from DES dated 19/12/2022,5/5/2023 and 1/08/2023 respectively it was evident that the district inspector of the school had submitted reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES). However, there was no evidence from all three sampled schools to show that the copies of the inspection reports from the previous three terms were left behind.	0
10	Routine oversight and monitoring <i>Maximum 10 points on this performance measure</i>	e) Evidence that the council committee responsible for education met and discussed service delivery issues including inspection and monitoring findings, performance assessment results, LG PAC reports etc. during the previous FY: score 2 or else score: 0	There was evidence that the committee responsible for education met and discuss Quarter 1. Meeting held 12/10/2022, min7/EDU/CMTY/OCT/2022 The activities implemented in the first quarter ,eg disbursement of UPE funds, school inspection and supervision , Quarter 2 meeting held on 9/12 /2022 Min14/EDUC/CMTY/DEC/2022 Activities implemented in second quarter, school inspection, monitoring and support supervision, construction of 2classroom block in 5 primary school, rehabilitation of classroom of 3 primary schools Construction of 5 stance lined latrine in 4 primary school Quarter 3: meeting held on 10/03 /2023 Min 22/EDUC/CMTY/ MAR/2023 Presentation and discussion of annual work plan, monitoring of the quarter.	2

11	Mobilization of parents to attract learners <i>Maximum 2 points on this performance measure</i>	Evidence that the LG Education department has conducted activities to mobilize, attract and retain children at school, <i>score: 2 or else score: 0</i>	There was evidence from the DEO reports that the LG Education department had conducted activities to mobilize, attract and retain children at school. Such activities include: On 06/10/2022 and 26/10/2022 the education department was hosted on CBS 88.8 between 2.30pm to 3.00pm in a program known as munna Luwero where they sensitized parents and other stakeholders on their role to facilitate the teaching learning process. Similarly on 18/08/2022 education department held sensitization workshops at Luwero boys, Katikamu and Kasiiso coordinating center targeting parents, teachers and members of PTA. The central focus was to mobilize, attract and retain children at school,	2
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Investment Management

12	Planning and budgeting for investments <i>Maximum 4 points on this performance measure</i>	a) Evidence that there is an up-to-date LG asset register which sets out school facilities and equipment relative to basic standards, <i>score: 2, else score: 0</i>	There was evidence that an up-to-date LG asset registers dated 1/03/2023 sets out the school facilities and equipment relative to basic standards. The information on the consolidated LG assets register is consistent with that from sampled schools. This asset register was consistent with what was found in the three sampled schools as shown below: Luwuube SDA had 00 teachers' houses; 103 desks; 06 toilet stances and 8 classrooms. Nkokonjeru Islamic P/S 00 teachers' houses; 07 classrooms; 74 desks and 10 toilet stances while Nalinnya Lwantale P/S had 03 teachers' houses; 18 classrooms; 252 desks; 14 toilet stances.	2
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12	<p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b) Evidence that the LG has conducted a desk appraisal for all sector projects in the budget to establish whether the prioritized investment is: (i) derived from the LGDP III; (ii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, DDEG). If appraisals were conducted for all projects that were planned in the previous FY, <i>score: 1 or else, score: 0</i></p>	<p>There was evidence that the LG conducted a desk appraisal for all sector projects in the budget to and the projects were: (i) derived from the LGDP III; (ii) eligible for expenditure under sector guidelines and funding source</p> <p>The following were the prioritized investments for education in the previous FY and were desk appraised:</p> <ol style="list-style-type: none"> 1. Construction of 5 stance lined pit latrine at Kasala girls Primary school UGX 27,000,000 page 88 of LGDP; 2. Construction of 5 stance line latrine at Nalingya Lwantale UGX 27,000,000 page 88 of LGDP; 3. Construction of 5 stance pit latrine at Bajjo UGX 27,000,000 page 88 of LGDP; 4. Construction of 2 classroom blocks at Ntinda Primary School UGX 79,000 page 88 of LGDP; 5. Construction of 2 classroom block at Lutete Mixed Primary School UGX 79,000,000 page 88 of LGDP; and 6. Construction of 2 classroom block at Kalwe Primary school UGX 79,000,000 page 88 of LGDP. <p>All were desk appraised on 23/11/2021</p>	1
12	<p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>c) Evidence that the LG has conducted field Appraisal for (i) technical feasibility; (ii) environmental and social acceptability; and (iii) customized designs over the previous FY, <i>score 1 else score: 0</i></p>	<p>There was evidence that the LG conducted field Appraisal for (i) technical feasibility; (ii) environmental and social acceptability; and (iii) customized designs over the previous FY as follows:</p> <ol style="list-style-type: none"> 1. Construction of 5 stance lined pit latrine at Kasala girls Primary school field appraised on 11/01/2022; 2. Construction of 5 stance line latrine at Nalingya Lwantale field appraised on 11/01/2022; 3. Construction of 5 stance pit latrine at Bajjo field appraised on 11/01/2022; 4. Construction of 2 classroom blocks at Ntinda Primary School UGX 79,000 field appraised on 10/01/2022; 5. Construction of 2 classroom block at Lutete Mixed Primary School field appraised on 10/01/2022; and 6. Construction of 2 classroom block at Kalwe Primary field appraised on 10/01/2022. 	1

13	Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i>	a) If the LG Education department has budgeted for and ensured that planned sector infrastructure projects have been approved and incorporated into the procurement plan, <i>score: 1, else score: 0</i>	There was no seed secondary school incorporated into the LG procurement plan for the current FY.	1
13	Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i>	b) Evidence that the school infrastructure was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold) before the commencement of construction, <i>score: 1, else score: 0</i>	There was evidence that the following school projects were approved by the contracts committee on 12/12/22 and MIN 058/LDGCC/22-23; Construction of a 5 Stance Lined Latrine at Bajjo Community P/S UGX 27,000,000 Construction of a 5 Stance Lined Latrine at Kasaala Girls P/S UGX 27,000,000 Construction of a 5 Stance Lined Latrine at St. Muggaga Kikungo P/S	1
13	Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i>	c) Evidence that the LG established a Project Implementation Team (PIT) for school construction projects constructed within the last FY as per the guidelines. <i>score: 1, else score: 0</i>	The LG established the Project Implementation Team (PIT) for Education projects for the last FY on 10/01/2023 and it included the following; District Education Officer - Kiyemba Enoch, Community Development Officer - Katasi Florence, District Labour Officer - Were Babra Sarah, Senior Environment Officer - Kayonga Scovia and the District Engineer - Kalenzi Robert	1
13	Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i>	d) Evidence that the school infrastructure followed the standard technical designs provided by the MoES <i>Score: 1, else, score: 0</i>	No Seed Secondary School was constructed in the last FY.	1
13	Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i>	e) Evidence that monthly site meetings were conducted for all sector infrastructure projects planned in the previous FY <i>score: 1, else score: 0</i>	No Seed Secondary School was constructed in the last FY	1

Procurement, contract management/execution

Maximum 9 points on this performance measure

f) If there's evidence that during critical stages of construction of planned sector infrastructure projects in the previous FY, at least 1 monthly joint technical supervision involving engineers, environment officers, CDOs etc .., has been conducted *score: 1, else score: 0*

There was no evidence of joint technical supervision i.e. no monthly supervision report and no minutes of site meetings

Procurement, contract management/execution

Maximum 9 points on this performance measure

g) If sector infrastructure projects have been properly executed and payments to contractors made within specified timeframes within the contract, *score: 1, else score: 0*

There was evidence that LG made payments for sector infrastructure and executed as per contract as follows:

Name of project: Renovation of 2 classroom block at Buzibuweera Primary school

Project NO: LUWE882/WRKS/22-23/00131

Contract Sum: UGX 46,125,020

Requisition was on 26/04/2023

Signed by the DEO on 27/04/2023

District Engineer signed on 27/04/2023

CAO signed on 27/04/2023

Environment/CDO Officer signed 27/04/2023

Payment was on 17/05/2023

Amount paid was UGX 43,818,769;

Name of project Construction of 2 classroom block at Kkalwe Primary School

Project NO: LUWE882/WRKS/22-23/00098

Contract Sum: UGX 75,019,214

Requisition was on 9/04/2023

Signed by the DEO on 9/04/2023

District Engineer signed on 9/04/2023

CAO signed on 24/04/2023

Environment/CDO Officer signed 24/04/2023

Payment was on 29/04/2023

Amount paid was UGX 67,644,435; and

Name of project: Construction of 5 stance lined latrine at Bajjo Community primary School and Nalinya Primary school

Project NO: LUWE882/WRKS/22-23/00101

Contract Sum: UGX 26,929,979

Requisition was on 18/04/2023

Signed by the DEO on 7/05/2023

District Engineer signed on 7/05/2023

CAO signed on 07/05/2023

Environment/CDO Officer signed 02/05/2023

Payment was on 17/05/2023

Amount paid was UGX 24,282,628.

13	Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i>	h) If the LG Education department timely submitted a procurement plan in accordance with the PPDA requirements to the procurement unit by April 30, <i>score: 1, else, score: 0</i>	The Procurement Plan for the Education sector of the previous FY was submitted after 30th April on 26/07/2022.	0
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13	Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i>	i) Evidence that the LG has a complete procurement file for each school infrastructure contract with all records as required by the PPDA Law <i>score 1 or else score 0</i>	<p>There was evidence that the seed secondary school for the previous FY had a procurement file as follows;</p> <p>File Name: Construction of a Seed Secondary School at St. John's SSS Nalongo</p> <p>Contract No: MoES-LUW/UGIFT/WRKS/22-23/00001</p> <p>Contract signed: 15/08/2023</p> <p>Evaluation report: 31/05/2023</p> <p>Contracts Committee Meeting date: 31/05/2023</p> <p>Min No: MIN 078/LDLGCC/22-23</p>	1
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Environment and Social Safeguards

14	Grievance redress: LG Education grievances have been recorded, investigated, and responded to in line with the LG grievance redress framework. <i>Maximum 3 points on this performance measure</i>	Evidence that grievances have been recorded, investigated, responded to and recorded in line with the grievance redress framework, <i>score: 3, else score: 0</i>	<p>There was evidence of records of complaints in the Education Sector (indicating nature of cases, dates of registration, and any follow up actions taken) in line with the grievance redress framework as exemplified by the following the list of complaints recorded in the Grievance Records Book.</p> <p>1. Ahamed Muzaal, an Education Ass II, Case no: GCC 01/22 reported that the headteacher of the school he was teaching was promoting tribalism by using abusive language in July 2022. The case was investigated and both parties were cautioned by the CAO; and</p> <p>2. Headteacher of Bumbu Orthodox primary school reported habitual drunkenness and use of unnecessary language by Mr. Okee M. George, an Education Ass. II in August 2022. The CAO cautioned the duo. The committee recommended a written apology from the aggrieved and that the CAO cautions the accused.</p>	3
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15	Safeguards for service delivery. <i>Maximum 3 points on this performance measure</i>	Evidence that LG has disseminated the Education guidelines to provide for access to land (without encumbrance), proper siting of schools, 'green' schools, and energy and water conservation <i>Score: 3, or else score: 0</i>	On 3/08/2022,10/08/2022 the DEO issued guidelines to all schools issued guidelines regarding tree planting aimed at ensuring green environment in schools such guidelines were disseminated in all the sampled schools which were; Luwuube SDA, Nkonkonjeru Islamic and Nalinya Lwantale.	3
16	Safeguards in the delivery of investments <i>Maximum 6 points on this performance measure</i>	a) LG has in place a costed ESMP and this is incorporated within the BoQs and contractual documents, <i>score: 2, else score: 0</i>	There was evidence that Luwero district LG had Costed ESMP incorporated in BoQs and contractual documents to comply with safeguards requirements within the Education sector as exemplified by the following education projects. 1.Construction of 5-stance pit latrine at Kasaala Girls P/S, Kasaala village, Ngogolo parish in Buntuntumula subcounty. The EMSP dated 20/12/2022 was incorporated in BoQs, Item D, page 2 of the Annex: Remove and deposit the surplus excavated materials away from the site; and 2.Construction of a 5 stance lined latrine at St. Mugagga Kikungo P/S. The EMSP dated 20/12/2022 was incorporated in BoQs, Item D, page 2 of the Annex: Remove and deposit the surplus excavated materials away from the site.	2
16	Safeguards in the delivery of investments <i>Maximum 6 points on this performance measure</i>	b) If there is proof of land ownership, access of school construction projects, <i>score: 1, else score:0</i>	There was evidence to ascertain that school construction projects in Luwero district LG are implemented where there is proof of land ownership as exemplified by the following land titles/certificates of customary ownership. 1.A land agreement where St. Philipoh Bajjo CoU on 24/1/2023 offered 2 acres of land to Bajjo Community P/S in Bajjo Lumansi, Nyambwa subcounty, in presence of 13 witnesses. The agreement and was endorsed by the Chairman of the St Philipoh CoU Management Committee; and 2. Certificate of Titles for the School Management Committee, Bombo Common P/S, Bulemezi, Luwero district, Block (road), Plot 1A at Kampala road, measuring 1.4250 hectares, endorsed by the Registrar of Titles on 24/5/2016.	1

16	Safeguards in the delivery of investments <i>Maximum 6 points on this performance measure</i>	c) Evidence that the Environment Officer and CDO conducted support supervision and monitoring (with the technical team) to ascertain compliance with ESMPs including follow up on recommended corrective actions; and prepared monthly monitoring reports, <i>score: 2, else score:0</i>	There was evidence that Luwero district LG carried out consistent monitoring of education projects and engagement throughout the contract period by the DCDO and District Natural Resources Officer including follow up on recommended corrective actions as exemplified by the 4 quarterly compliance monitoring reports for the completion of the existing structure at Bamunanika Technical Institute dated 23/2/2022, 21/7/2022, 4/11/2022 and 28/2/2023, endorsed by the SEO and the District Natural Resources Officer.	2
16	Safeguards in the delivery of investments <i>Maximum 6 points on this performance measure</i>	d) If the E&S certifications were approved and signed by the environmental officer and CDO prior to executing the project contractor payments <i>Score: 1, else score:0</i>	There was no evidence that all education contractor payments certificates in Luwero district LG had been signed off by the SEO and CDO prior to payments of contractors' invoices/certificates as the signatures by the SEO and DCDO on Contractor certification forms were not available.	0

**Health
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>New_Outcome: The LG has registered higher percentage of the population accessing health care services.</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If the LG registered Increased utilization of Health Care Services (focus on total deliveries.</p> <ul style="list-style-type: none"> • By 20% or more, score 2 • Less than 20%, score 0 	<p>From the 3 sampled health facilities, the deliveries were only 5.75% below required 20% or more.</p> <p>The sampled health facilities were:</p> <ol style="list-style-type: none"> 1. Kalagala HCIV; 2. Katikamu HCIII; and 3. Bamunanika HCIII. <p>FY 2021/2022 Deliveries were as follows:</p> <p>Kalagala HCIV 1315;</p> <p>Katikamu HCIII 901; and</p> <p>Bamunanika HCIII 636.</p> <p>Total 2852</p> <p>FY 2022/2023 Deliveries were as follows:</p> <p>Kalagala HCIV 1246;</p> <p>Katikamu HCIII 859;and</p> <p>Bamunanika HCIII 583.</p> <p>Total 2688</p> <p>The percentage change in deliveries were 5.75% only</p>	0

N23_Service Delivery Performance: Average score in the Health LLG performance assessment.

Maximum 4 points on this performance measure

a. If the average score in Health for LLG performance assessment is:

- 70% and above, score 2
- 50% - 69%, score 1
- Below 50%, score 0

There was an increase from 79 to 86% as follows:

FY 2021/2022 =1430/18 =79%

FY 2022/2023 1550/18 =86%

Therefore there was an increase from 79% to 86% as follows:

Bamunanika S/C 100%, to 100%;

Bombo T/C 100, to 100%;

Busiika T/C 100, to 30%;

Butunutumula S/C 100, to 100%;

Kalagala S/C 40, to 100%;

Kamira S/C 100, to 30%;

Kamira T/C 100, 60%;

Katikamu S/C 100, to 100%;

Kikyusa T/C 70, to 100%;

Kikyusa S/C 70, 100%;

Luwero S/C 100, to 100%;

Luwero T/C 30, to 30%;

Makulubita S/c 40, to 100%;

Ndejje T/C 40, 100%;

Nyimbwa S/C 100, to 100%;

Wobulenzi T/C 100, 100%;

Zirobwe T/C 70%, to 100%; and

Zirobwe S/C 70% to 100%.

N23_Service Delivery Performance: Average score in the Health LLG performance assessment.

Maximum 4 points on this performance measure

b. If the average score in the RBF quality facility assessment for HC IIIs and IVs previous FY is:

- 75% and above; score 2
- 65 - 74%; score 1
- Below 65; score 0

Not applicable because LGs are no longer required to submit invoices following health facility RBF assessment for funding.

RBF funds are sent together with PHC NWR funds.

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3	Investment performance: The LG has managed health projects as per guidelines.	a. If the LG budgeted and spent all the health development grant for the previous FY on eligible activities as per the health grant and budget guidelines, score 2 or else score 0.	The LG budget for Health Development grant was UGX 426,688,000 page 17 of the annual performance report	2
	Maximum 8 points on this performance measure		<p>Spent as follows:</p> <ol style="list-style-type: none"> 1. Construction of staff house at Bawo Health center III UGX 316,000,00; 2. Completion of postnatal ward at Kalagala Health Center IV UGX 45,000,000; 3. Renovation of DHO office UGX 31,353,000; 4. Acquisition of land tiles for the Health facilities UGX 9,000,000; 5. Procurement of Laptops UGX 4,000,000; and 6. Monitoring and supervision of capital works UGX 21,334,000. 	
3	Investment performance: The LG has managed health projects as per guidelines.	b. If the DHO/MMOH, LG Engineer, Environment Officer and CDO certified works on health projects before the LG made payments to the contractors/ suppliers score 2 or else score 0	There was evidence that the LG DHO, CDO and Environmental officer certified all works for the previous FY as follows:	2
	Maximum 8 points on this performance measure		<p>Name of project: Construction of Post Natal Ward at Kalagala Health IV</p> <p>Project NO: LUWE882/WRKS/22-23/00090</p> <p>Contract Sum: UGX 44,981,978</p> <p>Requisition was on 30/05/2023</p> <p>Signed by the DHO on 16/06/2023</p> <p>District Engineer signed on 16/06/2023</p> <p>CAO signed on 18/06/2023</p> <p>Environment/CDO Officer signed 19/06/2023</p> <p>Payment was on 28/06/2023</p> <p>Amount paid was UGX 40,560,987 EFT 5325419;</p> <p>Name of project: Construction of staff quarters at Bbowa Health Center III</p> <p>Project NO: LUWE882/WRKS/22-23/00103</p> <p>Contract Sum: UGX 313,266,870</p> <p>Requisition was on 05/06/2023</p>	

Signed by the DHO on 13/06/2023

District Engineer signed on
13/06/2023

CAO signed on 15/06/2023

Environment/CDO Officer signed
19/06/2023

Payment was on 28/06/2023

Amount paid was UGX 297,603,526;
EFT 4590566 and

Name of project: Completion works
construction of 100 bed ward at
Luwero Hospital phase 10

Project NO: LUWE882/WRKS/22-
23/00102

Contract Sum: UGX 487,522,645

Requisition was on 22/05/2023

Signed by the DHO on 13/06/2023

District Engineer signed on
13/03/2023

CAO signed on 13/06/2023

Environment/CDO Officer signed
19/06/2023

Payment was on 28/06/2023

Amount paid was UGX 463,136,524
EFT5293792

3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>c. If the variations in the contract price of sampled health infrastructure investments are within +/-20% of the MoWT Engineers estimates, score 2 or else score 0</p>	<p>There was evidence that the variations in priced projects for the previous FY were within +/-20% of the Engineers estimate as follows:</p> <p>Project: Construction of staff quarters at Bbowo HCIII</p> <p>Contract No: LUWE882/WKS/22-23/00103</p> <p>Contractor: GreenKid Company Ltd</p> <p>Contract Sum: UGX 313,266,870</p> <p>Estimated Sum: UGX 316,000,000</p> <p>Variation: 0.86%</p>	2
3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>d. Evidence that the health sector investment projects implemented in the previous FY were completed as per work plan by end of the FY</p> <ul style="list-style-type: none"> • If 100 % Score 2 • Between 80 and 99% score 1 • less than 80 %: Score 0 	<p>Not applicable as there was no upgrade project from HC II to HC III and no new in previous FY</p>	2
4	<p>Achievement of Standards: The LG has met health staffing and infrastructure facility standards</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that the LG has recruited staff for all HCIIIs and HCIVs as per staffing structure</p> <ul style="list-style-type: none"> • If above 90% score 2 • If 75% - 90%: score 1 • Below 75 %: score 0 	<p>There was evidence that the LG had recruited staff for all HCIIIs and HCIVs as per staffing structure</p> <p>HC IV Establishment 101 filled 96 gap 5 That is 95%</p> <p>HC III Establishment 320 filled 303 Gap 17 that is 95%</p> <p>HC II Establishment 180 filled 110 gap 70 that is 61%</p> <p>Average percentage is 84%</p>	1

4	<p>Achievement of Standards: The LG has met health staffing and infrastructure facility standards</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the LG health infrastructure construction projects meet the approved MoH Facility Infrastructure Designs.</p> <ul style="list-style-type: none"> • If 100 % score 2 or else score 0 	<p>Not applicable as there was no upgrade project from HC II to HC III and no new in previous FY</p>	2
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Performance Reporting and Performance Improvement

5	<p>Accuracy of Reported Information: The LG maintains and reports accurate information</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that information on positions of health workers filled is accurate: Score 2 or else 0</p>	<p>The information on postilion of health workers filled was not accurate. The deployment list had the following staff:</p> <p>Kalagala HCIV, had 52 staff;</p> <p>Bamunanika HCIII, had 19 staff; and</p> <p>Katikamu HCIII, had 20 staff.</p> <p>During the field visit, it was observed that at Bamunanika HC III, the deployment list had 19 health staff and yet the updated list at the facility had 17 health staff. Mbazira Stephen Kirabo, a Senior Medical Clinical Officer and Kiddu Robert, a Medical Clinical Officer, were missing on the updated list at the health facility.</p>	0
5	<p>Accuracy of Reported Information: The LG maintains and reports accurate information</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that information on health facilities upgraded or constructed and functional is accurate: Score 2 or else 0</p>	<p>There were no facilities upgraded or constructed last FY, however, there was information on construction of staff quarters at Bbowa HCIII, construction of Postnatal ward at Kalagala HCIV and construction of 100 bed ward at Luwero hospital. All these were included in the PBS report.</p>	2

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>a) Health facilities prepared and submitted Annual Workplans & budgets to the DHO/MMOH by March 31st of the previous FY as per the LG Planning Guidelines for Health Sector:</p> <ul style="list-style-type: none"> • Score 2 or else 0 	<p>The facility budgets and work plan for the three sampled facilities were available and prepared in accordance with the guidelines. The facilities were Kalagala, Katikamu and Bamunanika and the dates for submission to DHO were as follows:</p> <p>Kalagala on 18th March 2022;</p> <p>Katikamu on 16th February 2022; and</p> <p>Bamunanika on 24th February 2022.</p>	2
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>b) Health facilities prepared and submitted to the DHO/MMOH Annual Budget Performance Reports for the previous FY by July 15th of the previous FY as per the Budget and Grant Guidelines :</p> <ul style="list-style-type: none"> • Score 2 or else 0 	<p>The budget performances reports for the three sampled facilities were available, they highlighted the budget performance, bank balances and are signed by the Facility in charge, accountant and the chairman of the HUMC.</p> <p>The submission dates were as follows:</p> <p>Katikamu HCIII submitted on 4/7/2023;</p> <p>Kalagala HCIV submitted on 10/7/2023; and</p> <p>Bamunanika submitted on 4/7/2023.</p>	2

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.

Maximum 14 points on this performance measure

a) Health facilities have developed and reported on implementation of facility improvement plans that incorporate performance issues identified in monitoring and assessment reports

- Score 2 or else 0

There was evidence of Performance improvement plans for FY 2023/2024 for Kalagala HCIV, Katikamu HCIII and Bamunanika HCIII submitted as follows:

Bamunanika submitted on 27th March 2023;

Katikamu submitted on 28th March 2023; and

Kalagala submitted on 24th March 2023.

Bamunanika HCIII included the issue of failure to carry EPI outreaches and daily immunization in their PIP as identified by the DHMT.

Katikamu HCIII PIP also included low immunization coverage and poor final disposal of medical waste as identified by DHMT.

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.

Maximum 14 points on this performance measure

d) Evidence that health facilities submitted up to date monthly and quarterly HMIS reports timely (7 days following the end of each month and quarter) If 100%,

- score 2 or else score 0

All the three sampled facilities entered their reports in DHIS2 on site. They don't submit hard copies to the district.

Bamunanika and Katikamu HCIII submitted their monthly reports in the system by 14th day of preceding month.(Timely)

Kalagala HCIV had two monthly reports late. (July report submitted on 16/8/2022 and May report submitted on 18/6/2023).

The quarterly reports for the same facilities were also entered on site in the DHIS2 before the 14th day of the following month as evidenced by HMIS 106a from the system as indicated below:

Katikamu HCIII

1st Quarter dated 11/10/022;

2nd Quarter dated 9/1/2023;

3rd Quarter dated 8/4/2023; and

4th Quarter dated 7/7/2023.

Kalagala HCIV

1st Quarter dated 6/10/022;

2nd Quarter dated 10/1/2023;

3rd Quarter dated 14/4/2023; and

4th Quarter dated 10/7/2023.

Bamunanika HCIII

1st Quarter dated 11/10/022;

2nd Quarter dated 10/1/2023;

3rd Quarter dated 11/4/2023; and

4th Quarter dated 5/7/2023.

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>e) Evidence that Health facilities submitted RBF invoices timely (by 15th of the month following end of the quarter). If 100%, score 2 or else score 0</p> <p>Note: Municipalities submit to districts</p>	Not applicable	0
	<p>Maximum 14 points on this performance measure</p>			
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>f) If the LG timely (by end of 3rd week of the month following end of the quarter) verified, compiled and submitted to MOH facility RBF invoices for all RBF Health Facilities, if 100%, score 1 or else score 0</p>	Not applicable.	0
	<p>Maximum 14 points on this performance measure</p>			
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>g) If the LG timely (by end of the first month of the following quarter) compiled and submitted all quarterly (4) Budget Performance Reports. If 100%, score 1 or else score 0</p>	<p>The LG did not timely compile and submit all the 4 quarterly budget performance reports as follows:</p> <p>Quarter 1 was submitted on 21/12/2022;</p> <p>Quarter 2 was submitted on 10/02/2023;</p> <p>Quarter 3 was submitted on 28/04/2023; and</p> <p>Quarter 4 was submitted on 31/07/2023.</p>	0
	<p>Maximum 14 points on this performance measure</p>			

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>h) Evidence that the LG has:</p> <p>i. Developed an approved Performance Improvement Plan for the weakest performing health facilities, score 1 or else 0</p>	<p>There was no evidence of performance improvement plan for the weakest performing Health facilities in the District.</p>	0
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6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>ii. Implemented Performance Improvement Plan for weakest performing facilities, score 1 or else 0</p>	<p>There was no evidence of performance improvement plan and its implementation.</p>	0
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Human Resource Management and Development

7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p> <p>Maximum 9 points on this performance measure</p>	<p>a) Evidence that the LG has:</p> <p>i. Budgeted for health workers as per guidelines/in accordance with the staffing norms score 2 or else 0</p>	<p>There was evidence that the health workers were budgeted for in accordance with the staffing norms.</p> <p>The total number of staff was 669.</p> <p>The budget for salaries for health workers was UGX 11,442,930,000 on page 33 of the district budget of FY 2023/2024.</p>	2
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7

Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).

Maximum 9 points on this performance measure

a) Evidence that the LG has:
ii. Deployed health workers as per guidelines (all the health facilities to have at least 75% of staff required) in accordance with the staffing norms score 2 or else 0

The staff deployment list was prepared on 25/10/2023.

There was evidence that the health workers were deployed as per guidelines and staffing norms for HCIVs and HCIIIs.

However, the following HCIIIs had less than 75% of the required staff:

Buyuki HCII had 55.6%,

Kabakedi HCII had 66.7%,

Kanyanda HCII had 66.7%,

Kayindu HCII had 66.7%,

Lutula HCII had 66.7%,

Nakigoza HCII had 66.7%,

Nambi HCII had 66.7%, and

Ssambwe had 66.7%.

0

7

Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).

Maximum 9 points on this performance measure

b) Evidence that health workers are working in health facilities where they are deployed, score 3 or else score 0

The staff list for health workers for the current FY for Kalagala HCIV, Katikamu HCIII and Bamunanika HCIII was available as evidenced by deployment list dated 25/10/2023.

There was evidence of current staff lists for the three facilities as dated below:

1. Bamunanika HCIII dated 20/7/2023 with 17 staff;

2. Katikamu HCIII dated 10/7/2023 with 20 staff; and

3. Kalagala HCIV dated 2/10/2023 with 52 staff.

Some health workers deployed to Bamunanika HCIII were not on its staff list. These are Kiddu Robert (Medical Clinical Officer) and Mbaziira Stephen Kirabo (Senior Medical Clinical Officer).

0

7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p>	<p>c) Evidence that the LG has publicized health workers deployment and disseminated by, among others, posting on facility notice boards, for the current FY score 2 or else score 0</p>	<p>There was evidence that the of list of health workers deployed was displayed on the facility notice board as follows:</p> <p>Kalagala HCIV, displayed on 2/10/2023 with 51 staff;</p> <p>Bamunanika HCIII, displayed on 27/7/2023 with 16 staff; and</p> <p>Katikamu HCIII, displayed on 10/7/2023 with 51.</p>	2
<p>Maximum 9 points on this performance measure</p>	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p>	<p>a) Evidence that the DHO/MMOHs has:</p> <p>i. Conducted annual performance appraisal of all Health facility In-charges against the agreed performance plans and submitted a copy to HRO during the previous FY score 1 or else 0</p>	<p>There was no evidence that all Health in-charges had been appraised for the previous FY;</p> <p>Serubega Stephen, Makulubita HCIII appraised by Nabwegamu Esta on 26.05.2023</p> <p>Avako Monica, Sekamuli HCIII appraised by Ssebagala Vicent on 26th June 2023.</p> <p>Kizza Denis, Wabusana HCIII appraised by Nabwegamu Esta on 26.06.2023</p> <p>Zawedde Juliet, Kibengo HCIII appraised by Nanziri Oliver on 29th may 2023</p> <p>Kawuma ISA, Kasozi HCIII, appraised by Nabwegamu Esta on 5.6.2023</p> <p>Nakiyimba Benaddate Bowa HCIII, Kanatta Willy on 15th June 2023</p> <p>Ibrahim Ramathan Bukalasa HCIII, Baziwe Joshua on 25.06.23</p> <p>Nanyanzi Harriet Kamira HC III BY Dungu Henry on 26.06.2023</p> <p>Ogobi Sarah Nyimbwa HCIV Not appraised</p> <p>Mutaasa Wilson Kalagala HCIV not appraised</p>	0
<p>Maximum 6 points on this performance measure</p>				

8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>ii. Ensured that Health Facility In-charges conducted performance appraisal of all health facility workers against the agreed performance plans and submitted a copy through DHO/MMOH to HRO during the previous FY score 1 or else 0</p>	<p>There was evidence that Health Facility In-charges conducted performance appraisal of all health facility workers against the agreed performance plans and submitted a copy through DHO/MMOH to HRO during the previous FY;</p> <p>Kibira Ronald, senior Clinical officer appraised by Najjuma Maureen on 30.06.22</p> <p>Nalukwago Betty Nursing officer appraised by Nakamatte Irene on 26.06.23</p> <p>Ndagire Jane Enrolled Nurse appraised by Kamatta Willy on 26.05.23</p> <p>Nazziwa Aidah Enrolled Nurse appraised by Yawebwa Fredrick on 26.06.2023</p> <p>Nakayizi Nuulu Enrolled Nurse appraised by Kanatta willy on 26.05.2023</p> <p>Katwesige Sandra Enrolled Nurse appraised by Nabwegamu ester on 05.06.2023</p> <p>Nanyondo Hadijah enrolled Nurse appraised by Kawuma Isa on 13.06.2023</p> <p>Nabawanuka Fausta Enrolled Nurse appraised by Sibihwana Slyvia on 26.06.2023</p> <p>Kadara Ali Enrolled Nurse Appraised by Sibihwana Slyvia on 25.06.2023</p> <p>Namugwanya Annet enrolled Nurse appraised by Kannata Willy on 26.05.2023</p>	1
8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>iii. Taken corrective actions based on the appraisal reports, score 2 or else 0</p>	<p>There were no recommended corrective actions for action</p>	2

8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>b) Evidence that the LG:</p> <p>i. conducted training of health workers (Continuous Professional Development) in accordance to the training plans at District/MC level, score 1 or else 0</p>	<p>There was evidence for the training plan for the district dated 02/7/2022.</p> <p>The training areas in the training plan were as follows:</p> <p>HIV, Quality Assurance, Quality Improvement, IPC, Malaria, EMTC, Cancer of the cervix, Performance Management, Family Planning, Nutrition, ICCM, TB, Mental Health, Neonatal care, EMOC, Type 2 Diabetes, HIV drug resistance among other.</p> <p>There was evidence that the district conducted trainings as shown in the reports dated 30th May 2023 on TB and ART medicines.</p>	1
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8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>ii. Documented training activities in the training/CPD database, score 1 or else score 0</p>	<p>There was no evidence of a training database available.</p>	0
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Management, Monitoring and Supervision of Services.

9	<p>N23 Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>a. Evidence that the CAO/Town Clerk confirmed the list of Health facilities (GoU and PNFP receiving PHC NWR grants) and notified the MOH in writing by September 30th if a health facility had been listed incorrectly or missed in the previous FY, score 2 or else score 0</p>	<p>There was evidence that the CAO confirmed the list of health facilities (Gou and PNFP) receiving PHC NWR grants and notified the MOH in writing as shown by the letter dated 14/9/2023.</p> <p>The submission had a total of 56 health facilities of which 39 were Government and 17 were PNFP facilities.</p>	2
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9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>b. Evidence that the LG made allocations towards monitoring service delivery and management of District health services in line with the health sector grant guidelines (15% of the PHC NWR Grant for LLHF allocation made for DHO/MMOH), score 2 or else score 0.</p>	<p>The health budget for PHC non-wage UGX 103,641,466-page 13 AWP and budget</p> <p>Health monitoring UGX 77,020,000-page 9 annual performance report. This represented 74%</p>	2
9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>c. If the LG made timely warranting/verification of direct grant transfers to health facilities for the last FY, in accordance to the requirements of the budget score 2 or else score 0</p>	<p>Luwero LG did not warrant in a timely manner as follows:</p> <p>Quarter 1 Cash limit 28/07/2022, warranted was on 9/08/2022 UGX 153,216,223, 8 days</p> <p>Quarter 2: cash limit 7/10/2022 warrant 18/10/2022 UGX 455,690,602, 8days</p> <p>Quarter 3 cash limit 5/01/2023, warrant 30/01/2023, UGX 303,793,733, 20days</p> <p>Quarter 4 cash limit 17/04/2023, warrant on 9/05/2023, UGX 303,793,933, 15days</p>	0
9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>d. If the LG invoiced and communicated all PHC NWR Grant transfers for the previous FY to health facilities within 5 working days from the day of receipt of the funds release in each quarter, score 2 or else score 0</p>	<p>The LG communicated to the LLG within 5 working days the 4 quarters of the previous FY as follows:</p> <p>Quarter 1: Release of UGX 140,261,040 was on 28/07/2022, communicated on 2/08/2022, within 4 days;</p> <p>Quarter 2: Release of UGX 416,825,052 was on 7/10/2022 and communicated on 7/10/2022, within 1 day;</p> <p>Quarter 3: Release of UGX 277,883,368 was on 05/01/2023 and communicated 9/01/2023, within 4 days; and</p> <p>Quarter 4: Release of UGX 277,883,368 was on 17/04/2023 and communicated on 18/04/2023, within 1 day.</p>	2

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>e. Evidence that the LG has publicized all the quarterly financial releases to all health facilities within 5 working days from the date of receipt of the expenditure limits from MoFPED- e.g. through posting on public notice boards: score 1 or else score 0</p>	<p>There was evidence that the LG publicized all the quarterly financial releases within 5 working days as follows:</p> <p>Quarter 1 Release was on 28/07/2022 of UGX 140,261,040 and publicized on 2/8/2022 within 4 working days;</p> <p>Quarter 2 Release was on 7/10/2022 of UGX 416,825,053 and publicized on 7/10/2022, within 1 day;</p> <p>Quarter 3 Release was on 5/1//2023 of UGX 277,883,368 and. publicized on 9/1/2023 within 4 days;</p> <p>Quarter 4 Release was on 17/4//2023 of UGX 277,883,368 and. publicized on 18/4/2023 within 1 day.</p>	1
<p>Maximum 9 points on this performance measure</p>				
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p>	<p>a. Evidence that the LG health department implemented action(s) recommended by the DHMT Quarterly performance review meeting (s) held during the previous FY, score 2 or else score 0</p>	<p>There was evidence that the Quarterly performance review meetings were held as follows:</p> <p>1st quarter dated 5th October 2022;</p> <p>2nd Quarter dated 6th January 2023;</p> <p>3rd Quarter dated 11April 2023; and</p> <p>4th Quarter; dated 4th July 2023.</p> <p>Implementation of actions recommended by DHMT was done as per a letter dated 20/2/2023 about the subversion of Health unit land written by the District Chairman.</p>	2
<p>Maximum 7 points on this performance measure</p>				

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>b. If the LG quarterly performance review meetings involve all health facilities in charges, implementing partners, DHMTs, key LG departments e.g. WASH, Community Development, Education department, score 1 or else 0</p>	<p>There was no evidence that the LG quarterly performance review meetings involved all health facilities in charges, implementing partners, DHMTs, and key LG departments such as WASH, Community Development, Education department. Details are showed below:</p> <ul style="list-style-type: none"> • In the quarterly review meeting dated 5th October 2022, none of the health facility in-charges attended; • In the quarterly review meeting dated 9th January 2023, there were two attendance lists attached. The attendance list of 9th January 2023 only four in-charges attended and the one of 19th January 2023 only one facility in-charge attended; • In the quarterly review meeting dated 11th April 2023, six health facility in-charges attended; and • In meeting dated 4th July 2023, 24 health. facility in-charges attended, some departmental heads, development partners and other NGOs. 	0
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>c. If the LG supervised 100% of HC IVs and General hospitals (including PNFs receiving PHC grant) at least once every quarter in the previous FY (where applicable) : score 1 or else, score 0</p> <p>If not applicable, provide the score</p>	<p>There was evidence that LG supervised all the HCIV(Kalagala and Nyimbwa) and Luwero general hospital for all the four quarters as per the following reports:</p> <p>1st Quarter dated 20/9/2022;</p> <p>2nd Quarter dated 16/12/2022;</p> <p>3rd Quarter dated 20/2/2023; and</p> <p>4th Quarter dated 4/05/2023.</p>	1

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>d. Evidence that DHT/MHT ensured that Health Sub Districts (HSDs) carried out support supervision of lower level health facilities within the previous FY (where applicable), score 1 or else score 0</p> <ul style="list-style-type: none"> • If not applicable, provide the score 	<p>There was evidence that the three HSDs in the district carried out support supervision of the lower level facilities as indicated by the following reports:</p> <p>Kalagala HCIV for Bamunanika HSD</p> <p>1st Quarter dated 19/9/2022;</p> <p>2nd Quarter dated 19/12/2022;</p> <p>3rd Quarter dated 28/3/2023; and</p> <p>4th Quarter dated 26/6/2023.</p> <p>Nyimbwa HCIV for Katikamu South HSD</p> <p>1st Quarter dated 30/9/2023;</p> <p>2nd Quarter dated 30/12/2023;</p> <p>3rd Quarter dated 23rd /3/2023; and</p> <p>4th Quarter dated 30/6/2023.</p> <p>Luwero Hospital for Katikamu North</p> <p>1st quarter dated 5/7/2023;</p> <p>2nd Quarter dated 3/11/2023; and</p> <p>3rd Quarter dated 18/1/2023.</p>	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>e. Evidence that the LG used results/reports from discussion of the support supervision and monitoring visits, to make recommendations for specific corrective actions and that implementation of these were followed up during the previous FY, score 1 or else score 0</p>	<p>There was no evidence available to show that LG used the reports from discussion of the support supervision to make recommendations for actions and follow up of implementations.</p>	0

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p>	<p>f. Evidence that the LG provided support to all health facilities in the management of medicines and health supplies, during the previous FY: score 1 or else, score 0</p>	<p>There was evidence that the LG provided support to all facilities in management of medicines and health supplies as per the following reports:</p>	1
	<p>Maximum 7 points on this performance measure</p>		<ol style="list-style-type: none"> 1. Report submitted on 21-25/7/2022; 2. Report submitted on 15/1/2023; 3. Report submitted on 23/1/2023; 4. Report submitted on 6-9/2/2023; and 5. Report submitted on 4/5/2023. 	
11	<p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p>	<p>a. If the LG allocated at least 30% of District / Municipal Health Office budget to health promotion and prevention activities, Score 2 or else score 0</p>	<p>Health promotion and prevention activities budget was UGX 38,578,600</p> <p>The Health budget for PHC non-wage was UGX 103,641,466 page 13 of AWP and Budget/</p> <p>The LG allocated 37% on health promotion and prevention activities.</p>	2
	<p>Maximum 4 points on this performance measure</p>			
11	<p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p>	<p>b. Evidence of DHT/MHT led health promotion, disease prevention and social mobilization activities as per ToRs for DHTs, during the previous FY score 1 or else score 0</p>	<p>There was evidence that the DHT implemented health promotion, disease prevention and social mobilization activities as per the following progress reports:</p> <p>1st Quarter dated 30/9/2022;</p> <p>2nd Quarter dated 18/12/2022, 20/12/2022;</p> <p>3rd Quarter dated 24/4/2023; and</p> <p>4th Quarter dated 13/6/2023.</p>	1
	<p>Maximum 4 points on this performance measure</p>			

11	Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities	c. Evidence of follow-up actions taken by the DHT/MHT on health promotion and disease prevention issues in their minutes and reports: score 1 or else score 0	There was evidence that follow up actions were taken by the DHT in the minutes of the DHT meeting held on 24/3 2023 on page 5 and minutes of 28/4/2023 on page 3.	1
	Maximum 4 points on this performance measure			

Investment Management

12	Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.	a. Evidence that the LG has an updated Asset register which sets out health facilities and equipment relative to basic standards: Score 1 or else 0	There was no evidence that the Health Department had an asset register that conforms to the Sector Guidelines of Health Facility Asset Register.	0
	Maximum 4 points on this performance measure			

12	Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.	b. Evidence that the prioritized investments in the health sector for the previous FY were: (i) derived from the third LG Development Plan (LGDPIII); (ii) desk appraisal by the LG; and (iii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, Discretionary Development Equalization Grant (DDEG)): score 1 or else score 0	<p>There was evidence that the prioritized investments in the health sector for the previous FY were: (i) derived from the third LG Development Plan (LGDPIII);</p> <p>(ii) desk appraisal by the LG; and (iii) eligible for expenditure under sector guidelines and funding source as follows:</p> <ol style="list-style-type: none"> 1. Construction of postnatal ward Kalagala Health Center IV UGX 45,000,000 page 41 of the budget, and page 89 LG Development Plan; 2. Construction of staff house at Bbowa Health Center III UGX 316,000,000 page 41 of AWP page 89 LG Development plan; 3. Renovation of DHO office UGX 31,353,000 page 41 of AWP , page 89 LG Development Plan; and 4. Construction of 100 bed Ward at Luwero Hospital UGX 500,000,000- page 37of AWP page 89 LG Development Plan. <p>The desk appraisals were done on 23/11/2021</p>	1
	Maximum 4 points on this performance measure			

12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>c. Evidence that the LG has conducted field Appraisal to check for: (i) technical feasibility; (ii) environment and social acceptability; and (iii) customized designs to site conditions: score 1 or else score 0</p>	<p>There was evidence that the LG conducted field Appraisal to check for: (i) technical feasibility; (ii) environment and social acceptability; and (iii) customized designs to site conditions for the Health prioritized projects as follows:</p> <ol style="list-style-type: none"> 1. Construction of postnatal ward Kalagala Health Center IV UGX 45,000,000 page 41 of the budget, and page 89 LG Development plan, field appraisal 10/01/2022; 2. Construction of staff house at Bowa Health Center III UGX 316,000,000 page 41 of AWP page 89 LG Development plan , field appraisal 13/01/2022; and 3. Construction of 100 bed Ward at Luwero Hospital UGX 500,000,000- page 37of AWP page 89 LG Development plan, field appraisal 12/01/2022. 	1
12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>d. Evidence that the health facility investments were screened for environmental and social risks and mitigation measures put in place before being approved for construction using the checklist: score 1 or else score 0</p>	<p>There was evidence to ascertain that all health infrastructure projects for the previous FY (2022/2023) were screened and EMPS prepared and costed as exemplified by the filled screening forms and ESMPs for the following health projects.</p> <ol style="list-style-type: none"> 1.The completion of construction of 100 bed ward at Luwero hospital, dated 7/6.2023, endorsed by the DEO; 2.Construction of staff quarters at Bowa HC III, dated 6/6/2023, endorsed by the DEO; and 3.Completion of construction of postnatal ward at Kalagala HC V, endorsed by the DEO. 	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>a. Evidence that the LG health department timely (by April 30 for the current FY) submitted all its infrastructure and other procurement requests to PDU for incorporation into the approved LG annual work plan, budget and procurement plans: score 1 or else score 0</p>	<p>The Procurement Plan for the Health sector for the current FY was submitted after 30th April on 17/08/2023.</p>	0

13	Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines	b. If the LG Health department submitted procurement request form (Form PP1) to the PDU by 1st Quarter of the current FY: score 1 or else, score 0	The LG Health department submitted the procurement request form by 1st Quarter of the current FY on 17/08/2023.	1
	Maximum 10 points on this performance measure			
13	Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines	c. Evidence that the health infrastructure investments for the previous FY was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold), before commencement of construction: score 1 or else score 0	There was evidence that the health projects for the previous FY were approved as follows;	1
	Maximum 10 points on this performance measure		Project: Construction of staff quarters at Bbowo HCIII UGX 316,000,000	
			Contracts Committee Meeting: 12/12/2022	
			Min No: 058/LDLGCC/22-23	
			Project: Completion of 100 bed ward at Luwero Hospital UGX 500,000,000	
			Contracts Committee Meeting: 12/12/2022	
			Min No: 058/LDLGCC/22-23	
13	Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines	d. Evidence that the LG properly established a Project Implementation team for all health projects composed of: (i) : score 1 or else score 0	The pit was established for the various health projects as per letters written by the CAO on 7th March 2023 and 05th April 2023 for the various positions including the District health officer, DCDO, Labour officer, and Environmental officer for the two projects of construction of staff quarters at Boowa HCIII, and construction of postnatal ward at Kalagala respectively.	1
	Maximum 10 points on this performance measure	If there is no project, provide the score		
13	Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines	e. Evidence that the health infrastructure followed the standard technical designs provided by the MoH: score 1 or else score 0	Not applicable as there was no upgrade project from HC II to HC III and no new in previous FY	1
	Maximum 10 points on this performance measure	If there is no project, provide the score		

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>f. Evidence that the Clerk of Works maintains daily records that are consolidated weekly to the District Engineer in copy to the DHO, for each health infrastructure project: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>Not applicable as there was no upgrade project from HC II to HC III and no new in previous FY</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>g. Evidence that the LG held monthly site meetings by project site committee: chaired by the CAO/Town Clerk and comprised of the Sub-county Chief (SAS), the designated contract and project managers, chairperson of the HUMC, in-charge for beneficiary facility , the Community Development and Environmental officers: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>Not applicable as there was no upgrade project from HC II to HC III and no new in previous FY</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>h. Evidence that the LG carried out technical supervision of works at all health infrastructure projects at least monthly, by the relevant officers including the Engineers, Environment officers, CDOs, at critical stages of construction: score 1, or else score 0</p> <p>If there is no project, provide the score</p>	<p>Not applicable as there was no upgrade project from HC II to HC III and no new in previous FY</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>i. Evidence that the DHO/MMOH verified works and initiated payments of contractors within specified timeframes (within 2 weeks or 10 working days), score 1 or else score 0</p>	<p>The DHO did not verify works and initiated payments of contractors within specified timeframes (within 2 weeks or 10 working days) as follows:</p> <p>Name of project: Construction of Post Natal Ward at Kalagala Health IV</p> <p>Project NO: LUWE882/WRKS/22-23/00090</p> <p>Contract Sum: UGX 44,981,978</p> <p>Requisition was on 30/05/2023</p> <p>Signed by the DHO on 16/06/2023</p> <p>District Engineer signed on</p>	0

16/06/2023

CAO signed on 18/06/2023

Environment/CDO Officer signed
19/06/2023

Payment was on 28/06/2023

Amount paid was UGX 40,560,987,
payment made after 28 days;

Name of project: Construction of
staff quarters at Bbowa Health
Center III

Project NO: LUWE882/WRKS/22-
23/00103

Contract Sum: UGX 313,266,870

Requisition was on 05/06/2023

Signed by the DHO on 13/06/2023

District Engineer signed on
13/06/2023

CAO signed on 15/06/2023

Payment was on 28/06/2023

Amount paid was UGX 297,603,526,
payment made after 18 days; and

Name of project: Completion works
construction of 100 bed ward at
Luwero Hospital phase 10

Project NO: LUWE882/WRKS/22-
23/00102

Contract Sum: UGX 487,522,645

Requisition was on 22/05/2023

Signed by the DHO on 13/06/2023

District Engineer signed on
13/03/2023

CAO signed on 13/06/2023

Payment was on 28/06/2023

Amount paid was UGX 463,136,524,
payment made after more than one
month.

13	Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines	j. Evidence that the LG has a complete procurement file for each health infrastructure contract with all records as required by the PPDA Law score 1 or else score 0	<p>There was evidence that the LG had a complete procurement file for each health projects as follows;</p> <p>File Name: Construction of staff quarters at Bbowa HCIII</p> <p>Contract No: LUWE882/WKS/22-23/00103</p> <p>Contract signed: 07/03/2023</p> <p>Contractor: GreenKid Company Ltd</p> <p>Evaluation report: 05/12/2022</p> <p>Contracts Committee Meeting: 12/12/2022</p> <p>Min No: 058/LDLGCC/22-23</p> <p>File Name: Completion of 100 bed ward at Luweero Hospital</p> <p>Contract No: LUWE882/WKS/22-23/00102</p> <p>Contract signed: 07/03/2023</p> <p>Contractor: Crystal Consult (U) Ltd</p> <p>Evaluation report: 05/12/2022</p> <p>Contracts Committee Meeting: 12/12/2022</p> <p>Min No: 058/LDLGCC/22-23</p>	1
	Maximum 10 points on this performance measure			

Environment and Social Safeguards

14	Grievance redress: The LG has established a mechanism of addressing health sector grievances in line with the LG grievance redress framework	a. Evidence that the Local Government has recorded, investigated, responded and reported in line with the LG grievance redress framework score 2 or else 0	There was no evidence from the log of grievances that the LG had recorded, investigated, responded to and redress reported health related grievances in line with the LG grievance redress framework as there were no records of health related grievances in the log of grievances.	0
	Maximum 2 points on this performance measure			
15	Safeguards for service delivery: LG Health Department ensures safeguards for service delivery	a. Evidence that the LG has disseminated guidelines on health care / medical waste management to health facilities : score 2 points or else score 0	There was no evidence that Luwero district LG has issued and disseminated guidelines on health care / medical waste management to health facilities as the guidelines were not available in Luwero Hospital and Butuntumula H/C III.	0
	Maximum 5 points on this performance measure			

15	Safeguards for service delivery: LG Health Department ensures safeguards for service delivery	b. Evidence that the LG has in place a functional system for Medical waste management or central infrastructures for managing medical waste (either an incinerator or Registered waste management service provider): score 2 or else score 0	<p>There was evidence that Luwero district LG has in place a functional /equipped system for health care waste management as exemplified by Luwero Hospital and Butuntumula H/C III. For example:</p> <p>1.A placenta pit, concentrator and Ash pit are available at the Luwero hospital;</p> <p>2.The system is comprised of medical waste generation,segregation, transfer of waste to waste pit / incinerator. Waste bins with bin liners are available; and</p> <p>3.A registered waste management service provider - Green label Ltd, HCWM waste transfer form, serial no. 10229. The company transports and deposits the hazardous waste for further management.</p> <p>Butuntumula H/C III, a work plan and budget for the FY 2023-2024, prepared by the DHO on 20/3/2023 and approved by the CAO on 6/4/2023, Item 22: To ensure maintenance of the compound is part of health care waste management.</p>	2
	Maximum 5 points on this performance measure			
15	Safeguards for service delivery: LG Health Department ensures safeguards for service delivery	c. Evidence that the LG has conducted training (s) and created awareness in healthcare waste management score 1 or else score 0	<p>There was no evidence that Luwero District LG had conducted training and created awareness in health care waste management. Instead of a training report, a monitoring tool (Technical Supportive Supervision Report) in which there is a matrix clearly showing the observations made, gaps identified and corresponding actions (mitigations) for closure of the identified gaps was presented.</p>	0
	Maximum 5 points on this performance measure			
16	Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments	a. Evidence that a costed ESMP was incorporated into designs, BoQs, bidding and contractual documents for health infrastructure projects of the previous FY: score 2 or else score 0	<p>There was evidence that Luwero District LG had Costed ESMPs incorporated into designs, BoQs, bidding and contractual documents for health infrastructure projects of the previous FY (2022/2023 FY).</p>	2
	Maximum 8 points on this performance measure			

16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>b. Evidence that all health sector projects are implemented on land where the LG has proof of ownership, access and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: score 2 or else, score 0</p>	<p>There was evidence to ascertain that health construction projects in Luwero district LG were implemented on land where the LG had proof of ownership as exemplified by the following land agreement and land titles.</p> <p>1.Certificate of Titles for Luwero Town Council, Block (Road) 652, Plot 1065 at Kasana market, endorsed by the Registrar of Titles on 14/20/2017;</p> <p>2.Land agreement: Nsubuga Mubiru Robert and Kisawu Zabron of Kyalugondo LC I, Kyalugondo parish in Katikamu subcounty offer land to Lyalugongo HC III located on block 188, plot 41. The agreement is dated 5/7/2022, endorsed by 3 including Joel Kitaka, the in-charge of the HC; and</p> <p>3.Certificate of Titles for Lutuula HC III, Block 719, Plot 28, Bulemezi county in Mumyuka subcounty, measuring 0.406 hectares, endorsed by the Registrar of Titles on 27/3/2018.</p>	2
16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>c. Evidence that the LG Environment Officer and CDO conducted support supervision and monitoring of health projects to ascertain compliance with ESMPs; and provide monthly reports: score 2 or else score 0.</p>	<p>There was no evidence that Luwero district LG carried out consistent monitoring and engagement through the contract period of as the available quarterly monitoring reports for health projects of the previous FY (2022/2023) were not show consistent throughout the contract periods..</p>	0
16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>d. Evidence that Environment and Social Certification forms were completed and signed by the LG Environment Officer and CDO, prior to payments of contractor invoices/certificates at interim and final stages of all health infrastructure projects score 2 or else score 0</p>	<p>There was no evidence that Luwero district LG contractor payment certificates were signed by the LG Environmental Officer and DCDO prior to payment of contractor invoices/certificates as the signatures of the SEO and DCDO were absent from the payment certificates for health projects.</p>	0

**Water &
Environment
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees <i>Maximum 4 points on this performance measure</i>	a. % of rural water sources that are functional. If the district rural water source functionality as per the sector MIS is: o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0	According to MWE MIS for October 2023, Luwero registered 86% functionality of rural water sources. This is in range 80 - 89%, hence, score = 1.	1
1	Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees <i>Maximum 4 points on this performance measure</i>	b. % of facilities with functional water & sanitation committees (documented water user fee collection records and utilization with the approval of the WSCs). If the district WSS facilities that have functional WSCs is: o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0	According to MWE MIS for October 2022, the functionality of WSCs was 69%. This below range 80 - 89%, hence score =0. NB: Data at MWE differs from LG data.	0
2	N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment <i>Maximum 8 points on this performance measure</i>	a. The LG average score in the water and environment LLGs performance assessment for the current. FY. If LG average scores is; • Above 80%, score 2 • 60% - 80%, score 1 • Below 60%, score 0	LLG assessment was done and LG average score was 35%. This is below 60%, hence, score =0. The respective % score for the LLGs were as follows: Kalagala SC - 0; Kamira TC - 0; Ndejje TC - 0; Ziobwe TC - 0; Busiika TC - 10; Luwero TC - 10; Kikyusa TC - 20; Kikyusa SC - 20; Luwero SC - 20; Ziobwe SC - 20; Bombo TC - 30; Nyimbwa SC - 50; Wobulenzi TC - 50; Katikamu SC - 60; Butuntumula SC - 80; Kamira SC - 80; Makulubita SC - 80; Bamunanika SC - 100.	0

N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment

Maximum 8 points on this performance measure

b. % of budgeted water projects implemented in the sub-counties with safe water coverage below the district average in the previous FY.

o If 100 % of water projects are implemented in the targeted S/Cs: Score 2

o If 80-99%: Score 1

o If below 80 %: Score 0

Using FY22/23 situation analysis report dated 30/6/2023, it was established that District Coverage was 68% and the subcounties with coverage below district average were as follows:

Kamira – 47%; Kikyusa – 56%; Ziobwe - 62%; Nyimbwa – 61%; Makulubita – 49%.

Construction projects in FY22/23 were:

- Construction of 15 no. deep boreholes at a total cost of UGX494,000,000/-. Of these 9 boreholes were constructed in the subcounties with coverage below district average as follows: Kamira - 3no.; Kikyusa - 2no.; Ziobwe - 2no. ; Nyimbwa - 2no at a total cost UGX294,000,000/-.

- Extension of Ziobwe WSS at a total cost of UGX191,228,490/-.

- Rehabilitation of 64no.boreholes at a total cost of UGX(94,986,700 + 380,000,000) = UGX474,986,700/- . Out of these, 27no. bhs were in subcounties with coverage below district average: Kamira - 3no.; Kikyusa – 4no.; Nyimbwa – 4no; Ziobwe – 2no.; Makulubita – 14no. at UGX(42,265,800 + 159,600,000) = UGX201,865,800/-.

- Construction of 3no. mini solar-powered systems at a total cost of UGX216,000,000/-. All these systems were in Kamira and Makulubita subcounties

Thus total projects implemented in Kamira, Kikyusa, Ziobwe, Nyimbwa and Makulubita subcounties = UGX903,094,290/- whereas the total investment was UGX1,378,215,190/-. Thus 66%.

This is below 80%, hence score = 0.

N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment

Maximum 8 points on this performance measure

c. If variations in the contract price of sampled WSS infrastructure investments for the previous FY are within +/- 20% of engineer's estimates

o If within +/-20% score 2

o If not score 0

From contract files of water supply schemes, awards were made and contracts implemented in FY22/23 were:

- Construction of 08 no. deep boreholes at a total cost of UGX(159,636,300+94,881,360) = UGX254,517,660/- against an Engineer's estimate of UGX256,000,000/-. Thus, 99.4%.
- Extension of Zirobwe WSS at a total cost of UGX(151,621,700 + 38,180,140) against an Engineer's estimate of UGX191,228,490/-. Hence, UGX 189,801,840 out of UGX191,228,490/-. Thus, 99%.
- Rehabilitation of 14no.boreholes at a total cost of UGX(28,423772 + 43,340,102 + 23,090,240)= UGX94,854,114/- against an Engineer's estimate of UGX94,986,700/- . Thus, 99.9%
- Construction of 3no. mini solar-powered systems at a total cost of UGX216,000,000/- out of an Engineer's estimate of UGX216,000,000/- . Thus, 100%

These projects were within the 80% - 120% range; hence, score = 2.

2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p>Maximum 8 points on this performance measure</p>	<p>d. % of WSS infrastructure projects completed as per annual work plan by end of FY.</p> <ul style="list-style-type: none"> o If 100% projects completed: score 2 o If 80-99% projects completed: score 1 o If projects completed are below 80%: 0 	<p>All projects were implemented in accordance with the AWP approved on 21/07/22; and fully completed (except borehole rehabilitation) by end of FY22/23 as per Annual Report dated 14/07/23, hence score =1.</p> <p>The projects were were:</p> <ul style="list-style-type: none"> • Construction of 08 no. deep boreholes started on 06/02/23 and completed on 24/5/23. • Extension of Zirobwe WSS started on 02/3/23 and completed on 29/6/23. • Rehabilitation of 14no.boreholes out of 15 boreholes started on 20/11/22 and completed on 05/6/23; • Construction of 3no. mini solar-powered systems (1no. at Kikunya, 2no. at Makonkonyigo); started on 15/3/23 and completed on 03/5/23. 	1
3	<p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. If there is an increase in the % of water supply facilities that are functioning</p> <ul style="list-style-type: none"> o If there is an increase: score 2 o If no increase: score 0. 	<p>According to MWE MIS FY21/22, functionality was 86% while that for FY22/23 was 86%.</p> <p>Thus, functionality stagnated. Hence score = 0.</p> <p>NB: Data at MWE differs from LG data.</p>	0
3	<p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. If there is an Increase in % of facilities with functional water & sanitation committees (with documented water user fee collection records and utilization with the approval of the WSCs).</p> <ul style="list-style-type: none"> o If increase is more than 1% score 2 o If increase is between 0-1%, score 1 o If there is no increase : score 0. 	<p>According to MWE MIS FY21/22, functionality of WSCs was 79%, 601 out of 764 WSCs; while that for FY22/23 being 466 out 770 WSCs, thus 61%.</p> <p>There was a DECREASE in percentage of water supply facilities with functional WSCs; hence score =0.</p> <p>NB: Data at MWE differs from LG data.</p>	0

Performance Reporting and Performance Improvement

4

Accuracy of Reported Information: The LG has accurately reported on constructed WSS infrastructure projects and service performance

Maximum 3 points on this performance measure

The DWO has accurately reported on WSS facilities constructed in the previous FY and performance of the facilities is as reported: Score: 3

There was evidence that DWO accurately reported on WSS facilities constructed in FY22/23 as per annual Report dated 14/07/23.

A field visit on 30/10/23 was made to the following three WSS facilities:

- Kizito borehole in Kamira subcounty;
- Nakaseeta deep borehole in Ziobwe subcounty;
- Bukalasa Lands Office Public Toilet in Wobulenzi Town Council.

The two sampled boreholes were completed as planned, are functioning properly, their water and sanitation committees are in place and functional.

The Bukalasa Lands Office Public Toilet was operating properly and is managed by the Bukalasa Lands Office.

Hence, score =3.

3

5

Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance

Maximum 7 points on this performance measure

a. Evidence that the LG Water Office collects and compiles quarterly information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement): Score 2

There was evidence that that the LG Water Office, using data capture forms, collects and compiles quarterly information on sub-county water supply and sanitation facilities, functionality of facilities and WSCs by way of Quarterly reports availed in hard copy for 1st, 2nd, 3rd and 4th quarter / annual report for FY22/23 dated 20/10/22, 15/2/23, 11/4/23 and 14/7/23 respectively.

Hence, score =2.

2

5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p> <p><i>Maximum 7 points on this performance measure</i></p>	<p>b. Evidence that the LG Water Office updates the MIS (WSS data) quarterly with water supply and sanitation information (new facilities, population served, functionality of WSCs and WSS facilities, etc.) and uses compiled information for planning purposes: Score 3 or else 0</p>	<p>There was evidence that quarterly Reports (for 1st, 2nd, 3rd and 4th quarter / annual reports dated 20/10/22, 15/2/23, 11/4/23 and 14/7/23 respectively) were availed and these show facilities constructed with population served.</p> <p>Hence, score =3.</p>	3
5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p> <p><i>Maximum 7 points on this performance measure</i></p>	<p>c. Evidence that DWO has supported the 25% lowest performing LLGs in the previous FY LLG assessment to develop and implement performance improvement plans: Score 2 or else 0</p> <p><i>Note: Only applicable from the assessment where there has been a previous assessment of the LLGs' performance. In case there is no previous assessment score 0.</i></p>	<p>There was no evidence that the DWO supported the 25% lowest performing LLGs to develop and implement performance improvement plans in FY23/24.</p> <p>Hence, score =0.</p>	0

Human Resource Management and Development

6	<p>Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. Evidence that the DWO has budgeted for the following Water & Sanitation staff: 1 Civil Engineer(Water); 2 Assistant Water Officers (1 for mobilization and 1 for sanitation & hygiene); 1 Engineering Assistant (Water) & 1 Borehole Maintenance Technician: Score 2</p>	<p>There was evidence that the DWO had budgeted for the following Water & Sanitation staff: 1 Civil Engineer(Water); 2 Assistant Water Officers (1 for mobilization and 1 for sanitation & hygiene); 1 Engineering Assistant (Water) & 1 Borehole Maintenance Technician, at 348,858,000/= as per the district budget 2023/2024 page no 78 of 96.</p>	2
6	<p>Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. Evidence that the Environment and Natural Resources Officer has budgeted for the following Environment & Natural Resources staff: 1 Natural Resources Officer; 1 Environment Officer; 1 Forestry Officer: Score 2</p>	<p>There was evidence that the LG had budgeted for Natural Resources Officer, Environment Officer and Forestry Officer, at 442,200,000/= page no 85 of 96 district budget 2023/2024</p>	2

7	<p>Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a. The DWO has appraised District Water Office staff against the agreed performance plans during the previous FY: Score 3</p>	<ul style="list-style-type: none"> • There was evidence that the LG appraised District Water Office staff during the previous FY. • These staff were appraised and appraisal forms have been filled in for DWO, AWO (water), AWO (mobilization) and AWO (sanitation) dated 30/6/23. <p>Hence, score = 3.</p>	3
7	<p>Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b. The District Water Office has identified capacity needs of staff from the performance appraisal process and ensured that training activities have been conducted in adherence to the training plans at district level and documented in the training database : Score 3</p>	<ul style="list-style-type: none"> • There was evidence that the DWO carried out capacity needs assessment for AWO (water) during the FY22/23. • It was identified that the staff need training as follows: <ul style="list-style-type: none"> a) DWO – training in Project Planning and Management; tenable at Cavendish University Uganda now being undertaken in FY2023/2024. b) AWO (Water) – training in GIS data collection, use of GIS software and AUTOCAD to enhance his skills in data management and utilization. This was undertaken on 10/10/23 paid for by Luwero DLG. • These trainings have been aggregated into a Training Plan for the DW Office updated 10/7/23. and sent to the District HR Department. <p>Hence score =3.</p>	3

Management, Monitoring and Supervision of Services.

Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

Maximum 6 points on this performance measure

- a) Evidence that the DWO has prioritized budget allocations to sub-counties that have safe water coverage below that of the district:
 - • If 100 % of the budget allocation for the current FY is allocated to S/Cs below the district average coverage: Score 3
 - • If 80-99%: Score 2
 - • If 60-79: Score 1
 - • If below 60 %: Score 0

There was evidence that the DWO has prioritized budget allocations in FY23/24 to sub-counties that have safe water coverage below that of the district.

Using FY22/23 4th Quarter report dated 14/7/23, it was established that the District safe water coverage is 68% and the annual budget for FY23/24 for facilities was UGX617,626,000/=. The subcounties with coverage below district average were: Kamira (47%), Kikyusa (53%), Ziobwe (62%), Nyimbwa (61%) and Makulubita (49%).

Major construction projects in FY23/24 (in subcounties that have safe water coverage below district average) were planned as follows:

- Construction of 8no. boreholes in Kamira (2no.), Kikyusa (2no.), Makulubita (1no.), Ziobwe (2no.) at a cost of UGX224,000,000/-;
- Rehabilitation of 14no. deep boreholes in Kikyusa (3no.), at cost of UGX17,655,000/-;
- Construction of Kayindu (Nyimbwa) Piped Water System at a cost of UGX280,000,000/- and
- Extension of Ziobwe Town WSS at a cost of UGX71,000,000/-.

Thus, investment in subcounties with coverage below district average =UGX592,655,000/- out of a district total investment in WSS sector of UGX1,027,000,000/-. Thus 58%.

This is below 60%, hence score =0.

Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

- b) Evidence that the DWO communicated to the LLGs their respective allocations per source to be constructed in the current FY: Score 3

There was evidence that DWO communicated to the LLGs their respective allocations per source to be constructed in the current FY as follows:

- DWO presented and District Council approved AWP for

Maximum 6 points on this performance measure

FY23/24 on 30/5/23 under Minute 47/LDC/May/2023.

- DWO also put a notice on the District notice boards dated 25/7/23.

The respective allocations to the subcounties with were as follows:

1. Kamira subcounty:

Construction of 2no. boreholes at UGX64,000,000;

2. Kikyusa Subcounty:

Construction of 2no. boreholes at UGX64,000,000/-;

Rehabilitation of 3no. deep boreholes at cost of UGX17,655,000/-;

3. Makulubita subcounty:

Construction of 1no. borehole at UGX32,000,000/-;

4. Zirowe subcounty:

Construction of 2no. boreholes at UGX64,000,000/-;

Extension of Zirowe Town WSS at a cost of UGX71,000,000/-;

5. Construction of Kayindu (Nyimbwa) Piped Water System at a cost of UGX280,000,000/-;

6. Luwero subcounty:

Construction of 1no. borehole at UGX32,000,000/-;

Rehabilitation of 2no. boreholes at UGX11,770,000/-

7. Wobulenzi subcounty:

Rehabilitation of 2no. boreholes at UGX11,770,000/-;

8. Katikamu subcounty:

Rehabilitation of 3no. boreholes at UGX17,655,000/-;

9. Butuntumula subcounty:

Rehabilitation of 2no. boreholes at UGX11,770,000/-;

10. Nyimbwa subcounty:

Rehabilitation of 2no. boreholes at UGX11,770,000/-;

Hence score =3.

9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p>	<p>a. Evidence that the district Water Office has monitored each of WSS facilities at least quarterly (key areas to include functionality of Water supply and public sanitation facilities, environment, and social safeguards, etc.)</p>	<p>There was adequate evidence provided to the effect that using extension staff at LLGs (CDOs, Parish Chiefs and Has), DWO monitored each WSS facility at least quarterly during FY22/23; and updated all data using the mWATER portal.</p>	4
	<p><i>Maximum 8 points on this performance measure</i></p>	<ul style="list-style-type: none"> • If 95% and above of the WSS facilities monitored quarterly: score 4 • If 80-94% of the WSS facilities monitored quarterly: score 2 • If less than 80% of the WSS facilities monitored quarterly: Score 0 	<p>The DWO was able to generate status of facilities with respect to functionality and presence of WSC for every water supply and sanitation facility. This was updated quarterly on 20/10/22, 15/2/23, 11/4/23 and 14/7/23.</p>	
			<p>Hence, score = 4.</p>	
9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p>	<p>b. Evidence that the DWO conducted quarterly DWSCC meetings and among other agenda items, key issues identified from quarterly monitoring of WSS facilities were discussed and remedial actions incorporated in the current FY AWP. Score 2</p>	<p>There was verbal agreement between the DWO staff that DWSCC meetings were conducted but there was no record of proceedings nor evidence that remedial action was incorporated into FY23/24.</p>	0
	<p><i>Maximum 8 points on this performance measure</i></p>		<p>Hence score = 0</p>	
9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p>	<p>c. The District Water Officer publicizes budget allocations for the current FY to LLGs with safe water coverage below the LG average to all sub-counties: Score 2</p>	<p>There is evidence that DWO publicized budget allocations for the current FY to LLGs with safe water coverage below the LG average to all sub-counties as per the following:</p>	2
	<p><i>Maximum 8 points on this performance measure</i></p>		<ul style="list-style-type: none"> • DWO presented and District Council approved AWP for FY23/24 on 30/5/23 under Minute 47/LDC/May/2023. • DWO also held a District Advocacy Meeting for presenting the AWP to Representatives of LLGs on 10/10/23. • DWO also put a notice on the District notice boards dated 10/10/23. 	
			<p>Hence, score =2.</p>	

10	<p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a. For previous FY, the DWO allocated a minimum of 40% of the NWR rural water and sanitation budget as per sector guidelines towards mobilization activities:</p> <ul style="list-style-type: none"> • If funds were allocated score 3 • If not score 0 	<p>AWP for FY22/23 dated 15/7/22, on pg. no. 10 showed allocation for social mobilization of UGX51,289,583/- in a NWR budget of UGX93,307,239/- which was 55%.</p> <p>This is above 40%.</p> <p>Hence score = 3.</p>	3
10	<p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b. For the previous FY, the District Water Officer in liaison with the Community Development Officer trained WSCs on their roles on O&M of WSS facilities: Score 3.</p>	<p>Interaction with beneficiary communities at the sampled facilities showed that DWO in liaison with the AWO Mobilisation trained WSCs on their roles on O&M of the facilities.</p> <p>A field visit on 30/10/23 was made to the following three WSS facilities:</p> <ul style="list-style-type: none"> • Kizito borehole in Kamira subcounty: WSC was trained on 21/4/23; • Nakaseeta deep borehole in Ziobwe subcounty: WSC was trained on 05/6/23. <p>It is true that facilities were completed as planned; were functioning properly and the WSCs were in place, aware of and carrying out their responsibilities.</p> <p>Hence, score =3.</p>	3

Investment Management

11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>a. Existence of an up-to-date LG asset register which sets out water supply and sanitation facilities by location and LLG:</p> <p>Score 4 or else 0</p>	<ul style="list-style-type: none"> • An asset register (as part of the annual report) dated 14/7/23, was made showing water supply and sanitation facilities and assets by location / subcounty. • An asset register showing office furniture, equipment and machinery dated 30/6/23 was presented. • There was evidence that this database is updated annually at reporting time for WSS facilities: 4th quarter report dated 14/7/23. • This register shows total number of WSS facilities (latrines, shallow wells, springs, rainwater tanks, deep boreholes, valley tanks and deep wells) in a subcounty and other assets present at the LG Water office. <p>Hence, score =4</p>	4
11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>Evidence that the LG DWO has conducted a desk appraisal for all WSS projects in the budget to establish whether the prioritized investments were derived from the approved district development plans (LGDPIII) and are eligible for expenditure under sector guidelines (prioritize investments for sub-counties with safe water coverage below the district average and rehabilitation of non-functional facilities) and funding source (e.g. sector development grant, DDEG). If desk appraisal was conducted and if all projects are derived from the LGDP and are eligible:</p> <p>Score 4 or else score 0.</p>	<p>There was evidence that eh DWO conducted a desk appraisal on 22/11/2022 for the following projects:</p> <ol style="list-style-type: none"> 1. Drilling of 8 boreholes at Kireku, Kayonza Kakizi-Lugagala, Wabuntungulu , Kazira, Kisula, Buligwa-Maridadi, Mukidama UGX 256,000,000 page 158 LG Development Plan; 2. Construction of public toilet at Luwero Hospital UGX 26,000,000-page 158 LG Development Plan; and 3. Construction of water supply scheme at Kayindu UGX 300,000,000 page 158 LG Development Plan. 	4
11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>c. All budgeted investments for current FY have completed applications from beneficiary communities: Score 2</p>	<p>There was no evidence provided for the application of the water projects to be implemented in the current FY.</p>	0

11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>d. Evidence that the LG has conducted field appraisal to check for: (i) technical feasibility; (ii) environmental social acceptability; and (iii) customized designs for WSS projects for current FY. Score 2</p>	<p>There was evidence that the DWO conducted a field appraisal on 18/01/2023 for the following projects:</p> <ol style="list-style-type: none"> 1. Drilling of 8 boreholes at Kireku, Kayonza Kakizi-Lugagala, Wabuntungulu , Kazira, Kisula, Buligwa-Maridadi, Mukidama; 2. Construction of public toilet at Luwero Hospital; and 3. Construction of water supply scheme at Kayindu. 	2
11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>e. Evidence that all water infrastructure projects for the current FY were screened for environmental and social risks/ impacts and ESIA/ESMPs prepared before being approved for construction - costed ESMPs incorporated into designs, BoQs, bidding and contract documents. Score 2</p>	<p>There was evidence that Luwero district LG carried out Environmental, Social and Climate Change Screening prior to commencement and costed ESMPs were prepared and mitigation put in place for water and environment projects as exemplified by the filled environment, social and climate change screening forms and the costed ESMPs for the following projects.</p> <ol style="list-style-type: none"> 1. Drilling of a borehole at Kateera village, Kyawangabi parish, Butuntumula sub-county, dated 15/12/2022, endorsed by the DEO; 2. Drilling of a borehole at Kakute cell, Kiyana ward, Ndejje Town Council, dated 15/12/2022, endorsed by the DEO; 3. Drilling of a borehole at Gogonya B village, Nakatonya parish in Nyimbwa sub-county dated 16/12/2022, endorsed by the DEO; and 4. Drilling of a borehole at Nakaseeta village, Kyetume parish, in Ziobwe sub-county, dated 16/12/2022, endorsed by DEO. 	2

12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>a. Evidence that the water infrastructure investments were incorporated in the LG approved: Score 2 or else 0</p>	<p>There was evidence that the WSS infrastructure projects were incorporated in the approved procurement plan for the previous FY on page 5 as follows:</p> <p>Deep borehole drilling of 8 boreholes - Item 52</p> <p>Construction of a public toilet at Bukalasa - Item 54</p> <p>Borehole rehabilitation - Item 56</p> <p>Hence, score =2.</p>	2
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>b. Evidence that the water supply and public sanitation infrastructure for the previous FY was approved by the Contracts Committee before commencement of construction Score 2:</p>	<p>There was evidence that the WSS infrastructure for the previous FY was approved by the Contracts Committee as follows:</p> <p>Meeting date: 12/12/2022</p> <p>Min No: MIN 058/LDLGCC/22-23</p>	2

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

Maximum 14 points on this performance measure

c. Evidence that the District Water Officer properly established the Project Implementation team as specified in the Water sector guidelines Score 2:

There was evidence that a Project Implementation Team for projects to be implemented in the FY20/21 was established by Office of the CAO in a letter dated 20/01/2021 appointing a Rural Water and Sanitation Projects Implementation Team. This Team comprised of the District Engineer, The District Water Engineer, The District Community Development Officer and The District Health Officer.

1. Construction of 8no. deep boreholes - Contractor Galaxy Agro Ltd: Letters signed by CAO dated 16/01/23 appointing DWO Kanyike Joseph as Project Manager and appointing Asst Eng Officer Kaweesi Muhamad as Contract Manager;

2. Rehabilitation of 04 Deep boreholes: Letters signed by CAO dated 27/01/23 appointing DWO Kanyike Joseph as Contract Manager and appointing Asst. Eng Officer Kawesi Muhamad as Project Supervisor;

3. Construction of 4-stance bio-digester toilet at Bukalasa Lands Office: Letters signed by CAO dated 10/01/23 appointing DWO Kanyike Joseph as Contract Manager and appointing District Eng. Kalenzi Robert as Project Supervisor.

Hence, score =2.

12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>d. Evidence that water and public sanitation infrastructure sampled were constructed as per the standard technical designs provided by the DWO: Score 2</p> <p>There was evidence that water and public sanitation infrastructure sampled were constructed as per the standard technical designs provided by the DWO.</p> <p>Drawings used for construction were:</p> <ul style="list-style-type: none"> • Drawing no. DWSCG/BDT/4ST for a 4-stance bio-digester toilet; • For deep boreholes: a) MWE standard Hole Designs A & B; b) MWE standard Designs for Borehole Headworks. <p>The following constructed WSS facilities were sampled 30/10/23 was made to the following WSS facilities:</p> <ul style="list-style-type: none"> • Bukalasa Lands Office bio-digester toilet in Wobulenzi TC; • Deep boreholes in Kamira and Ziobwe subcounties. <p>It was found that the WSS facilities were well constructed in accordance with standard MWE guidelines.</p> <p>Hence, score=2.</p>	2
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>e. Evidence that the relevant technical officers carry out monthly technical supervision of WSS infrastructure projects: Score 2</p> <p>There was evidence that the relevant technical officers carry out monthly technical supervision of WSS infrastructure projects. Reports to this effect were written dated 29/7/22; 26/8/22; 30/9/22; 28/10/22; 25/11/22; 23/12/22; 27/01/23; 24/02/23; 31/3/23; 28/4/23; 26/5/23 and 30/6/23.</p> <p>Hence, score =2.</p>	2

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

Maximum 14 points on this performance measure

f. For the sampled contracts, there is evidence that the DWO has verified works and initiated payments of contractors within specified timeframes in the contracts

o If 100 % contracts paid on time: Score 2

o If not score 0

There was evidence that the DWO verified works and initiated payments of contractors within specified timeframes as follows:

Name of project: Rehabilitation of borehole at Nakikonge

Project NO: LUWE882/WRKS/20-23/00140

Contract Sum: 7,999,220

Requisition was on 15/06/2023

Signed by the DWO on 18/06/2023

CAO signed 23/06/2023

Payment was on 28/06/2023

Amount paid UGX 7,999,220;

Name of project: Siting ,drilling and hand pump installation of 3 boreholes

Project NO: LUWE882/WRKS/22-23/0093

Contract Sum: UGX 94,881,360

Requisition was on 17/06/2023

Signed by the DWO 18/06/2023

CAO signed 18/06/2023

Payment was on 28/06/2023

Amount paid UGX 89,475,019; and

Name of project: Consultancy service for design of water supply scheme at Ssekamuli and Kayindu

Project NO: LUWE882/SRVCS/22-23/00117

Contract Sum: UGX 91,670,660

Requisition was on 13/06/2023

Signed by the DWO 23/06/2023

CAO signed 23/06/2023

Payment was on 28/06/2023

Amount paid UGX 87,009,440.

All these projects were paid on time.

Hence, score =2.

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

Maximum 14 points on this performance measure

g. Evidence that a complete procurement file for water infrastructure investments is in place for each contract with all records as required by the PPDA Law:

Score 2, If not score 0

There was evidence that each contract for WSS infrastructure investment had a complete procurement file as sampled below:

File Name: Siting,Drilling and hand pump installation of 5 Boreholes – Lot 1

Contract No: LUWE882/WKS/22-23/00092

Contract signed: 16/01/2023

Evaluation report: 05/12/2022

Contracts Committee Meeting date: 12/12/2022

Min No: MIN 058/LDLGCC/22-23

File Name: Siting,Drilling and hand pump installation of 3 Boreholes – Lot 2

Contract No: LUWE882/WKS/22-23/00093

Contract signed: 16/01/2023

Evaluation report: 05/12/2022

Contracts Committee Meeting date: 12/12/2022

Min No: MIN 058/LDLGCC/22-23

File Name: Rehabilitation of Selected Boreholes at Kasenene village, Ngogolo, Nakikonge and Kyeveunze villages.

Contract No: LUWE882/WKS/22-23/00140

Contract signed: 27/01/2023

Evaluation report: 12/12/2022

Contracts Committee Meeting date: 12/12/2022

Min No: MIN 058/LDLGCC/22-23

Environment and Social Requirements

13	<p>Grievance Redress: The LG has established a mechanism of addressing WSS related grievances in line with the LG grievance redress framework</p> <p><i>Maximum 3 points this performance measure</i></p>	<p>Evidence that the DWO in liaison with the District Grievances Redress Committee recorded, investigated, responded to and reported on water and environment grievances as per the LG grievance redress framework:</p> <p>Score 3, If not score 0</p>	<p>There was no evidence that Luwero district LG had recorded, investigated, responded to and redress reported on water and environment related grievances in line with the LG grievance redress framework as there were no records of water related grievances in the grievances log.</p>	0
14	<p>Safeguards for service delivery</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that the DWO and the Environment Officer have disseminated guidelines on water source & catchment protection and natural resource management to CDOs:</p> <p>Score 3, If not score 0</p>	<p>There was no evidence that Luwero district LG disseminated water source protection and natural resource management guidelines to CDOs as guidelines for water source and catchment protection and natural resource management</p>	0
15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>a. Evidence that water source protection plans & natural resource management plans for WSS facilities constructed in the previous FY were prepared and implemented: Score 3, If not score 0</p>	<p>There was no evidence that Luwero district LG prepared and implemented water source protection plans and natural resource management plans for WSS infrastructure projects as no water protection plans or natural resource management plans for the FY 2022-2023 were available.</p>	0
15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>b. Evidence that all WSS projects are implemented on land where the LG has proof of consent (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances:</p> <p>Score 3, If not score 0</p>	<p>The land where the borehole was drilled in Nakasete Village, (Zirobwe S/C) had a consent form dated 16th March 2023, for the land sized 21 by 20 ft and owned by Nafula Abudesta.</p> <p>The land where the borehole was drilled in Semabira Village, (Kabira S/C) had a consent form dated 13th April 2023, for the land sized 20 by 20 ft and owned by Sekaggo R.</p>	3
15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>c. Evidence that E&S Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractor invoices/certificates at interim and final stages of projects:</p> <p>Score 2, If not score 0</p>	<p>There was evidence that the LG Environmental Officer and CDO completed and signed E&S Certification forms as per the following:</p> <p>Name of project: Rehabilitation of borehole at Nakikonge</p> <p>Project NO: LUWE882/WRKS/20-23/00140</p> <p>Contract Sum: 7,999,220</p>	2

Requisition was on 15/06/2023

Signed by the DWO on
18/06/2023

CAO signed 23/06/2023

Payment was on 28/06/2023

Amount paid UGX 7,999,220

CDO and Environment signed
on 19/06/2023

Name of project: Siting, drilling
and hand pump installation of 3
boreholes

Project NO: LUWE882/WRKS/22-
23/0093

Contract Sum: UGX 94,881,360

Requisition was on 17/06/2023

Signed by the DWO 18/06/2023

CAO signed 18/06/2023

Payment was on 28/06/2023

Amount paid UGX 89,475,019

CDO and Environment signed
on 22/05/2023

Name of project: Consultancy
service for design of water
supply scheme at Sseakamuli
and Kayindu

Project NO:
LUWE882/SRVCS/22-23/00117

Contract Sum: UGX 91,670,660

Requisition was on 13/06/2023

Signed by the DWO 23/06/2023

CAO signed 23/06/2023

Payment was on 28/06/2023

Amount paid UGX 87,009,440

CDO and Environment signed
on 23/06/2023

Safeguards in the
Delivery of Investments

*Maximum 10 points on
this performance
measure*

d. Evidence that the CDO and environment Officers undertakes monitoring to ascertain compliance with ESMPs; and provide monthly reports:

Score 2, If not score 0

There was evidence that the DCDO and DEO undertook monitoring of the Water and Environment projects to ascertain compliance with ESMPs and check that mitigation measures were implemented as exemplified by the certificates of compliance with environment, social and climate change obligations, dated 4/4/2023, submitted to the CAO endorsed by both the SEO and DCDO.

1. Construction of a deep borehole at Kizito LC 1, Mabye parish in Kamira subcounty;

2. Construction of a deep borehole at Semabira LC 1, Nambeere parish, Kamira subcounty;

3. Construction of a deep borehole at Luwero seed, Katuugo parish in Luwero subcounty; and

4. Construction of a deep borehole in Katera village, Kyawangabi parish in Butuntumula subcounty.

**Micro-scale
Irrigation
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>a) Evidence that the LG has up-to-date data on irrigated land for the last two FYs disaggregated between micro-scale irrigation grant beneficiaries and non-beneficiaries – score 2 or else 0</p>	<p>There was evidence that LG has up-to-date data on irrigated land for the last two FYs. There was available data on irrigated land disaggregated between micro-scale irrigation grant beneficiaries and non-beneficiaries from the District Senior Irrigation Engineer for 2021/22 FY (5 acres for beneficiaries and 1,388 acres for non-beneficiaries totaling 1,393 acres) and for 2022/23 FY (40 acres for beneficiaries and 1,388 acres for non-beneficiaries totaling 1,428 acres). The data was obtained from the following documents:</p> <p>i. 'Data on Irrigated Land 2022/2023'</p> <p>ii. 'Data on Irrigated Land 2021/2021'</p>	2
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>b) Evidence that the LG has increased acreage of newly irrigated land in the previous FY as compared to previous FY but one:</p> <ul style="list-style-type: none"> • By more than 5% score 2 • Between 1% and 4% score 1 • If no increase score 0 	<p>There was evidence that the LG has increased acreage of newly irrigated land in the previous FY as compared to previous FY but one.</p> <p>The percentage increase in acreage of newly irrigated land in the previous FY as compared to previous but one FY as can be seen from (1a) above. The increment = $((1428 - 1393)/(1393)) * 100 = 2.5\%$</p>	1
2	<p>N23_Service Delivery Performance: Average score in the micro-scale irrigation for the LLG performance assessment. Maximum score 4</p>	<p>a) Evidence that the average score in the micro-scale irrigation for LLG performance assessment is:</p> <ul style="list-style-type: none"> • Above 70%, score 4 • 60% - 70%, score 2 • Below 60%, score 0 	<p>There was an increase in micro scale irrigation from 76 to 88</p> <p>Bamunanika S/C 100</p> <p>Bombo T/C 80</p> <p>Busiika T/C 100</p> <p>Butunutumula S/C 100</p> <p>Kalagala S/C 100</p> <p>Kamira S/C 80</p> <p>Kamira T/C 80</p> <p>Katikamu S/C 100</p> <p>Kikyusa T/C 100</p> <p>Kikyusa S/C 80</p>	4

Luwero S/C 0
Luwero T/C 60
Makulubita S/c 100
Ndejje T/C 20
Nyimbwa S/C 100
Wobulenzi T/C 100
Zirobwe T/C 40
Zirobwe S/C 40
Total 1380

2023

Bamunanika S/C 100
Bombo T/C 60
Busiika T/C 100
Butunutumula S/C 100
Kalagala S/C 100
Kamira S/C 100
Kamira T/C 100
Katikamu S/C 100
Kikyusa T/C 80
Kikyusa S/C 60
Luwero S/C 100
Luwero T/C 100
Makulubita S/c 100
Ndejje T/C 80
Nyimbwa S/C 80
Wobulenzi T/C 80
Zirobwe T/C 80
Zirobwe S/C 80

1600

The average increased to 88%

Investment
Performance: The LG
has managed the
supply and installation
of micro-scale
irrigations equipment as
per guidelines

Maximum score 6

a) Evidence that the
development component of
micro-scale irrigation grant has
been used on eligible activities
(procurement and installation of
irrigation equipment, including
accompanying supplier manuals
and training): Score 2 or else
score 0

There was evidence that the
development component of micro-
scale irrigation grant has been used
on eligible activities. The budget
performance report for the micro-
scale irrigation grant was available
from Senior Agricultural Engineer's
office in 'Micro-Scale Irrigation Sub-
grant quarter four FY 2022-2023'
Luwero district dated 02/08/2023.
The budget activities on micro-scale
irrigation included; farm visits, staff
training, procurement and co-
funding. The report was endorsed by
the CAO.

Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines

Maximum score 6

b) Evidence that the approved farmer signed an Acceptance Form confirming that equipment is working well, before the LG made payments to the suppliers: Score 1 or else score 0

There was evidence that the approved farmers signed an acceptance form confirming that the equipment is working well before the LG made payments to suppliers as follows:

Name of project: Design, supply and installation of micro scale irrigation system.

Project NO: LUWE882/WRKS/21-22/00099

Contract Sum: 18,689,600

Requisition was on 21/06/2023

DPMO signed on 21/05/2023

CAO signed on 21/06/2023

Payment was on 28/06/2023

Farmer Godffrey Male Kamyia signed 24/07/2022;

Name of project: Design, supply and installation of micro scale irrigation system.

Project NO: LUWE882/WRKS/22-23/00143

Contract Sum: UGX 21,053,900

Requisition was on 19/06/2023

DPMO signed on 19/05/2023

CAO signed on 19/06/2023

Payment was on 28/06/2023

Farmer Namunga Husfa signed 12/05/2023; and

Name of project: Design, supply and installation of micro scale irrigation system.

Project NO: LUWE882/WRKS/21-22/00099

Contract Sum: UGX 19,144,600

Requisition was on 22/06/2023

DPMO signed on 21/06/2023

CAO signed on 22/06/2023

Payment was on 28/06/2023

Farmer: Nkwangu Nuwa signed on 12/07/2022.

Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines

Maximum score 6

Evidence that the variations in the contract price are within +/- 20% of the Agriculture Engineers estimates: Score 1 or else score 0

There was evidence that the variations in the contract price are within +/-20% of the Agriculture Engineers estimates. There was data from the senior irrigation engineer's office on engineer's estimates and supplier contracts. The data can also be seen online using MIS. The following are some few examples for the price variation percentages:

i. For farmer Basaba Anthony Mark (Irritract farmer ID: LWR/2020-09-27/M/5574), agricultural engineer's estimate was 10,700,000/= and the contract price was 10,068,220/=. The variation in price = $(10.7 - 10.068) / 10.7 * 100 = 5.9\%$

ii. For farmer Kapisa Antonious (Irritract ID: LWR/2020-09-07/M/2161), agricultural engineer's estimate was 15,100,000/= and the contract price was 14,900,000/=. The variation in price = $(15.1 - 14.9) / 15.1 * 100 = 1.32\%$

iii. For farmer Namugga Hasifah (Irritract ID: LWR/2022-02-17/F/23914), agricultural engineer's estimate was 18,700,000/= and the contract price was 21,053,900/=. The variation in price = $(21.0539 - 18.7) / 21.0539 * 100 = 12.6\%$

Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines

Maximum score 6

d) Evidence that micro-scale irrigation equipment where contracts were signed during the previous FY were installed/completed within the previous FY

- If 100% score 2
- Between 80 – 99% score 1
- Below 80% score 0

There was evidence that micro-scale irrigation equipment where contracts were signed during the previous FY were installed /completed within the previous FY. From senior agricultural engineer's office, 8 contracts (1 for Baata Eng. Co. Ltd and 5 for Rima (EA) Ltd and 2 for Techford Contractors and suppliers Ltd) were signed and have been completed according 'Micro-Scale Irrigation Sub grant quarter four report' dated 02/08/2023.

Examples of completion include:

- i. Farmer Kalyowa Godfrey(LWR/2020-07-23/M/2162). The contract was signed on 12/05/2023 and completed on 21/06/2023
- ii. Farmer Lubowa Stephen (LWR/2020-09-09/M/2490). The contract was signed on 12/05/2023 and completed on 21/06/2023
- iii. Farmer Namuga Hasifah (LWR/2022-02-17/F/23914). The contract was signed on 12/05/2023 and completed on 21/06/2023
- iv. Wesigye John (LWR/2020-10-15/M/11240). The contract was signed on 12/05/2023 and completed on 21/06/2023
- v. Basika Elisa (LWR/2022-08-16/M/2971). The contract was signed on 12/05/2023 and completed on 21/06/2023
- vi. Twesigye Hilary (LUWEERO/2020-08-10/Male/27503). The contract was signed on 12/05/2023 and completed on 21/06/2023
- vii. Micro-scale Irrigation Demonstration at Bukalasa Agricultural College). The contract was signed on 24/05/2023 and completed on 12/06/2023
- viii. Micro-scale Irrigation Demonstration at Luwuube seed secondary school). The contract was signed on 24/05/2023 and completed on 12/06/2023

All 8 contracts have been completed and therefore 100% compliance

4	<p>Achievement of standards: The LG has met staffing and micro-scale irrigation standards</p> <p>Maximum score 6</p>	<p>a) Evidence that the LG has recruited LLG extension workers as per staffing structure</p> <ul style="list-style-type: none"> • If 100% score 2 • If 75 – 99% score 1 • If below 75% score 0 	<p>There was evidence that the LG had recruited LLG extension workers as per staffing structure</p> <p>Veterinary officers establishment 10 filled 9 vacant 1</p> <p>Agricultural officers establishment 10 filled 10 vacant 0</p> <p>Animal husbandry officers establishment 10 filled 7 vacant 3</p> <p>Fisheries officers establishment 10 filled 4 vacant 6</p> <p>Assistant fisheries officers establishment 10 filled 3 vacant 7</p> <p>Assistant animal husbandry officers establishment 10 filled 2 vacant 8</p> <p>Assistant Agricultural officer establishment 10 filled 3 vacant is 7</p> <p>Percentage filled positions are 63%</p>	0
4	<p>Achievement of standards: The LG has met staffing and micro-scale irrigation standards</p> <p>Maximum score 6</p>	<p>b) Evidence that the micro-scale irrigation equipment meets standards as defined by MAAIF</p> <ul style="list-style-type: none"> • If 100% score 2 or else score 0 	<p>There was evidence that the micro-scale irrigation equipment meets standards as defined by MAAIF. The senior agricultural had the inventory and Asset register of all the installed sites dated 21/06/2023.</p> <p>Sampling of 3 micro-scale irrigation facilities were carried on 31/10/2023. The 3 sampled installations meet standards as per the inventory and MAAIF Guidelines. The guideline requires the following components to be available when ever needed in the design:</p> <ul style="list-style-type: none"> i. Pumping system. This can be: <ul style="list-style-type: none"> a. Solar pump system(panels, frame, controller, electric cables), b. Electric pump c. petrol/diesel pump ii. Suction and delivery pipe system iii. Water tank iv. Water application system. This can be <ul style="list-style-type: none"> a. Flexible hosepipe with spray nozzle b. Sprinklers c. Dripper/drip lines <p>The following equipment may also be necessary for O&M:</p>	2

- i. Soil moisture monitor
- ii. Soil nutrient monitor
- iii. User/maintenance manual
- iv. Spare parts and maintenance equipment and tools

The three sampled sites are:

i. Farmer Lubowa Steven, Butuntumbula SC. The system installed (June 2023, by Rima EALtd) is for 2.5 acres for growing coffee and Hass Avocado. The farmer got technical training from the contract and senior irrigation engineer. There was no site book seen. The water source is a production well. The equipment installed include:

- o Solar pump (submersible),
- o Solar panels (4),
- o 1 flexible horse pipes with nozzle,
- o Two 10,000l tanks
- o 7 hydrants and
- o Pipe line system. All the equipment meets the standards of MAAIF.

ii. Bukalas Agricultural College, Wobulenc TC. The system was installed by Techford Contractors and suppliers Ltd. The area under irrigation is f 1 acre for growing watermelon and tomatoes. The farm manager had record book but with no information on supervision and installation activities. The farmer got technical training on O&M from the contract and senior irrigation engineer. The water source is valley tank in wet land. The equipment installed include;

- o solar pump (surface), H= 40m, Q=45l/min
- o solar panels (1)
- o water application system: sprinklers and drip lines
- o 4 hydrants and
- o Pipe lines system
- o 5,000l Tank.

iii. Farmer Mbabaali Robinson, Kikyusa SC. The system installed is for 1 acre for growing tomatoes. The water source was a pond in wet land. The equipment installed include:

- o Solar pump (40m head, Q=45l/minute),
- o 1 solar panel with stand and wheels,
- o 4 hydrants
- o Flexible hosepipe with sprayer
- o Pipe line system.

All three sites sampled (100%) meet standards as defined by MAAIF.

4

Achievement of standards: The LG has met staffing and micro-scale irrigation standards

Maximum score 6

b) Evidence that the installed micro-scale irrigation systems during last FY are functional

- If 100% are functional score 2 or else score 0

There was evidence that the installed micro-scale irrigation systems during last FY are functional.

The list of micro-scale irrigation installed was available in the inventory dated 21/06/2023.

The three sampled sites are:

i. Farmer Lubowa Steven, Butuntumbula SC. The system installed (June 2023, by Rima EALtd) is for 2.5 acres for growing coffee and Hass Avocado. The farmer got technical training from the contract and senior irrigation engineer. There was no site book seen. The water source is a production well. The equipment installed include:

- o Solar pump (submersible),
- o Solar panels (4),
- o 1 flexible horse pipes with nozzle,
- o Two 10,000l tanks
- o 7 hydrants and
- o Pipe line system. All the equipment meets the standards of MAAIF.

ii. Bukalas Agricultural College, Wobulenc TC. The system was installed by Techford Contractors and suppliers Ltd. The area under irrigation is f 1 acre for growing watermelon and tomatoes. The farm manager had record book but with no information on supervision and installation activities. The farmer got technical training on O&M from the contract and senior irrigation engineer. The water source is valley tank in wet land. The equipment installed include;

- o solar pump (surface), H= 40m,

2

Q=45l/min

- o solar panels (1)

- o water application system:
sprinklers and drip lines

- o 4 hydrants and

- o Pipe lines system

- o 5,000l Tank.

iii. Farmer Mbabaali Robinson, Kikyusa SC. The system installed is for 1 acre for growing tomatoes. The water source was a pond in wet land. The equipment installed include:

- o Solar pump (40m head, Q=45l/minute),

- o 1 solar panel with stand and wheels,

- o 4 hydrants

- o Flexible hosepipe with sprayer

- o Pipe line system.

From inspection carried out on 31/10/2023 all three sites (100%) were found to be functional

Performance Reporting and Performance Improvement

5	Accuracy of reported information: The LG has reported accurate information	a) Evidence that information on position of extension workers filled is accurate: Score 2 or else 0	There was evidence that the information on position of extension workers filled is accurate as per the staff lists	2
	Maximum score 4		<p>Bamunanika SC</p> <p>The staff list dated 18/10/2023.</p> <p>Agricultural officer Kayanja Charles</p> <p>Veterinary officer Jagenda Jimmy</p> <p>Bombo TC</p> <p>The staff list dated 24.03.2023.</p> <p>Animal husbandry officer; Salma Abudalah</p> <p>Assistant agricultural officer; Oketa Dorothy Maina</p> <p>Luwero SC.</p> <p>The staff list dated 28.04.2023</p> <p>Agriculture Officer kalule Mbagatuzinde</p> <p>Forestry officer Luttamaguzi Abdul Noor</p> <p>Assistant Agricultural officer Nsamba Danstun</p>	
5	Accuracy of reported information: The LG has reported accurate information	b) Evidence that information on micro-scale irrigation system installed and functioning is accurate: Score 2 or else 0	<p>There was evidence that information on Micro scale irrigation system installed and functioning is accurate.</p> <p>The list of micro-scale irrigation installed was seen in the inventory dated 21/06/2023.</p> <p>The three sampled sites are:</p> <p>i. Farmer Lubowa Steven, Butuntumbula SC. The system installed (June 2023, by Rima EALtd) is for 2.5 acres for growing coffee and Hass Avocado. The farmer got technical training from the contract and senior irrigation engineer. There was no site book seen. The water source is a production well. The equipment installed include:</p> <ul style="list-style-type: none"> o Solar pump (submersible), o Solar panels (4), o 1 flexible horse pipes with nozzle, o Two 10,000l tanks o 7 hydrants and o Pipe line system. All the 	2
	Maximum score 4			

equipment meets the standards of MAAIF.

ii. Bukalas Agricultural College, Wobulenc TC. The system was installed by Techford Contractors and suppliers Ltd. The area under irrigation is f 1 acre for growing watermelon and tomatoes. The farm manager had record book but with no information on supervision and installation activities. The farmer got technical training on O&M from the contract and senior irrigation engineer. The water source is valley tank in wet land. The equipment installed include;

- o solar pump (surface), H= 40m, Q=45l/min

- o solar panels (1)

- o water application system: sprinklers and drip lines

- o 4 hydrants and

- o Pipe lines system

- o 5,000l Tank.

iii. Farmer Mbabaali Robinson, Kikyusa SC. The system installed is for 1 acre for growing tomatoes. The water source is was pond in wet land. The equipment installed include:

- o Solar pump (40m head, Q=45l/minute),

- o 1 solar panel with stand and wheels,

- o 4 hydrants

- o Flexible hosepipe with sprayer

- o Pipe line system.

The three sampled sites show information is accurate as per inventory and functionality on inspection on 31/10/2023 and testing in the field.

6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	a) Evidence that information is collected quarterly on newly irrigated land, functionality of irrigation equipment installed; provision of complementary services and farmer Expression of Interest: Score 2 or else 0	There was evidence that information is collected quarterly on newly irrigated land. There were Micro-scale irrigation sub-grant quarterly monitoring and supervision reports by district senior agricultural engineer to Commissioner Agricultural Infrastructure Mechanization and Water for Production, MAAIF dated 02/08/2023 (quarter 4), 15//04/2023(quarter 3), 11/01/2023(quarter 2) and 12/10/2022 (quarter1). These reports had information on training, farm visits, awareness raising events, beneficiary farmer sites, expression of interests (EOIs) and completion of works.	2
Maximum score 6				
6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	b) Evidence that the LG has entered up to-date LLG information into MIS: Score 1 or else 0	There was evidence that the LG has entered up to-date LLG information into MIS. There was a printed MIS report for FY 2023/2024 quarter 1 dated 25/10/2023 in the district senior agricultural engineer's office. In the report there was information on performance of the sub-counties on farm visits, EOIs , trainings, preparation of farm visits. In the Irrittrak online, the latest entry was on 27/10/2023 for Mubiru William EOI.	1
Maximum score 6				
6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	c.Evidence that the LG has prepared a quarterly report using information compiled from LLGs in the MIS: Score 1 or else 0	There was evidence that the LG has prepared a quarterly report using information compiled from LLGs in the MIS. From the District Senior Agricultural Engineer's officer there were quarterly reports available for 2022/2023 FY, and 2023/2024 quarter 1. Information was compiled from the following LLGs:	1
Maximum score 6			<ul style="list-style-type: none"> i. Katikamu S/C ii. Kikyusa S/C iii. Nyibwa S/C iv. Zirobwe S/C v. Bombo TC vi. Luwero S/CKalagala S/C vii. Bamunanika S/C viii. Makulubita S/C ix. Luwero TC x. Wobulenzi TC xi. Kamira S/C xii. Butuntumula S/C 	

For quarter 1 FY 2023/2024, 1,462 (36.6% female and 63.4% male) people participated in awareness raising activities, 98 farmers submitted EOI.

For quarter 1 FY 2022/2023, there were 13 farm visits, 78 farmers submitted EOI, 471 people participated in awareness raising activities.

For quarter 2 FY 2022/2023, there were 35 farm visits, 120 farmers submitted EOI and 1,003 people participated in awareness raising activities.

For quarter 3 FY 2022/2023, there were 35 farm visits, 200 farmers submitted EOI, 2,431 people (37.8 % female and 62.2 % male) participated in awareness raising activities.

For quarter 4 FY 2022/2023, there were 63 farm visits, 106 farmers submitted EOI and 3,032 people (37.3 % female and 62.7 % male) participated in awareness raising activities.

These reports are also available in the MIS online

6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans Maximum score 6	d) Evidence that the LG has: i. Developed an approved Performance Improvement Plan for the lowest performing LLGs score 1 or else 0	TTThere was evidence the LG has developed an approved Performance Implementation Plan. There were performance improvement plans from the DPO's office 'for Kalagala sub county and Luwero sub county dated 25/08/ 2022.	1
6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans Maximum score 6	ii. Implemented Performance Improvement Plan for lowest performing LLGs: Score 1 or else 0	There was evidence the LG has implemented Performance Improvement Plan for lowest performing LLGs. There was a report from the Senior Agricultural Engineer 'Staff Supervision Report for Months of July to September 2022' dated 18/10/2022. The report highlighted minimum requirement for activities under Micro scale irrigation program in the LLG. The lowest LLGs were Bombo TC, Luwero TC and Wobulenzi TC.	1

Human Resource Management and Development

7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	a) Evidence that the LG has: i. Budgeted for extension workers as per guidelines/in accordance with the staffing norms score 1 or else 0	There was evidence that the LG budgeted for extension workers. From the DPO's office there was budget for extension workers salary for the FY 2023/2024 totaling 1,767,490,000/= (code 211101) for 44 staff members. Micro scale irrigation budget was 332,567,000/= (code 010017)	1
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	ii Deployed extension workers as per guidelines score 1 or else 0	There was no evidence that the LG did deployed extension workers as per guidelines. From the DPO's office there was data on staff list for FY 2023/2024. There were two vacant positions in the production department. These included principal agricultural officer and Vermin Control Officer for the higher LG	0

Maximum score 6

Maximum score 6

7

Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines

Maximum score 6

b) Evidence that extension workers are working in LLGs where they are deployed: Score 2 or else 0

There was evidence that extension workers were working were they had been deployed as per the monitoring and supervision report of

Bamunanika SC:

Report on awareness on UGIFT dated 20.04.2023

Report for farmer experience on UGIFT dated 28/12/2022

Report on farmer field day for awareness on micro irrigation dated 10.02.2023

Monitoring report dated 19.05.2023 for farmers that received coffee seedlings.

Bombo TC:

Farmer experience visit and sensitization report dated 30.11.2022.

Crop pest disease severance report quarter 1 dated 30.09.2022

Crop pests and diseases control in Nkokonjeru Parish dated 04.08.2022

Luwero SC:

Progressive Report for second Quarter 2023 dated 30.12.2022

Monthly progressive report for August 2023 in the veterinary sector dated 30.08.2023.

Monthly progressive report for July 2023 in the veterinary sector dated 30.07.2023.

Report on production extension activities for 1st quarter 30.09.2022

2

7

Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines

Maximum score 6

c) Evidence that extension workers' deployment has been publicized and disseminated to LLGs by among others displaying staff list on the LLG notice board. Score 2 or else 0

There was Evidence that extension workers' deployment has been publicized and disseminated to LLGs by among others displaying staff list on the LLG notice board on position of extension workers filled is accurate as per the CAOs communication dated 30.07.2023

2

8	<p>Performance management: The LG has appraised, taken corrective action and trained Extension Workers</p> <p>Maximum score 4</p>	<p>a) Evidence that the District Production Coordinator has:</p> <p>i. Conducted annual performance appraisal of all Extension Workers against the agreed performance plans and has submitted a copy to HRO during the previous FY: Score 1 else 0</p>	<p>There was evidence that the District Production Coordinator had Conducted annual performance appraisal of all Extension Workers against the agreed performance plans and has submitted a copy to HRO during the previous FY;</p> <p>Nsamba Danstan , Asst Agric Officer Appraised by Sibihwana Slyvia on 25.06.2023</p> <p>Kalule Micheal, Fisheries officer Appraised by Baziwe Joshua on 19.06.2023</p> <p>Kalule Mbagatuzinde, fisheries officer Appraised by Sibihwana on 05.06.2023.</p> <p>Nakalanzi Christine, Assistant fisheries officer, Appraised by Kisubi Esau on 16.07.2023</p> <p>Wamala Muhammed, Veterinary Officer, Appraised by Kisitu Magambo on 16.06.2023</p> <p>Galabuzi Patrick, Assistant fisheries officer, Appraised by Kisubi Esau on 16.07.2023</p> <p>Ssrwambala Simon Peter, Senior Fisheries officer, Appraised by Dr. Kidida Andrew Makubuya on 29.06.2023</p> <p>Mariam Ahamed, Animal Husbandry officer, appraised by Namulondo Stella on 05.07.2023</p> <p>Nanono Kiwanuka Milly, Agricultural officer, Appraised by Baziwe Joshua on 19.06.2023</p> <p>Kimeze Daniel, Agricultural officer Appraised by Yawebwa Fredrick on 19.06.2023</p>	1
8	<p>Performance management: The LG has appraised, taken corrective action and trained Extension Workers</p> <p>Maximum score 4</p>	<p>a) Evidence that the District Production Coordinator has;</p> <p>Taken corrective actions: Score 1 or else 0</p>	<p>There were no corrective actions recommended for action</p>	1

8	<p>Performance management: The LG has appraised, taken corrective action and trained Extension Workers</p> <p>Maximum score 4</p>	<p>b) Evidence that:</p> <p>i. Training activities were conducted in accordance to the training plans at District level: Score 1 or else 0</p>	<p>There was evidence that training activities were conducted in accordance to the training plans at district level. From the DPO's office there was 'Annual Work plan for the Production Department Luwero District FY 2022/2023'. The work plan include training activities such as conducting field day farmer to farmer exchange, field day demonstration plot farmer field schools, awareness raising of farmers and local leaders, training and demonstration of new farming technologies and practices.</p>	1
8	<p>Performance management: The LG has appraised, taken corrective action and trained Extension Workers</p> <p>Maximum score 4</p>	<p>ii Evidence that training activities were documented in the training database: Score 1 or else 0</p>	<p>There was evidence that training activities were documented in the training database. From Senior Agriculture's office there was 'Report for Training of Agricultural Officers on Implementation of Farmer Field Schools Under Micro-scale Irrigation Program of UGIFT Reform Program on 7th and 8th August 2023'. From Senior Agricultural Engineer's office there was also 'Report on Farmer Field School Training Under Micro-Scale Irrigation Cohort 1 at NFLC between 4th and 10th September 2022' dated 12/09/2022.</p>	1

Management, Monitoring and Supervision of Services.

9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum score 10</p>	<p>a) Evidence that the LG has appropriately allocated the micro scale irrigation grant between (i) capital development (micro scale irrigation equipment); and (ii) complementary services (in FY 2020/21 100% to complementary services; starting from FY 2021/22 - 75% capital development; and 25% complementary services): Score 2 or else 0</p>	<p>There was no evidence that the LG appropriately allocated the micro scale irrigation grant between (i) capital development (micro scale irrigation equipment); and (ii) complementary services</p> <p>The LG received reinstated figures of UGX 988, 172,693 in October 2023 ,the district is in the process of budgeting and get the budget approved by council.</p>	0
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9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>b) Evidence that budget allocations have been made towards complementary services in line with the sector guidelines i.e. (i) maximum 25% for enhancing LG capacity to support irrigated agriculture (of which maximum 15% awareness raising of local leaders and maximum 10% procurement, Monitoring and Supervision); and (ii) minimum 75% for enhancing farmer capacity for uptake of micro scale irrigation (Awareness raising of farmers, Farm visit, Demonstrations, Farmer Field Schools): Score 2 or else score 0</p>	<p>There was no evidence that budget allocations was made towards complementary services in line with the sector guidelines . The LG just received reinstated figures in October that they are yet to plan for it.</p>	0
	<p>Maximum score 10</p>			
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>c) Evidence that the co-funding is reflected in the LG Budget and allocated as per guidelines: Score 2 or else 0</p>	<p>Co funding was not available since the planning and budget process was to begin later</p>	0
	<p>Maximum score 10</p>			
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>d) Evidence that the LG has used the farmer co-funding following the same rules applicable to the micro scale irrigation grant: Score 2 or else 0</p>	<p>There was no budget performance report for the period of assessment</p>	0
	<p>Maximum score 10</p>			
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>e) Evidence that the LG has disseminated information on use of the farmer co-funding: Score 2 or else 0</p>	<p>There was evidence that the LG has disseminated information on use of the farmer co-funding. From the Senior Agriculture Officer there was 'Report about Small-scale Irrigation Awareness Meeting and Co-funding' dated 3rd October 2022. There was another report 'Quarter 1 Awareness Creation on Co-funding Report FY 2022/20223 Bamunanika SC'. The attendance lists included LLG officials, farmers, LLG leaders. The reports also contained picture of the meeting.</p>	2
	<p>Maximum score 10</p>			

10	Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines	a) Evidence that the DPO has monitored on a monthly basis installed micro-scale irrigation equipment (key areas to include functionality of equipment, environment and social safeguards including adequacy of water source, efficiency of micro irrigation equipment in terms of water conservation, etc.)	There was some evidence that the DPO has monitored on monthly basis installed micro-scale irrigation equipment. There were 8 monthly monitoring reports from senior agricultural engineer addressing functionality of irrigation equipment, adequacy of water source. All 6 beneficiaries and two demo-sites have been monitored. Therefore 100% of irrigation sites have been monitored.	0
	Maximum score 8	<ul style="list-style-type: none"> • If more than 90% of the micro-irrigation equipment monitored: Score 2 	However, only 8 out 12 monthly reports were available	
		<ul style="list-style-type: none"> • 70-89% monitored score 1 		
		Less than 70% score 0		
10	Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines	b. Evidence that the LG has overseen technical training & support to the Approved Farmer to achieve servicing and maintenance during the warranty period: Score 2 or else 0	There was evidence that the LG has overseen technical training and support to the approved farmers to achieve servicing and maintenance. From Senior Agricultural Engineer there was 'Supervision report for design and supply and installation of micro-scale irrigation equipment' dated 18/07/2022. The farmers got hands on training from the contractor and senior agricultural engineer.	2
	Maximum score 8		The three farmers interviewed (Open Robert, Lubowa Stephan and Mbabaali Robinson) during field visit on 31/10/2023 said they got hands on training from the contractor and senior agricultural engineer and team.	

10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>c) Evidence that the LG has provided hands-on support to the LLG extension workers during the implementation of complementary services within the previous FY as per guidelines score 2 or else 0</p>	<p>There was evidence that the LG has provided hands on support to the LLG extension workers within the previous FY. From Senior Agricultural Engineer, there was</p> <p>i. 'Farmer Field School Training Report Q4 2022/2023 under Micro-Scale Irrigation' dated 15/08/2023. The trainees included SAO, SAE, 18 LLG agriculture officers.</p> <p>ii. 'Quarter four Review meeting for production Department 2022/2023 FY held on Monday 03/07/2023 in the District council hall'</p> <p>iii. 'Report on staff supervision for farmers for 18 administrative units in Luweero District' dated 12/01/2023. A total of 18 LLG agricultural officers were involved.</p>	2
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>d) Evidence that the LG has established and run farmer field schools as per guidelines: Score 2 or else 0</p>	<p>There was evidence that the LG has established and run farmer field schools as per guidelines. From Senior Agriculture Officer there was</p> <p>i. 'Report on Farmer Field School Training under Micro-Scale Irrigation Cohort 1 at NFLC between 4th and 10th September 2022' dated 12/09/2022.</p> <p>ii. 'Minutes for the training Workshop on the Implementation of Farmer Field schools(FFS) under UgiFT Micro Scale Irrigation Program with Agricultural officers held at New Jerusalem Guest house on 07/08/2023'</p>	2

11	<p>Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture.</p> <p>Maximum score 4</p>	<p>a) Evidence that the LG has conducted activities to mobilize farmers as per guidelines: Score 2 or else 0</p>	<p>There was evidence that the LG has conducted activities to mobilize farmers:</p> <p>i. There was an activity report by Senior Agriculture Officer ‘Stake holder Awareness Meeting Kikyusa Sub county on Micro- Irrigation’ dated 19/04/2023.</p> <p>ii. From Senior Agricultural Engineer there was ‘Micro-scale Irrigation Sub-grant quarterly Report’ dated 02/08/2023. The awareness training attendance by gender was 62.7% male and 37.3% female farmers</p> <p>iii. From Senior Agricultural Engineer there was ‘Report about Small-scale Irrigation awareness meeting and Co-funding’ dated 31/10/2022. The awareness training was attended by 50 male and female farmers</p>	2
11	<p>Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture.</p> <p>Maximum score 4</p>	<p>b) Evidence that the District has trained staff and political leaders at District and LLG levels: Score 2 or else 0</p>	<p>There was evidence that the District has trained staff and political leaders at District and LLG levels:</p> <p>i. From Senior Agricultural Engineer there was report on ‘Activity Report on the Training of leaders on Micro-Scale Irrigation Program’ dated 24/04/2023</p> <p>ii. From Senior Agricultural Engineer there was report on ‘Training Report on Awareness Raising on Micro scale Irrigation Program’ dated 30/09/2023. The awareness training was attended by farmers and local leaders in Luwero Sub county</p> <p>iii. From Senior Agricultural Engineer there was report on ‘Micro-scale Irrigation sub-grant quarterly Report’ quarter 1 dated 4/10/2022. In the report there was awareness training. The awareness training was attended by farmers and local leaders in Ziobwe Sub county</p>	2

Investment Management

12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>a) Evidence that the LG has an updated register of micro-scale irrigation equipment supplied to farmers in the previous FY as per the format: Score 2 or else 0</p>	<p>There was evidence that the LG has an updated register of micro-scale irrigation equipment supplied to farmers in the previous FY .There was an inventory and also register of micro-scale irrigation equipment. The last date in register was 18/05/2023.The equipment in the inventory include; solar pump systems, solar panels, hose pipe with sprayers, sprinklers, drip lines, tanks and pine line systems</p>	2
12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>b) Evidence that the LG keeps an up-to-date database of applications at the time of the assessment: Score 2 or else 0</p>	<p>There was evidence that the LG keeps an up-to-date database of applications at the time of the assessment. There were copies of applications filed. There was data base in the MIS for applications. The last date of update was 27/10/2023. Sampled applications include for FY 2023/2024;</p> <p>i. Mubiru william (LUWEERO/2023-10-27/Male/69476)</p> <p>ii. Martin Mwebesa (LUWEERO/2023-10-20/Male/69244)</p> <p>and FY 2022/2023;</p> <p>iii. Gidudu Ambrose Masaba</p>	2
12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>c) Evidence that the District has carried out farm visits to farmers that submitted complete Expressions of Interest (EOI): Score 2 or else 0</p>	<p>There was evidence that the District has carried out farm visits to farmers that submitted complete Expressions of Interest (EOI). From quarter 4, 3, 2, and 1 FY 2022/2023 reports; 63, 42, 35 and 13 farm visits were carried our respectively. These reports were dated 02/08/2023, 15/04/2023, 11/01/2023 and 12/12/2022 respectively. There were 60 agreements to precede forms available. A few examples include:</p> <p>i. Kivumbi Godfrey (LUWEERO/2023-10-16/Male/69114)</p> <p>ii. Walusimbi Salongo (LUWEERO/2022-09-26/Male/28083)</p> <p>iii. Mukasa Richard (LUWEERO/2022-11-17/Male/28653)</p>	2

12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>d) For DDEG financed projects: Evidence that the LG District Agricultural Engineer (as Secretariat) publicized the eligible farmers that they have been approved by posting on the District and LLG noticeboards: Score 2 or else 0</p>	<p>There was evidence that the LG District Agricultural Engineer (as Secretariat) publicized the eligible farmers that they have been approved by posting on the District and LLG noticeboards of Bamunanika SC, Bombo TC and Luwero SC. dated 27.10.2023</p>	2
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>a) Evidence that the micro-scale irrigation systems were incorporated in the LG approved procurement plan for the current FY: Score 1 or else score 0.</p>	<p>There was evidence that the Micro-scale irrigation systems were incorporated in the approved procurement plan for the current FY under item 128 on page 7</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>b) Evidence that the LG requested for quotation from irrigation equipment suppliers pre-qualified by the Ministry of Agriculture, Animal Industry and Fisheries (MAAIF): Score 2 or else 0</p>	<p>The LG did not request quotations from pre-qualified irrigation equipment suppliers but through open national bidding</p> <p>A bid notice was published in the news papers dated 03/04/2023.</p>	2
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>c) Evidence that the LG concluded the selection of the irrigation equipment supplier based on the set criteria: Score 2 or else 0</p>	<p>There was evidence that the Contracts Committee concluded the selection of the irrigation equipment supplier as per the meeting held on 10/05/2023 under Min No: MIN 072/LDLGCC/22-23</p>	2
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>d) Evidence that the micro-scale irrigation systems for the previous FY was approved by the Contracts Committee: Score 1 or else 0</p>	<p>There was evidence that that the Contracts Committee approved the selection of the irrigation equipment supplier as per the meeting held on 10/05/2023 under Min No: MIN 072/LDLGCC/22-23</p>	1

13

Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines

Maximum score 18

e. Evidence that the LG signed the contract with the lowest priced technically responsive irrigation equipment supplier for the farmer with a farmer as a witness before commencement of installation score 2 or else 0

Only one bidder applied and qualified through open national bidding.

Notice of best evaluated bidder: 10/05/2023

2

Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines

Maximum score 18

f) Evidence that the micro-scale irrigation equipment installed is in line with the design output sheet (generated by IrriTrack App): Score 2 or else 0

There was evidence that the micro-scale irrigation equipment installed is in line with the design output sheet. The design is in line with the design output sheet generated from IrriTrack online and also per Technical Guidelines provided by MAAIF. The guideline requires the following components to be available when ever needed in the design:

- i. Pumping system. This can be:
 - a. Solar pump system(panels, frame, controller, electric cables),
 - b. Electric pump
 - c. petrol/diesel pump
- ii. Suction and delivery pipe system
- iii. Water tank
- iv. Water application system. This can be
 - a. Flexible hosepipe with spray nozzle
 - b. Sprinklers
 - c. Dripper/drip lines

The following equipment may also be necessary for O&M:

- i. Soil moisture monitor
- ii. Soil nutrient monitor
- iii. User/maintenance manual
- iv. Spare parts and maintenance equipment and tools

Three sites where visited from on 31/10/2023;

- i. Farmer Lubowa Steven, Butuntumbula SC.
- ii. Bukalas Agricultural College, Wobulenc TC.
- iii. Farmer Mbabaali Robinson, Kikyusa SC

On inspection , the three sites were found to have been installed as per design

Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines

Maximum score 18

g) Evidence that the LG have conducted regular technical supervision of micro-scale irrigation projects by the relevant technical officers (District Senior Agricultural Engineer or Contracted staff): Score 2 or else 0

There was some evidence that the LG have conducted regular technical supervision of micro-scale irrigation projects by the relevant technical officers. From Senior Agricultural engineer's office there were supervision reports

i. 'Report for Supervision of irrigation Systems for Beneficiary farmers under the UGIFT Micro scale Irrigation program' dated 25/07/2023.

ii. 'Supervision carried out on the construction of micro scale Irrigation demonstration at Bukalasa Agriculture College and Luwuube Seed school' dated 13/06/2023

iii. 'Final Inspection report for Design supply and installation of micro-scale irrigation equipment to Mbabali Robinson Contract ref; LUWE532/WRKS/21-22/00099'

However, from the 3 sampled sites visited on 31/10/2023;

i. Farmer Lubowa Steven, Butuntumbula SC.

ii. Bukalasa Agricultural College, Wobulenc TC.

iii. Farmer Mbabaali Robinson, Kikyusa SC

there were no site books to verify these reports.

13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>h) Evidence that the LG has overseen the irrigation equipment supplier during:</p> <p>i. Testing the functionality of the installed equipment: Score 1 or else 0</p>	<p>There was evidence that the LG has overseen the irrigation equipment supplier during testing the functionality of the installed equipment. There were reports from senior irrigation engineer on</p> <p>i. 'Inspection report for design Supply and Installation of Micro Irrigation Equipment' dated 13/01/2022</p> <p>ii. 'Final Inspection report for design supply and installation of micro-scale irrigation equipment to Mbabaali Robinson Contract ref: LUWE532/WRK/21-22/00099' dated 18/05/2023</p> <p>iii. ' Status Report on Micro-Scale Irrigation System Installation' dated 25/10/2023</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>ii. Hand-over of the equipment to the Approved Farmer (delivery note by the supplies and goods received note by the approved farmer): Score 1 or 0</p>	<p>There was no evidence that the LG has overseen the irrigation equipment supplier during hand-over of the equipment to the Approved Farmer.</p> <p>From the senior agricultural engineer, there was 'Final Inspection report for design and supply and Installation of Micro irrigation equipment to Mbabali Robinson Contract ref: LUWE532/WRKS/21-22/00099' dated 18/05/2023. In the report the farmer accepted the installed system.</p> <p>Three sites were visited on 31/10/2023;</p> <p>i. Farmer Lubowa Steven, Butuntumbula SC.</p> <p>ii. Bukalas Agricultural College, Wobulenzi TC.</p> <p>iii. Farmer Mbabaali Robinson, Kikyusa SC</p> <p>There were no sites books to verify hand over.</p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>i) Evidence that the Local Government has made payment of the supplier within specified timeframes subject to the presence of the Approved farmer's signed acceptance form: Score 2 or else 0</p>	<p>There was evidence that Luwero LG made payment of the suppliers within specified timeframes and approved farmers signed an acceptance form confirming that the equipment is working well before the LG made payments to suppliers as follows:</p>	2

Name of project: Design, supply and installation of micro scale irrigation system.

Project NO: LUWE882/WRKS/21-22/00099

Contract Sum: 18,689,600

Requisition was on 21/06/2023

DPMO signed on 21/05/2023

CAO signed on 21/06/2023

Payment was on 28/06/2023

Farmer Godffrey Male Kamya
signed 24/07/2022;

Name of project: Design, supply and installation of micro scale irrigation system.

Project NO: LUWE882/WRKS/22-23/00143

Contract Sum: UGX 21,053,900

Requisition was on 19/06/2023

DPMO signed on 19/05/2023

CAO signed on 19/06/2023

Payment was on 28/06/2023

Farmer Namunga Husfa
signed 12/05/2023; and

Name of project: Design, supply and installation of micro scale irrigation system.

Project NO: LUWE882/WRKS/21-22/00099

Contract Sum: UGX 19,144,600

Requisition was on 22/06/2023

DPMO signed on 21/06/2023

CAO signed on 22/06/2023

Payment was on 28/06/2023

Farmer: Nkwangu Nuwa
signed on 12/07/2022.

13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>j) Evidence that the LG has a complete procurement file for each contract and with all records required by the PPDA Law: Score 2 or else 0</p>	<p>There was evidence that the LG had a complete procurement file micro-scale irrigation projects with only one contract as follows:</p> <p>File Name: Construction of microscale irrigation demonstration at Bukalasa agricultural collage and Luwuube seed secondary school.</p> <p>Contract No: LUWE882/WKS/22-23/00158</p> <p>Contract signed: 24/05/2023</p> <p>Evaluation report: 09/05/2023</p> <p>Contracts Committee Meeting date: 10/05/2023</p> <p>Min No: MIN 072/LDLGCC/22-23</p>	2
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Environment and Social Safeguards

14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p>	<p>a) Evidence that the Local Government has displayed details of the nature and avenues to address grievance prominently in multiple public areas: Score 2 or else 0</p>	<p>There was evidence that the Local Government has displayed details of the nature and avenues to address grievance prominently. The Production department notice board had displayed Grievance Redress Mechanism (GRM) and avenues dated 04/07/2022. The department had Grievance records file. Examples of grievance records:</p> <p>i. Seguya Henry (0775-153113), Kikysa SC. His grievance was delay in installation of irrigation system. The date of grievance submission was 12/04/2023. The action taken was meetings and reminder of the contractor. The contractor complied and installation has been completed.</p> <p>ii. Namuaya Hasifa(0752539763). Her grievance was delay in irrigation system installation. The date of grievance submission was 18/05/2023. The action taken was meetings and reminder of the contractor. The contractor complied and installation has been completed.</p>	2
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14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p>	<p>b) Micro-scale irrigation grievances have been:</p> <ul style="list-style-type: none"> i). Recorded score 1 or else 0 ii). Investigated score 1 or else 0 iii). Responded to score 1 or else 0 iv). Reported on in line with LG grievance redress framework score 1 or else 0 	<p>There was evidence from the log of grievances that the LG had recorded on Micro- scale irrigation related grievances in line with the LG grievance redress framework as exemplified by the following grievance records.</p> <ol style="list-style-type: none"> 1. Seguya Henry (0775-153113), Kikysa SC. His grievance was delay in installation of irrigation system. The date of grievance submission was 12/04/2023. The action taken was meetings and reminder of the contractor. The contractor complied and installation has been completed. 2. Namuaya Hasifa (0752539763). Her grievance was delay in irrigation system installation. The date of grievance submission was 18/05/2023. The action taken was meetings and reminder of the contractor. The contractor complied and installation has been completed. 	1
Maximum score 6				
14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p>	<p>b) Micro-scale irrigation grievances have been:</p> <ul style="list-style-type: none"> ii. Investigated score 1 or else 0 iii. Responded to score 1 or else 0 iv. Reported on in line with LG grievance redress framework score 1 or else 0 	<p>There was evidence from the log of grievances that the LG had investigated on Micro- scale irrigation related grievances in line with the LG grievance redress framework as exemplified by the following reported grievance records.</p> <ol style="list-style-type: none"> 1. Seguya Henry (0775-153113), Kikysa SC. His grievance was delay in installation of irrigation system. The date of grievance submission was 12/04/2023. The action taken was meetings and reminder of the contractor. The contractor complied and installation has been completed. 2. Namuaya Hasifa (0752539763). Her grievance was delay in irrigation system installation. The date of grievance submission was 18/05/2023. The action taken was meetings and reminder of the contractor. The contractor complied and installation has been completed. 	0
Maximum score 6				

14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p>	<p>b) Micro-scale irrigation grievances have been:</p> <p>iii. Responded to score 1 or else 0</p> <p>iv. Reported on in line with LG grievance redress framework score 1 or else 0</p>	<p>There was evidence from the log of grievances that the LG had responded on Micro- scale irrigation related grievances in line with the LG grievance redress framework as exemplified by the following grievance records.</p> <p>1. Seguya Henry (0775-153113), Kikysa SC. His grievance was delay in installation of irrigation system. The date of grievance submission was 12/04/2023. The action taken was meetings and reminder of the contractor. The contractor complied and installation has been completed.</p> <p>2. Namuaya Hasifa (0752539763). Her grievance was delay in irrigation system installation. The date of grievance submission was 18/05/2023. The action taken was meetings and reminder of the contractor. The contractor complied and installation has been completed.</p>	1
14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p>	<p>b) Micro-scale irrigation grievances have been:</p> <p>iv. Reported on in line with LG grievance redress framework score 1 or else 0</p>	<p>There was evidence from the log of grievances that the LG had reported on Micro- scale irrigation related grievances in line with the LG grievance redress framework as exemplified by the following grievance records.</p> <p>1. Seguya Henry (0775-153113), Kikysa SC. His grievance was delay in installation of irrigation system. The date of grievance submission was 12/04/2023. The action taken was meetings and reminder of the contractor. The contractor complied and installation has been completed.</p> <p>2. Namuaya Hasifa (0752539763). Her grievance was delay in irrigation system installation. The date of grievance submission was 18/05/2023. The action taken was meetings and reminder of the contractor. The contractor complied and installation has been completed.</p>	1

Environment and Social Requirements

15	Safeguards in the delivery of investments Maximum score 6	a) Evidence that LGs have disseminated Micro- irrigation guidelines to provide for proper siting, land access (without encumbrance), proper use of agrochemicals and safe disposal of chemical waste containers etc. score 2 or else 0	There was evidence that LG had disseminated Micro- scale irrigation guidelines and prepared MoU with farmers. Examples of MoUs: i. MoU between Luweero LG and Kasimaggwa Godfrey (LWR/2020-09-28/M/5714) dated 21/04/2022 ii. MoU between Luweero LG and Lwevuze Joseph (LWR/2020-09-07/M/2160) dated 10/02/2022 iii. MoU between Luweero LG and Anthony Mark Basaba (LWR/2020-09-27/M/5574) dated 10/02/2022 However, these MoU did not include issues related to proper the use of agro-chemicals and safe chemical waste container disposal	0
15	Safeguards in the delivery of investments Maximum score 6	b) Evidence that Environmental, Social and Climate Change screening have been carried out and where required, ESMPs developed, prior to installation of irrigation equipment. i. Costed ESMP were incorporated into designs, BoQs, bidding and contractual documents score 1 or else 0	There was evidence that Luwero district LG had the Costed ESMP for Micro-scale projects incorporated into designs, BoQs, bidding and contractual documents (where required) as exemplified by the certificates of compliance with environment, social and climate change obligations for the following micro-scale irrigation projects. The certificates of compliance were addressed to the CAO and endorsed by the SEO and CDCO. 1.Design, supply and installation of micro-irrigation system (submersive solar pump, solar generator and horse pipe irrigation system in Kisuule village, Bukeeta parish, Katikamu subcounty, dated 23/6/2023; 2.Design, supply and installation of micro-irrigation system (submersive solar pump, solar generator and horse pipe irrigation system in Kikoma village, Bukalasa parish, Katikamu subcounty, dated 7/6/2023; and 3.Design, supply and installation of micro-irrigation system (submersive solar pump, solar generator and horse pipe irrigation system in Nakyefumula village, Mazzi parish, Kamira subcounty, dated 23/6/2023.	1

15	Safeguards in the delivery of investments Maximum score 6	ii. Monitoring of irrigation impacts e.g. adequacy of water source (quality & quantity), efficiency of system in terms of water conservation, use of agro-chemicals & management of resultant chemical waste containers score 1 or else 0	There was no evidence that Luwero district LG carried out monitoring of irrigation impacts as no monitoring reports were available.	0
15	Safeguards in the delivery of investments Maximum score 6	iii. E&S Certification forms are completed and signed by Environmental Officer prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0	<p>There was evidence that E & S certification forms were completed and signed by the SEO prior to payment of contractor invoices/certificates at interim and final stages of projects as exemplified by the signed E and S compliance certificated for the following projects.</p> <p>1.Design, supply and installation of micro-irrigation system (submersive solar pump, solar generator and horse pipe irrigation system in Kisule village, Bukeeta parish, Katikamu subcounty, dated 23/6/2023;</p> <p>2.Design, supply and installation of micro-irrigation system (submersive solar pump, solar generator and horse pipe irrigation system in Kikoma village, Bukalasa parish, Katikamu subcounty, dated 7/6/2023; and</p> <p>3.Design, supply and installation of micro-irrigation system (submersive solar pump, solar generator and horse pipe irrigation system in Nakyefumula village, Mazzi parish, Kamira subcounty, dated 23/6/2023.</p>	1

Safeguards in the delivery of investments

Maximum score 6

iv. E&S Certification forms are completed and signed by CDO prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0

There was evidence that E & S certification forms were completed and signed by the DCDO prior to payment of contractor invoices/certificates at interim and final stages of projects as exemplified by the signed E and S compliance certificated for the following projects.

1.Design, supply and installation of micro-irrigation system (submersive solar pump, solar generator and horse pipe irrigation system in Kisule village, Bukeeta parish, Katikamu subcounty, dated 23/6/2023;

2.Design, supply and installation of micro-irrigation system (submersive solar pump, solar generator and horse pipe irrigation system in Kikoma village, Bukalasa parish,Katikamu subcounty, dated 7/6/2023; and

3.Design, supply and installation of micro-irrigation system (submersive solar pump, solar generator and horse pipe irrigation system in Nakyefumula village, Mazzi parish, Kamira subcounty, dated 23/6/2023.

**Crosscutting Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	a. Chief Finance Officer/Principal Finance Officer, score 3 or else 0	The LG had a substantive Chief Finance officer; Mr. Barasa Patrick, DSC Min no 43/2019(1) Performance report was signed by MR. Asaba Innocent Birekeyaho on 28.06.2023	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	b. District Planner/Senior Planner, score 3 or else 0	The LG Had a substantive District planner, Mr. Luzze Charles, appointment dated 12th January, 2017. Min 59/2016(D)(1). Performance Agreement for 2023/2024 was signed on 25.06.2023. by Mr. Asaba Innocent Birekeyaho Performance report 2022/ 2023 was signed by Mr. Asaba Innocent Birekeyaho on 30.06.2023	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	c. District Engineer/Principal Engineer, score 3 or else 0	The LG had an acting District Engineer; Mr. Kalenzi Robert min no 63/2023.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	d. District Natural Resources Officer/Senior Environment Officer, score 3 or else 0	The LG had a substantive District Natural Resources officer; Ms. Gateese Teopista, Appointment letter dated 28.06.2017. Min 155/2017(a)(2). Acceptance letter dated 03.07.2017 Appraised by Mr. Asaba Innocent Birekeyaho on 30.06.2023 for FY 2022/2023 Performance agreement 2023/24 signed by Asaba Innocent Birekeyaho on 07.07.2023.	3

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	e. District Production Officer/Senior Veterinary Officer, score 3 or else 0	The LG had a substantive District Production and marketing officer, Dr. Kidida Makubuya Andrew. Appointment letter dated 11th April 2017, DSC Min. no 70/2017(a)(1). Performance agreement for 2023/2024 signed by Mr. Asaba Innocent on 10/07/2023. Performance Appraisal For 2022/2023 was signed by Mr. Asaba Innocent Birekeyaho on 30.06.2023	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	f. District Community Development Officer/Principal CDO, score 3 or else 0	The LG had a substantive District Community Development Officer; Ms. Katasi Florence appointment letter dated 13th September 2005, DSC Min no 147/2005(d)(385) Appraisal for 2022/2023 was signed on 27.06.2023.	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	g. District Commercial Officer/Principal Commercial Officer, score 3 or else 0	The LG had a Substantive District Commercial Officer; Mr. Bakyusa Alfred appointment letter dated 27th may 2021, DSC Min no 58/2021(a)	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	i. A Senior Procurement Officer /Municipal: Procurement Officer, 2 or else 0.	The senior procurement officer had retired and the LG is in the process of promoting the procurement officer	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	ii. Procurement Officer /Municipal Assistant Procurement Officer, score 2 or else 0	The LG had a Substantive procurement officer; Mr. Sserubiri Edrisa Min no 76/2019(f)(2). Appraisal 2022/2023 was signed by Mr. Musisi Henry on 11.07.2023.	2

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	i. Principal Human Resource Officer, score 2 or else 0	The LG had a Substantive Principal Human Resource Officer; Mr. Okello Bernard, DSC min no 36/2018(02) Performance report was signed by Mr. Yiga Martin Paul on 20.06.2023	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	j. A Senior Environment Officer, score 2 or else 0	The LG had a substantive Senior Environment Officer; Ms. Kayonga Scovia DSC min no 76/2020 (i) (c)	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	k. Senior Land Management Officer /Physical Planner, score 2 or else 0	The LG had a substantive Senior Land Management Officer: Mr. Seruwoza John Bosco. DSC min no 02/2020(v)	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	l. A Senior Accountant, score 2 or else 0	The LG did not have a substantive Senior Accountant; Ms. Kizza Rebecca was in acting capacity DSC min no 122/2023	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	m. Principal Internal Auditor /Senior Internal Auditor, score 2 or else 0	The LG had a Substantive principal internal Auditor, Ms. Namubiru Florence. Appointment dated 22.05.2013. Min no 55/2013(C), Performance agreement 2023/24 signed by Mr. Asaba Innocent Birekeyaho on 30.06.23 Performance Report 2022/2023 signed on 30.06.2023	2

1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>n. Principal Human Resource Officer (Secretary DSC), score 2 or else 0</p>	<p>The LG had a Substantive Principal Human Resource Office (Secretary DSC);</p> <p>Nsubuga Emmy Kizito. DSC min no 111/ 2015(1)</p> <p>Appraisal was signed by Mr. Yiga Martin Paul on 08/07/2023</p>	2
2	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG</p> <p>Maximum score is 15</p>	<p>a. Senior Assistant Secretary (Sub-Counties) /Town Clerk (Town Councils) / Senior Assistant Town Clerk (Municipal Divisions) in all LLGS, score 5 or else 0 (Consider the customized structure).</p>	<p>The LG had Senior Assistant Secretaries in all the sub counties 10 sub counties and 8 town councils</p> <p>Mr. Dungu Henry Min no 74/2001(2) posted in Kamira Town council, his acceptance for the appointment is date 19.07.2023, Care taking the sub county as well. Performance report signed by Mr. Yiga Martin Paul on 28.06.2023</p> <p>Ms. Nabaasa Lydia min no 111/2018 (a) (1)(2) appointed as town clerk posted in Luwero TC letter dated 13th march 2023. performance agreement on 16.09.07.22</p> <p>Performance report dated 04.07.23</p> <p>Ms. Nabwegamu Ester (Makulubita SC) Appointment as acting Senior assistant secretary DSC min no 72/2020(iii)(3)(ii)</p> <p>Performance report 2022/2023 signed by Mr. Yiga Martin Paul on 28.06.2023</p> <p>Performance agreement 2023/24 signed by Mr. Yiga Martin on 04. 07.2023</p> <p>Mr. Kisitu Magambo (Zirobwe SC) appointment DSC min no 60/2019 (c)</p> <p>Performance report 2022/23 signed on 28.06.2023 with Mr. Yiga Martin Paul</p> <p>Performance agreement 2032/24 signed by Mr. Yiga Martin Paul on 28.06.2023</p> <p>Mr Kanatta Willy (Butuntumula SC) DSC min no. 133/2006(6). deployed as caretaker letter dated 16th October 2023.</p> <p>Performance report signed by Mr. Yiga Martin Paul on 10.07.2023.</p> <p>Nansikombi Winfred (Ndejje TC)</p>	0

Appointmet DSC min no 53/2023

Performance report signed by Mr. Yiga Martin on 04.07.2024

Performance agreement 2023/24 signed by Mr Yiga martin on 04.07.2023

Ms. Nanziri Oliver (Kikyusa SC) DSC min no 81/2018(b)(04).

Performance report 2022/23 signed by Mr. Yiga Martin on 25.06.2023

Mr. Kisubi Ssembatya Esau (Luwero SC) Confirmation in service DSC min no 64/2018(a) (03)

Performance report 2022/23 signed by Mr Yiga Martin on 13.07.2023

Performance agreement 2023/24 signed on 13.07.2023.

Mr. Lwegaba Joshua Nkomo (Busiika TC) Acting appointment DSC min no 122/2023(ii)(3)

Performance report signed by Mr. Yiga Martin Paul on 23.06.2023

Mr. Dungu Henry (Kamira TC) Acting appointment DSC min no122/2023 (ii)(2)

Performance report signed by Mr. Yiga Martin Paul on 28.06.2023

Ms. Bukenya Lydia (Wobulenzi TC) DSC min no 70/2020(iii)(6)

Performance report signed by Mr. Yiga Martin Paul on 03.06.2023

Nanfuka Kalule Sauya (Kikyusa TC)DSC min no 19/2004(A)(2)

Performance report signed with Mr. Yiga on 04.07.2023

Ms. Sibihwana Slyvia(Luwero sc) Retention in service DSC min no 147/2005(d)(171)

Mr. Yaweebwa Fredrick acting capacity DSC min no 122/2023

Performance report signed by Mr. Yiga Martin Paul on 28.06.2023

New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

b. A Community Development Officer / Senior CDO in case of Town Councils, in all LLGS, score 5 or else 0.

The LG did not provide all the information on the community development officers in the 10 sub counties and 8 town councils

Tebajjukira Annet Zirowwe town council

Dsc MIN NO 138/2021(5), Posting dated 14th July 2022 appraised by Mpindi Richard on 24.10.2022 probation

Nyanzi Ismail Busiika Town Council DSC min no 138/2021(3) appraised by Lubega Joshua on 2.05.23 probation

Tushabe Zuhairah Kikyusa Tc DSC min no 138/2021(4) posting dated 3.05.2022 Appraised by Nanfuka Kalule on 27.10.22

Nakigudde Edith DSC min no 17/2002(3) not appraised

Namugenyi Bilhah Kayizzi Luwero Tc DSC min no 117/2008(B) (5)

Muwonge Joseph DSC min no 70/2020 (iii) (2)

DLG

Nsubuga Charles DSC min no 43/2018(03) posting dated 29th June 2018 Bombo TC

2	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG</p> <p>Maximum score is 15</p>	<p>c. A Senior Accounts Assistant /an Accounts Assistant in all LLGS, score 5 or else 0.</p>	<p>The LG did not provide all information on the Senior Accounts Assistant or an Accounts Assistant in the 10 sub counties and 8 Town councils</p> <p>Nambusi Doreen DSC min no 76/2003(11) Appraised by Nansikombi Winfred on 25.07.2023 (Ndejje TC)</p> <p>DSC min no 40/2003(14)</p> <p>Lunkuse Rebecca. (Makulubita Sub county) DSC min no 34/2016(a)(2)</p> <p>Mbaziira William (Luwero TC) DSC min no 105/2023 (b)(1)</p> <p>Mr. Mugerwa James DSC min no 48/2019(2)</p> <p>Sekugabanye Godfrey (Busiika Tc) DSC MIN no 99/2019(a)(5)</p> <p>Mr. Katende Yusuf (Makulubita SC) DSC min no 47/2019(1)</p>	0
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Environment and Social Requirements

3	<p>Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY.</p> <p>Maximum score is 4</p>	<p>If the LG has released 100% of funds allocated in the previous FY to:</p> <p>a. Natural Resources department,</p> <p>score 2 or else 0</p>	<p>As per the LG Final Accounts 2022/2023, page 23 of the LG Final Account.</p> <p>The release budget was UGX 339,747,900, and the LG released UGX 338,695,674. This represented 100%</p>	2
3	<p>Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY.</p> <p>Maximum score is 4</p>	<p>If the LG has released 100% of funds allocated in the previous FY to:</p> <p>b. Community Based Services department.</p> <p>score 2 or else 0.</p>	<p>As per the LG Final account 2022/2023 page 23, Community Based services release budget was UGX446,691,308 (released by the MoFPED and the LG released UGX 344,064,430</p> <p>Release was 73%</p>	0

4

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.

Maximum score is 12

a. If the LG has carried out Environmental, Social and Climate Change screening, score 4 or else 0

There was evidence that Luwero district LG carried out Environmental, Social and Climate Change Screening prior to commencement of all civil works for all projects as exemplified by Environmental Impact Screening Reports for the following projects.

1. Construction of a 5 stance pit latrine at Mugagga Kikungo P/S in Luteete village, Bwaziba parish, Luwero sub-county, dated 20/12/2022, signed by the SEO;

2. The construction of a five stance pit latrine at Kasaala Girls Primary School located in Kasaala village, Ngogolo parish, Butuntumula subcounty dated 20/12/2022, signed by the SEO; and

3. The construction of District Administration Block, Phase VII Kasoma zone, Luwero ward in Luwero Town Council, dated 25/10/2022, signed by the SEO.

4

4

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.

Maximum score is 12

b. If the LG has carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all civil works for all projects implemented using the Discretionary Development Equalization Grant (DDEG),

score 4 or 0

There was no evidence that Luwero district LG carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all civil works for all projects implemented using the DDEG for the previous FY(2022/2023) as the potential environmental and social implications identified during screening stage did not require ESIA.

4

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.

Maximum score is 12

c. If the LG has a Costed ESMPs for all projects implemented using the Discretionary Development Equalization Grant (DDEG);;

score 4 or 0

There was evidence that Luwero district LG had Costed ESMPs for all projects implemented using the Discretionary Development Equalization Grant (DDEG) prior to commencement of all civil works as exemplified by the Environmental, Social and Climate Change Management Plans for the following construction projects prepared by the DEO and addressed to the CAO.

1. Construction of a 5 stance pit latrine at Mugagga Kikungo P/S at Luteete village, Bwaziba parish, Luwero subcounty dated 20/12/2022, signed by the SEO;

2. The construction of a five stance pit latrine at Kasaala Girls P/S located at Kasaala village, Ngogolo parish, Butuntumula subcounty dated 20/12/2022, signed by the SEO; and

3. The construction of District Administration stock, Phase VII Kasoma zone, Luwero ward in Luwero Town Council, dated 25/10/2022, signed by the SEO.

Financial management and reporting

5

Evidence that the LG does not have an adverse or disclaimer audit opinion for the previous FY.

Maximum score is 10

If a LG has a clean audit opinion, score 10;

If a LG has a qualified audit opinion, score 5

If a LG has an adverse or disclaimer audit opinion for the previous FY, score 0

Luwero LG had a clean/unqualified audit opinion 2022/2023

10

6	<p>Evidence that the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g). This statement includes issues, recommendations, and actions against all findings where the Internal Auditor and Auditor General recommended the Accounting Officer to act (PFM Act 2015).</p>	<p>If the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g),</p>	<p>Luwero LG provided information to the PS on the status of implementation of Internal Auditor General on 31/03/2023 and Auditor General findings for the previous FY but one</p> <p>On 31/03/2023</p> <p>Some of the key Issues raised were as follows:</p> <p>Unaccounted for funds of UGX 73,787,708;</p> <p>Understaffing at Bbowa Health Center III; and</p> <p>Lack of land title of health facilities.</p> <p>The LG not compliant as it reported late</p>	0
maximum score is 10	score 10 or else 0.	Unaccounted for funds of UGX 73,787,708;	Understaffing at Bbowa Health Center III; and	
Lack of land title of health facilities.		The LG not compliant as it reported late		
7	<p>Evidence that the LG has submitted an annual performance contract by August 31st of the current FY</p>	<p>If the LG has submitted an annual performance contract by August 31st of the current FY,</p>	<p>There was evidence that the LG submitted annual performance contract on 30/06/2023</p>	4
Maximum Score 4	score 4 or else 0.			
8	<p>Evidence that the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year</p>	<p>If the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year,</p>	<p>There was evidence that the LG submitted annual performance report on 31/07/2023</p>	4
maximum score 4 or else 0	score 4 or else 0.			
9	<p>Evidence that the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year</p>	<p>If the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year,</p>	<p>There was evidence that the LG submitted quarterly budget performance reports as follows:</p>	4
Maximum score is 4	score 4 or else 0.	Quarter 1 submitted on 21/12/2022;	Quarter submitted on 10/02/2023;	
		Quarter 3 submitted on 28/04/2023; and		
		Quarter 4 submitted on 31/07/2023.		

**Education Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office.	a) District Education Officer (district)/ Principal Education Officer (municipal council), score 30 or else 0	<p>The LG had a substantive District Education Officer,</p> <p>Ms. Bbosa Florence, appointment on transfer dated 13th April 2010. Min no 02/2010(1).</p> <p>Performance agreement dated 2023/24 signed by Asaba Innocent Birekeyaho on 25.06.2023</p> <p>Appraisal report signed on 25.06.2023 by Asaba Innocent Birekeyaho.</p>	30
	<i>The Maximum Score of 70</i>			
1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office.	b) All District/Municipal Inspector of Schools, score 40 or else 0.	<p>The LG had all the Inspectors of schools;</p> <p>Kamulegeya yusufu (senior inspector of schools) DSC min no 50/2021 (b).</p> <p>Appraisal 2022/23 signed by Ms. Bbosa Florence on 30.06.2023</p> <p>Ms Nakato Sarah (inspector of schools) DSC min no 50/2021 (a)(2)</p> <p>Appraisal by Hajji Kamulegeya Yusufu on 30.06.2023</p> <p>Nsereko Abdul (inspector of schools) DSC min no 50/2021 (a)</p> <p>Appraisal signed by Hajji Kamulegeya Yusufu on 30.06.2023</p>	40
	<i>The Maximum Score of 70</i>			
Environment and Social Requirements				

2	Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)	If the LG carried out: a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.	There was evidence that Luwero District LG carried out Environmental, Social and Climate Change Screening prior to commencement of all education projects as exemplified by Environmental Impact Screening Reports for the following projects. 1. Construction of a 2-classroom block at Ntinda P/S located at Ntinda Buligwe village, Kagogo parish in Makulubita subcounty, dated 20/1/2023 and signed by the DEO. 2. Renovation of a 2-classroom block at Wattuba UMEA P/S, Kyampologoma village, Mbuye parish in Kamira subcounty, dated 20/1/2021 and signed by the DEO. 3. Renovation of a 2-classroom block at Buzzibwera village, Wabusaana parish, Luwero subcounty, date 23/1/2023 and signed by the DEO.	15
	The Maximum score is 30			

2	Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)	If the LG carried out: b. Social Impact Assessments (ESIAs) , score 15 or else 0.	There was no evidence that Luwero district LG carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all education sector projects implemented during the previous FY(2022/2023) as the potential environmental and social implications identified during screening stage did not require ESIA.	15
	The Maximum score is 30			

**Health Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>a. If the District has substantively recruited or the seconded staff is in place for: District Health Officer, score 10 or else 0.</p>	<p>The LG had a substantive District Health officer;</p> <p>Mr. Nkonwa Innocent Herbert DSC Min. no 56/2023.</p> <p>Performance report was signed by Ms. Elizabeth Namanda on 21.06.2023</p> <p>Performance agreement 2023/2024 signed By Mr. Innocent Asaba Birekeyaho on 21.06.2023</p>	10
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>b. Assistant District Health Officer Maternal, Child Health and Nursing, score 10 or else 0</p>	<p>The LG had an Assistant District Health Officer Maternal, Child Health and Nursing officer;</p> <p>Ms. Namuyanja Florence; DSC min no 74/2017(b)(1), and was appraised by Dr. Nkonwa innocent on 28.06.2023</p>	10
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>c. Assistant District Health Officer Environmental Health, score 10 or else 0.</p>	<p>The LG had an Assistant District Health Officer Environmental Health officer;</p> <p>Mr. Kisakye Joseph DSC MIN NO 74/2017(b)(1)</p>	10
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>d. Principal Health Inspector (Senior Environment Officer), score 10 or else 0.</p>	<p>The LG had a Principal Health Inspector (Senior Environment Officer) ;</p> <p>Mr. Kasule Henry, DSC min no 57/2015(1)(A) and was appraised by Mr. Yiga Martin on 30.06.2023</p>	10

1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>e. Senior Health Educator, score 10 or else 0.</p>	<p>The LG had a Senior Health Educator, Ms. Namusisi Ruth Kasule , DSC MIN NO 48/2019(1)</p>	10
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>f. Biostatistician, score 10 or 0.</p>	<p>The LG had a Biostatician; Mr. Kiku Bunjo Tonny DSC min no 72/2011(E)</p>	10
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>g. District Cold Chain Technician, score 10 or else 0.</p>	<p>The LG had a District cold chain Technician; Mr. Luwemba Godfrey, DSC 20/2013 (B) (1)</p>	10
1	<p>New_Evidence that the Municipality has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to MCs only.</i></p> <p><i>Maximum score is 70</i></p>	<p>h. Medical Officer of Health Services /Principal Medical Officer, score 30 or else 0.</p>		
1	<p>New_Evidence that the Municipality has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to MCs only.</i></p> <p><i>Maximum score is 70</i></p>	<p>i. Principal Health Inspector, score 20 or else 0.</p>		

- 1 New_Evidence that the Municipality has substantively recruited or the seconded staff is in place for all critical positions. j. Health Educator, score 20 or else 0

Applicable to MCs only.

Maximum score is 70

Environment and Social Requirements

- 2 Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs) If the LG carried out: a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0. There was evidence that Luwero district LG carried out Environmental, Social and Climate Change Screening prior to commencement of all health projects as exemplified by Environmental Impact Screening Reports for the following projects.

15

Maximum score is 30

1.Completion of construction of postnatal ward at Kalagala HC IV in Koko village, Lunyolya parish, Kalagala subcounty, dated 6/6/2023, endorsed by the DEO;

2.The construction of staff quarters at Bowa HC III in Mpumudde village, Waluleta parish, Makulubita subcounty, dated 6/6/2023, endorsed by the DEO; and

3. Completion of construction of 100 bed ward at Luwero Hospital in Kasana zone, Kavule ward , Luwero Town Council, dated 7/6/2023, signed by the DEO.

- 2 Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs) b. Social Impact Assessments (ESIAs) , score 15 or else 0. There was no evidence that Luwero district LG carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all health sector projects implemented during the previous FY(2020/2021) as the potential environmental and social implications identified during **screening stage did not require ESIA.**

15

Maximum score is 30

**Micro-scale Irrigation
Minimum Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District Production Office responsible for Micro-Scale Irrigation</p> <p><i>Maximum score is 70</i></p>	<p>If the LG has recruited;</p> <p>a. the Senior Agriculture Engineer</p> <p><i>score 70 or else 0.</i></p>	<p>The LG had a substantive Senior Agricultural officer, Mr. Bongomin Samuel Otto. Appointment dated 23.12.2016, Min no 53/2016(A)(1).</p> <p>Appraised by Dr. Kidida Makubuya on 17/07/23.</p>	70
Environment and Social Requirements				
2	<p>New_Evidence that the LG has carried out Environmental, Social and Climate Change screening have been carried out for potential investments and where required costed ESMPs developed.</p> <p><i>Maximum score is 30</i></p>	<p>If the LG: Carried out Environmental, Social and Climate Change screening score 30 or else 0.</p>	<p>There was evidence that Luwero district LG carried out Environmental, Social and Climate Change Screening prior to commencement of all micro-scale irrigation projects as exemplified by Environmental Impact Screening Reports for the following projects.</p> <p>1.Design, Supply and Installation of Micro-Irrigation Equipment (Surface solar pump, solar generator and horse pipe irrigation system) for Semu Kibirinkwakwa of Kiddukulu village, Makulubita parish in Makulubita subcounty, dated 23/8.2022, endorsed by the SEO;</p> <p>2.Design, Supply and Installation of Micro-Irrigation Equipment (Surface solar pump, solar generator and horse pipe irrigation system) for Charles Okulu of Kirambura village, Kyetume parish, Zirobwe subcounty, dated 23/8/2022, endorsed by the SEO; and</p> <p>3. Design, Supply and Installation of Micro-Irrigation Equipment (Surface solar pump, solar generator and horse pipe irrigation system) for Milly Obbo of Masunkwe village, Bubuubi parish, Zirobwe subcounty, dated 23/8/2022, endorsed by the SEO.</p>	30

**Water & Environment Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	a. 1 Civil Engineer (Water), score 15 or else 0.	The LG had a substantive DWO Kanyike Joseph was appointed on 19/05/20; Ref.CR/D/10941 under Minute 70/2020 (iii) (4).	15
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	b. 1 Assistant Water Officer for mobilization, score 10 or else 0.	The LG had an AWO-mobilisation Nakafeero Scola was seconded on 12/10/20; Ref CR/D/12263 from CD dept.	10
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	c. 1 Borehole Maintenance Technician/Assistant Engineering Officer, score 10 or else 0.	The LG had an Assistant Engineering officer – Kaweesi Muhamed was appointed to this position on 28/01/2022; Ref CR/D/12735 under Minute 02/2022 (A) and confirmed on 05/05/2023 under Minute 46/2023.	10
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	d. 1 Natural Resources Officer, score 15 or else 0.	The LG had a Natural Resources officer; Ms. Gateese Teopista, Appointment letter dated 28.06.2017. Min 155/2017(a)(2). Acceptance letter dated 03.07.2017 Appraised by Asaba Innocent Birekeyaho on 30.06.2023 Performance agreement 2023/24 signed by Asaba Innocent Birekeyaho on 07.07.2023	15

1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.</p> <p><i>Maximum score is 70</i></p>	<p>e. 1 Environment Officer, score 10 or else 0.</p>	<p>The LG had an environment officer; Sembatya Reagan was appointed to this position on 28/01/2022; Ref CR/D/12736 under Minute 02/2022 (B); was also confirmed on 23/01/23 under Minute 03/2023 (49).</p>	10
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.</p> <p><i>Maximum score is 70</i></p>	<p>f. Forestry Officer, score 10 or else 0.</p>	<p>The LG had a forestry officer; Mijumbi Deogratias was appointed Forestry Officer on 13/9/2005, Ref.CR/D/11883 under Minute 147/2005 (d) (634).</p>	10

Environment and Social Requirements

2	<p>Evidence that the LG has carried out Environmental. Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects</p>	<p>If the LG:</p> <p>a. Carried out Environmental, Social and Climate Change screening/Environment, score 10 or else 0.</p>	<p>There was evidence of environmental screening of all water and sanitation projects implemented in the FY22/23 as follows:</p> <p>Among others, Kizito borehole in Kamira subcounty; Bukalasa Lands Office Public Toilet in Wobulenzi TC; and Nakaseeta borehole in Zirobwe subcounty.</p> <p>Hence score =10.</p>	10
2	<p>Evidence that the LG has carried out Environmental. Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects</p>	<p>b. Carried out Social Impact Assessments (ESIAs) , score 10 or else 0.</p>	<p>There was evidence of Social Impact Assessments of all water and sanitation projects implemented in the FY22/23 as follows:</p> <p>Among others, Kizito borehole in Kamira subcounty; Bukalasa Lands Office Public Toilet in Wobulenzi TC; and Nakaseeta borehole in Zirobwe subcounty.</p> <p>Hence score =10.</p>	10

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects

c. Ensured that the LG got abstraction permits for all piped water systems issued by DWRM, score 10 or else 0.

The LG had not obtained abstraction permits for all existing piped water supply systems from DWRM.

In addition, during fy22/23, there was no construction of new piped water supply systems.

Hence, score =0.